

SPRING LAKE BOARD OF EDUCATION

COMBINED MEETING

January 23, 2017 6:30 p.m.

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call Present Arrived at Absent Time: p.m.

- Mr. Daino
- Mr. Ferraro
- Mrs. Foy
- Dr. Sterling
- Mrs. Valori

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary; Mr. Paul Griggs, Esq, Board Attorney

II. Flag salute

III. Public Comments on Agenda Item Only

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

IV. Approval of Minutes

On motion by _____, and seconded by _____

RESOLVED, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. December 19, 2016 Combined Meeting
2. January 3, 2017 Reorganization Meeting

Roll Call:

____Mrs. Foy	____Mrs. Valori	____Mr. Ferraro	____Dr. Sterling	____Mr. Daino
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V. Discussion by Topic

A. General

- a. Recognition - NJSBA
- b. School Programs
 - i. Recognition of 2016-2017 Governor's
 1. Educator of the Year Award for HW Mountz: Anthony DeStefano
 2. Educational Services Professional of the Year: Margaret Ping

B. Business Office Report

- a. Facilities
 - i. NJ Direct Install
 - ii. HW Mountz Signage Update
- b. Finance
 - i. N/A

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- c. Grants
 - i. NCLB IIA Carryover
 - ii. Meeting with Saint Catharine's Scheduled - Remainder of Grants & MOESC
 - iii. Nonpublic Security Aid
- d. Business
 - i. Contracts
 - 1. Artome
 - 2. BCBA
 - ii. SEMI Waiver

C. Legislation

- a. N/A

D. Report from Liaison to NJSBA

E. Report from Liaison to Manasquan BOE

F. Report from Liaison to HWM PTA

G. Report from Liaison to Spring Lake Educational Foundation

VI. Business Administrator's Report

On motion by _____, and seconded by _____ to approve Business Administrator's Report: A-F

A. Secretary and Treasurer Reports

RESOLVED, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), as of November 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary and the Treasurer for November 2016; and be it

RESOLVED, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

B. Approval of Expenditures

- 1. Recommend approval of the following bills list:
 - a. January 2017 \$237,640.39
- 2. Recommend approval of the Gross Payroll Expense for:
 - a. December 30, 2016 \$153,587.31

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b. January 15, 2017 \$149,243.59

Record of checks and distribution are on file in the business office.

C. Approval of Transfers

1. Recommend approval of appropriation adjustments
Adjustment #s 17AP0039 - 17AP0041
2. Recommend approval of disbursement adjustments
N/A

D. Grants

1. **RESOLVED**, the Spring Lake Board of Education hereby accepts and appropriates NCLB Title IIA Carryover:

<u>Name</u>	<u>Revenue Account #</u>	<u>Expense Account #</u>	<u>Amount</u>
NCLB IIA Prof Tech Svcs	20-4451-260	20-260-200-320-SC	\$6,688.00
NCLB IIA Prof Tech Svcs	20-4451-260	20-260-200-320-SL	\$3,492.00

2. **WHEREAS**, the Spring Lake Board of Education has properly conducted a district consultation with nonpublic schools within the school district with respect to the nonpublic security aid program and submits verification of consultation to the NJ Department of Education.

RESOLVED, the Spring Lake Board of Education approves the following security services, technology and equipment to be ordered within an appropriate timeline for Saint Catharine's (a nonpublic school located at 301 2nd Ave, Spring Lake, NJ 07762). The funds will be appropriated from account number 20-511-200-600-SC, a nonpublic security grant account, following all regulations and guidelines per the grant, not to exceed \$18,800.00.

<u>Item</u>	<u>Amount</u>
Security Doors	\$3,000.00
Card Swipe	\$3,100.00
Security Camera	\$12,700.00

E. Contracts

1. **RESOLVED**, the Spring Lake Board of Education retroactively approves Board Certified Behavior Analyst (BCBA) consulting services with Behavior Therapy Associates for \$875.00 per day from January 9, 2017 through June 30, 2017, for one day per week, not to exceed \$19,250.00.
2. **RESOLVED**, the Spring Lake Board of Education approves New Jersey Office of Clean Energy Direct Install Program Scope of Work with the state bid approved contractor, Hutchinson Plumbing Heating Cooling, for a total project cost of \$121,914.71. Spring Lake BOE cost to be \$36,574.41, paid to the contractor, with the remainder \$85,340.30 to be paid by NJ Direct Install directly to the contractor. A maximum 10% increase, due to any field increased over the estimated scope of work, is approved.

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- 3. **RESOLVED**, the Spring Lake Board of Education approves services with Artome for the development and execution of an Art Show on April 27, 2017. Services to include framing pieces of art that the school has created, displaying artwork, and returning any unsold artwork.

F. Business

- 1. Waiver of Requirements Special Education Medicare Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2017-2018 school year, and

Whereas, the Spring Lake Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Spring Lake Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2017-2018 school year.

- 2. **RESOLVED**, the Spring Lake Board of Education accept the following Budget Timeline for the school year 2017-2018 budget.

December 15	Begin Budget Process: Staffing, Health, Insurance, and other mandatory figures
January 2	Released: Private School Tuition Rates (NJDOE Finance Website)
January 12	Administration Meeting Kickoff – Begin Weekly Meeting Updates
January 18	Ad Hoc Finance Committee Meeting #1
January 18	First Download (State Budget)
January 24	Ad Hoc Finance Committee Meeting #2
February 1	Teachers/Staff Budget Requests
February 13	Ad Hoc Finance Committee Meeting #3
Late February	Governor’s Address
Estimate February 25	State Aid Figures (Second Download)

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March 1	Ad Hoc Finance Committee Meeting #4 –Preliminary Budget Presentation
March 6	Preliminary Budget Presentation and Action To Submit at BOE Regular Meeting
March 10	Teachers/Staff Budget Request Deadline
March 20	Deadline: Submit Preliminary Budget to County Superintendent
April 10	Ed Data: Requisitions Submitted
April 12	Ad Hoc Finance Committee Meeting #5 – Public Hearing Budget Presentation
April 17	Ed Data: Requisitions Approved
April 18	Deadline: Advertise in The Coast Star for April 20 publishing (4 days prior to hearing)
April 21	County Approval: Last Day
April 24	Budget Hearing (Public): Earliest Day
April 24	BOE and Public Hearing (Presentation) & Adoption at BOE Action Meeting
April 26	Deadline: Post User-Friendly Budget on website (within 48 hours after public hearing)
May 1	Ed Data: Purchase Orders Prepared
May 8	Budget Hearing (Public): Last Day
May 12	Deadline: Submit Final Budget to the State
May 19	Deadline: Certification – Submit to County Board of Taxation

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
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VII. Superintendent’s Report

ADMINISTRATION

On motion by _____, and seconded by _____ to approve Administration A-C.

A. Report on Enrollment

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HW Mountz	197 (16 Non-Resident)
Manasquan High School	59
OTHER	24

B. RESOLVED: To approve use of school facilities as requested:

PTA Blood Drive
All Purpose Room
February 25, 2017
9 am -2 pm
Requested by: Colleen Panzini

Jersey Shore Wildcats
Gymnasium
As Available: January 24-May 31, 2017
Requested by: Mark Donnelly

Girl Scouts of the Jersey Shore
Music Room
3PM-4PM
Tuesdays: February 21, March 21, April 25, May 23, June 13, 2017
Requested by: Diane Moran

C. RESOLVED: To approve Class Trips as follows:

Date:	Class:	Teacher(s):	Destination:
January 24, 2017	NJHS Students	Dr. Boccuti, Mrs. Dettlinger	IPlay America-Students Change Hunger Recognition Event-Freehold, NJ
January 31, 2017	Grade 6	Mrs. Krebs, Mrs. Alvarez	Virtual Field Trip-Superbowl Medical Facilities
May 18, 2017	Grades 5 to 8	Mr. Tonzola, teachers TBA	Brielle Elementary School Academic Bowl-Brielle, NJ

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May 24, 2017	Grade 1	Mrs. McGowan, Miss O'Sullivan	Longstreet Farm-Holmdel, NJ and Monmouth Museum
May 24, 2017	Grades 5-8 Academic Team	Mr. Tonzola, teachers TBA	Jackson Academic Bowl-Jackson, NJ
June 8, 2017	Grade 2	Mrs. Hallowell, Mrs. Callahan, Mr. Tonzola, TBA	Sandy Hook State Park, Sandy Hook, Nj
June 13, 2017	Grade 6	Mr. DeStefano, TBD	Medieval Times-Lyndhurst, NJ

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
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CURRICULUM/INSTRUCTION

N/A

PERSONNEL

On motion by _____, and seconded by _____ to approve Personnel A-H:

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Karen O'Sullivan	January 12, 2017	Enhancing Your Reading and Writing Instruction: Long Branch, NJ	\$245	\$25	\$270
Laura Roberts	January 12, 2017	Enhancing Your Reading and Writing Instruction: Long Branch, NJ	\$245	\$25	\$270
Matthew Tonzola	January 14, 2017	Future Cities Competition-New Brunswick, NJ	\$0	\$39.10	\$39.10
Marcia McGowan	January 25, 2017	Guided Reading: Differentiating Using	\$245	\$40	\$285

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		Small Group Instruction-Long Branch, NJ			
Christopher Soto	January 26-27, 2017	TechSpo Convention-Atlantic City, NJ	\$524	\$33	\$557
Kerri Walsifer	January 25-26, 2017	TechSpo Convention-Atlantic City, NJ	\$425	\$185	\$610
Christopher Manning	February 7, 2017	Black Seal Boilers License Training-Brick, NJ	\$280	\$26	\$305
Nick Mackres	February 7, 8, 10, 2017	AHERA Training-Ocean, NJ	\$545	\$6	\$551
Brigid Maniace	March 1, 2017	Therapy Strategies to Increase your Effectiveness as a Speech-Language Pathologist- Eatontown, NJ	\$245	\$10	\$245
Nicholas Alvarez	March 24, 2017	MC3 Physical Education Health Teacher Sharing Session-Millstone, NJ	\$0	\$15	\$15
Matthew Tonzola	March 28, March 30, 2017	NJ ASK Science Committee	\$0	\$50	\$50
Linda Krebs	May 10, 2017	Winners Workshop for Children's Librarians-Somerset, NJ	\$209	\$40	\$249

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding Logan Carroll to the 2016-2017 Substitute Teacher List at a rate of \$75.00 per diem pending criminal history clearance.

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Holly Luther Grecsek, as a paraprofessional, at a 1.0 Full Time Equivalent (FTE) for a 10-month prorated

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salary of \$19,648.00, effective immediately through June 30, 2017, pending criminal history background check.

- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, retroactive payment to Christine Foligno in the amount of \$288.73 per diem for January 19 and January 20, 2017 field trips
- E. **RESOLVED:** To approve upon recommendation of the Superintendent, hiring Lori Scott Cohen as the IT assistant, pending criminal history clearance, at the rate of \$15.00 per hour for one day per week (0.2 FTE).
- F. **RESOLVED:** To approve upon recommendation of the Superintendent, to transfer paraprofessional, Margaret Ping, to the position of substitute Spanish teacher effective immediately and through the appointment of a substitute Spanish teacher as may be needed through the balance of the 2016-2017 school year. While serving in the substitute position, Mrs. Ping's daily compensation rate will be increased from \$98.24 to the substitute daily compensation rate of \$140.00 maintaining her current benefits.
- G. **RESOLVED:** To approve upon recommendation of the Superintendent, the appointment of Gianna D. Cusanelli to the position of substitute Spanish teacher as may be needed and permitted through the balance of the 2016-2017 school year upon completion of her substitute credentials and clearances at the substitute daily compensation rate of \$140.00.
- H. **RESOLVED:** To approve, with best wishes, the resignation and retirement of Ruth Piccolella effective April 1, 2017.

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
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STUDENT SERVICES

On motion by _____, and seconded by _____ to approve Student Services A-B:

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the January 2017 HIB Report. (1 incident reported)
- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Report 2016-2017 Period 1 HIB-ITP/EVVRS Data Collection Report and authorize submission to the NJDOE.

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
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POLICY

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A. Strauss Esmay Update

SUPERINTENDENT UPDATE

VIII. Old Business

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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IX. New Business

X. Public Comment / Visitors

XI. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on January 23, 2017 at ___ p.m. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

 X Matters rendered confidential by state or federal law

- Student Matter

___ Matters in which the release of information would impair a right to receive funds from the United States Government

___ Matters which would constitute an unwarranted invasion of privacy

___ Matters involving collective negotiations and/or the negotiations of terms and conditions

___ Matters involving the purchase, lease or acquisitions of real property or investment of public funds

___ Matters concerning the protection of the safety or property of the public

___ Pending or anticipated litigation and matters covered by the attorney-client privilege

___ Matters involving employees and terms of their employment and contract

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_____ Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

On motion by _____, and seconded by _____

Vote: _____ ayes _____ nays _____ absent _____ abstain

Resolved: to return to open session and resume the order of business. Time: _____ p.m.

On motion by _____, and seconded by _____

Vote: _____ ayes _____ nays _____ absent _____ abstain

XII. Adjourn

On motion by _____, and seconded by _____ to adjourn meeting.

Vote: _____ ayes _____ nays _____ absent _____ abstain

Time: _____ p.m.