

**SPRING LAKE BOARD OF EDUCATION
REORGANIZATION MEETING**

January 3, 2017 6:30 P.M.

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call Present Arrived at Absent Time: p.m.

Mr. Daino
Mr. Ferraro
Mrs. Foy
Dr. Sterling
Mrs. Valori

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary

- II. Flag salute**

- III. Administer Oath of Office**

Vincent Daino & Christine Valori

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, _____, do solemnly swear(or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I am not disqualified as a voter pursuant to R.S. 19:4-1 nor disqualified due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1, and that I will faithfully, impartially and justly perform all the duties of the office according to the best of my ability. So help me God.

- IV. Code of Ethics**

The Board Secretary, asks for the reading and review of the New Jersey School Boards Member Code of Ethics.

On motion by _____, and seconded by _____

RESOLVED, pursuant to N.J.S.A. 18A:12-21, that each member of the Board of Education has reviewed the New Jersey School Boards Member Code of Ethics.

a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless

**SPRING LAKE BOARD OF EDUCATION
REORGANIZATION MEETING**

January 3, 2017 6:30 P.M.

of their ability, race, creed, sex, or social standing.

c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

FURTHER, to acknowledge each Board Member has submitted, on this day, a signed copy affirming the ethics promise.

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
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V. Reorganization of the Board of Education

Election of President:

At this time the Board Secretary, will ask for nominations for the position of President of the Spring Lake Board of Education. *(Read three times)*

NOMINATIONS:

_____ nominated _____ President of the Board of Education.

**SPRING LAKE BOARD OF EDUCATION
REORGANIZATION MEETING**

January 3, 2017 6:30 P.M.

The Board Secretary will close the nominations.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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RESOLVED, that the Spring Lake Board of Education elects _____ as President of the Spring Lake Board of Education for calendar year 2017, effective immediately.

AT THIS TIME THE NEWLY ELECTED PRESIDENT ASSUMES THE CHAIR

Election of Vice President:

At this time the Board President, will ask for nominations for the position of Vice President of the Spring Lake Board of Education. (*Read three times*)

NOMINATIONS:

_____ nominated _____ for Vice President of the Board of Education.

The Board President will close the nominations.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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RESOLVED, that the Spring Lake Board of Education elects _____ as Vice President of the Spring Lake Board of Education for calendar year 2017, effective immediately.

VI. Committee Appointments

Ad Hoc Finance Committee:

Liaisons:

NJSBA

Manasquan BOE

HWM PTA

Spring Lake Educational Foundation/Booster Club

Primary:

Alternate:

VII. Public Comments on Agenda Item Only

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

VIII. Board Business

On motion by _____, and seconded by _____ to approve Board Business 1 - 5.

**SPRING LAKE BOARD OF EDUCATION
REORGANIZATION MEETING**

January 3, 2017 6:30 P.M.

1. Open Public Meetings Act – Establish Meeting Dates, Time and Place

RESOLVED that the Spring Lake Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the library, of the H. W. Mountz School, 411 Tuttle Avenue, Spring Lake, NJ 07762, at 6:30 p.m., as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Education does hereby designate The Coast Star and The Asbury Park Press as official newspapers to receive notices of meetings, announcements, budget, and other legal notification requirements; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Spring Lake School District Teacher's Lounge and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Board Secretary's Office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates:

**SPRING LAKE BOARD OF EDUCATION
REORGANIZATION MEETING**

January 3, 2017 6:30 P.M.

January 23, 2017 Combined Meeting	
February 6, 2017 Work Session Meeting	February 21, 2017 Regular Meeting
March 6, 2017 Work Session Meeting	March 20, 2017 Regular Meeting
April 3, 2017 Work Session Meeting	April 24, 2017 Regular Meeting
May 8, 2017 Work Session Meeting	May 22, 2017 Regular Meeting
June 12, 2017 Work Session Meeting	June 26, 2017 Regular Meeting
July 10, 2017 Combined Meeting	
August 21, 2017 Combined Meeting	
September 11, 2017 Work Session Meeting	September 25, 2017 Regular Meeting
October 10, 2017 Work Session Meeting	October 23, 2017 Regular Meeting
November 13, 2017 Work Session Meeting	November 27, 2017 Regular Meeting
December 18, 2017 Combined Meeting	
January 2, 2018 Reorganization Meeting	

2. **TO AUTHORIZE** the Coast Star and the Asbury Park Press be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2016-2017 school year.
3. **TO ADOPT** Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the 2016-2017 school year.
4. **THE ADOPTION** of all existing Board Policies and Regulations.
5. **TO APPROVE** the Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

**SPRING LAKE BOARD OF EDUCATION
REORGANIZATION MEETING**

January 3, 2017 6:30 P.M.

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from Among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 8A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
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IX. Old Business

X. New Business

XI. Public Comment / Visitors

XII. Adjourn

On motion by _____, and seconded by _____ to adjourn meeting.

Vote: ___ayes ___nays ___absent ___abstain

Time: ___p.m.