

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Mrs. Foy					
Dr. Sterling					
Mrs. Valori					

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary; Mr. Paul Griggs, Esq, Board Attorney

II. Flag salute

III. Public Comments on Agenda Item Only

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

IV. Approval of Minutes

On motion by _____, and seconded by _____

RESOLVED, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. May 23, 2016 Regular Meeting
2. June 13, 2016 Work Session Meeting

Roll Call:

____Mrs. Foy	____Mrs. Valori	____Mr. Ferraro	____Dr. Sterling	____Mr. Daino
--------------	-----------------	-----------------	------------------	---------------

V. Business Administrator's Report

On motion by _____, and seconded by _____ to approve Business Administrator's Report: A-F

A. Secretary and Treasurer Reports
N/A

B. Approval of Expenditures

1. Recommend approval of the following bills list:
 - a. June 2016 \$245,051.42
2. Recommend approval of the Gross Payroll Expense for:
 - a. May 30, 2016 \$165,451.71
 - b. June 15, 2016 \$175,282.32
 - c. June 24, 2016 \$209,946.06
 - d. June 30, 2016 \$ 5,394.20

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the Spring Lake Board of Education within the County of Monmouth, New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED on the 27th day of June, 2016 by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Spring Lake Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

4. **RESOLVED**, the Spring Lake Board of Education approves the tuition contract with the Howell Township School District, Monmouth County, for 210 days tuition, from July 11, 2016 through June 22, 2017, at a tuition rate of \$46,428 and extraordinary services for \$23,474 for one student (SID #3961626825) for a total amount of \$69,902.
5. **RESOLVED**, the Spring Lake Board of Education approves the tuition contract with the Collier School, Monmouth County, for 209 days tuition, from July 5, 2016 through June 30, 2017, at a tuition rate of \$65,626 for one student (SID #3489014370) for a total amount of \$65,626.

F. Business

1. **RESOLVED**, the Spring Lake Board of Education approves the 403(b) Deferred Compensation Plan and Adoption Agreement
2. **RESOLVED**, the Spring Lake Board of Education approves the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2016-2017 school year.

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

AXA Equitable Life Insurance Co. 403(b)

AIG Valic 403(b)

3. **RESOLVED**, the Spring Lake Board of Education approves the Spring Lake 125 Plan including a Flexible Spending Account and to reapprove Horizon as Third Party Administer for the 2016-2017 school year.
4. **RESOLVED**, the Spring Lake Board of Education approves establishing a petty cash fund of \$1,500 on July 1, 2016, as per Board Policy
5. Whereas, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Spring Lake Board of Education wishes to transfer unanticipated excess current revenue or unexpended appropriations from the general fund into a Tuition Reserve account for FY15/16 at year end, and

Whereas, the Spring Lake Board of Education has determined that \$80,255 is available for such purpose of transfer;

Now Therefore Be It Resolved by the Spring Lake Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations: To approve transferring the following unexpended funds into a Tuition Reserve Account for FY 15/16 tuition adjustments:

6. WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Spring Lake Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Spring Lake Board of Education has determined that \$37,500 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Spring Lake Board of Education that it

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- 7. WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Spring Lake Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Spring Lake Board of Education has determined that \$50,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Spring Lake Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
-------------	----------------	----------------	-----------------	--------------

VI. Superintendent’s Report

ADMINISTRATION

On motion by _____, and seconded by _____ to approve Administration A-D.

A. Report on Enrollment

HW Mountz	214 (12 Non-Resident)
------------------	--

Manasquan High School	57
------------------------------	-----------

OTHER	25
--------------	-----------

- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Class Trips

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

Date	Class	Teacher	Destination
June 20, 2016	Grade 2	Mrs. Hallowell, Ms. Ping, Mrs. Krebs	Spring Lake Public Library, Spring Lake NJ-Walking Trip

C. **RESOLVED:** To approved, upon recommendation of the Superintendent, the following donations:

Bottled water from the Friends of the Spring Lake Five

D. **RESOLVED:** To approve use of school facilities as requested:

ISSA

July 6-August 12, 2016

Fields: Mondays/Wednesdays 6:00 PM-8:00 PM

Requested by: Paul Calafiore

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
-------------	----------------	----------------	-----------------	--------------

CURRICULUM/INSTRUCTION

A. Presentation of Stand Up Desk Pilot Study - Kerri Walsifer and Pam Mannion

PERSONNEL

On motion by _____, and seconded by _____ to approve Personnel A-N:

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

N/A

B. **RESOLVED:** To approve, upon recommendation, approving two (2) bereavement days for paraprofessional Lucy Muhlenbruck due to the loss of an immediate family member.

C. **RESOLVED:** To regretfully approve, the resignation of Heather Squicciarini, lunch /recess paraprofessional.

D. **RESOLVED:** To regretfully approve, the resignation of Pamela Mannion, Grade 5 Teacher.

E. **RESOLVED:** To approve, upon recommendation of the Superintendent, the posting of the following positions:

Lunch/Recess Paraprofessional

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

Grade 5 Teacher

- F. **RESOLVED:** to approve upon the recommendation of the Superintendent, the position title change of "Director of Student Services and Supervisor of Testing" to "Assistant Principal and Director of Student Services." Let it further be resolved to approve the accompanying job description as updated by the Superintendent.
- G. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Kyle Froehlich as the IT assistant at the hourly rate of \$15 per hour.
- H. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Ann Marie Freda as the summer IT intern at the hourly rate of \$12 per hour, pending criminal history clearance.
- I. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Lucy Muhlenbruck as the summer office assistant at the rate of \$12.75 per hour for up to 25 hours.
- J. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Jack Myles as a summer custodian at the hourly rate of \$12 per hour hours pending criminal history clearance.
- K. **RESOLVED:** That the Spring Lake Board approve the following appointments and authorizations:
1. Business Administrator/Board Secretary – Nick Mackres
 2. Reconciling Agent – Panda, LLC
 3. Acting Board Secretary – Dr. Raymond J. Boccuti
 4. Acting Principal – Kerri Walsifer
 5. Attendance Officers – Victoria Hanlon, School Nurse and Donna Campbell
 6. Custodian of the H.W. Mountz School Fund – Dr. Raymond J. Boccuti and Nick Mackres
 7. Emergency Management Council Member – Dr. Raymond J. Boccuti
 8. Authorized Temporary Qualified Purchasing Agent (Bid\$40,000/Quote \$6,000) – Nick Mackres
 9. Public Agency Compliance Officer – Nick Mackres
 10. AHERA Designated Person – Nick Mackres
 11. Integrated Pest Management Coordinator – Nick Mackres
 12. Right To Know Contact Person – Nick Mackres
 13. Chemical Hygiene Officers – Anthony DeStefano and Matthew Tonzola
 14. Blood Borne Pathogens Standards – Victoria Hanlon, School Nurse
 15. Section #504 Administrators – Michele Szary and Kerri Walsifer
 16. Affirmative Action Officers – Kerri Walsifer and Nick Mackres
 17. Comprehensive Equity Plan – Kerri Walsifer and Nick Mackres
 18. Child Abuse/Neglect and Missing Children Cases Liaison – Kerri Walsifer
 19. Enforcement of Drug-Free School Zone Liaison with Law Enforcement Agencies

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

- Kerri Walsifer
- 20. MOESC Representative – Dr. Raymond J. Boccuti
- 21. Homeless Liaison – Kerri Walsifer
- 22. Anti-Bullying Specialist – Michelle Parisi and Laura Krug
- 23. Anti-Bullying Coordinator – Kerri Walsifer
- 24. PARCC Coordinator – Kerri Walsifer
- 25. PARCC IT – Chris Soto
- 26. District Test Coordinator – Dr. Raymond J. Boccuti
- 27. School Test Coordinator – Kerri Walsifer

L. RESOLVED: To approve, upon recommendation of the Superintendent, the following Schedule B stipend positions:

Cheerleading Coach	Nancy Ritchey
Boys Soccer Coach	Mary Pearce
Girls Soccer Coach	Lauren Marcus-Feld
Boys Basketball Coach	Kevin Lynch
Girls Basketball Coach	Ann Marie Callahan
Baseball Coach (split)	Anthony DeStefano, Matthew Tonzola
Softball Coach	Cheryl Salway
Student Council Advisor	Lauren Marcus-Feld
Yearbook Advisor	Jennifer Penrod
National Jr. Honor Society Advisor	Karen Dettlinger
Eighth Grade Coordinator (split)	Anthony DeStefano, John Livingood
Spelling Bee Coordinator	TBA
Band Day Advisor	Jennifer Penrod
Band Memorial Day Advisor	Jennifer Penrod
Lead Teacher (each)	Laura Roberts-Primary
	TBA-Intermediate
	Cheryl Salway-Middle School
	Mary Pearce-Specials
Geography Bee Advisor	Lauren Marcus-Feld
Athletic Coach in Charge	John Livingood
Science Fair Coordinator (each)	Anthony DeStefano, Matthew Tonzola
Art Fair Coordinator	Sarah Ann Yersin
Bowling Advisor	Anthony Destefano
Family Literacy Night Coordinator	Linda Krebs
Peer Mediation Advisor	Karen Dettlinger
Video Broadcasting Advisor	Mary Pearce
Academic Competition Coordinator	Matthew Tonzola
Eighth Grade Video Coordinator	Mary Pearce
Detention Coordinator	TBA
Band and Chorus Advisor	Jennifer Penrod

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

- M. **RESOLVED:** To approve, upon recommendation of the Superintendent, the following substitute teachers and paraprofessionals for the Extended School Year and 2016-2017 School Year.

Daniel Addis
Andrew Batend
Gina Black
Carol Brezsnyak
Angelina Calafiore
Cody Calafiore
Paul Calafiore
Vannette Carousis
Francis Carmody
Renee Cosenza
Jessica Duffy
Susan Dunn
Arthur Gordon
John Hanlon
Kathleen Honan
Kyle Kennett
Atira Lee
Kevin Ludwig
Roberta Martin
Susan Mayer
Valerie Minton
Nancy Nakovick
Alicia Rollano
Susan Sauter
Britanny Tenpenny
Sara Timko

Paraprofessionals:

Bonnie Brendle
Kathleen Buerck
Kelly Clark
Denise Dale
Caroline Dettlinger
Neena Kapoor
Margaret Ping
Michelle Reilly
Bonnie Scherr

- N. **RESOLVED:** To approve, upon the recommendation of the Superintendent, the request for tuition reimbursement at the CBA rate:

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

Shawna Sogluizzo 6 credits Brookdale Community College

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
-------------	----------------	----------------	-----------------	--------------

STUDENT SERVICES

On motion by _____, and seconded by _____ to approve Student Services A-M:

- A. HIB Incident Report(s)
 - 1. **RESOLVED:** To approve, upon recommendation of the Superintendent, the May 2016 HIB Incident Report. (0 incidents reported)
 - 2. Presentation of the June 2016 HIB Incident Report. (0 incidents to report)
- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Report 2015-2016 Period 2 HIB-ITP Data Collection Report and authorize submission to the NJDOE.
- C. **RESOLVED:** To approve sending one of our students (SID# 5600798959) to Wall Intermediate School for ESY for summer of 2016-2017 at a cost of \$2300.
- D. **RESOLVED:** To approve sending one of our students (SID#7700247081) to Ocean County Social Skills for ESY for summer of 2016-2017 at a cost of \$40 per hour for 6 sessions at a cost of \$240.
- E. **RESOLVED:** To approve sending one of our students (SID#4893883869) to By Design Social Skills for ESY for summer of 2016-2017 for 6 individual sessions at a cost of \$560.
- F. **RESOLVED:** To approve accepting one Sea Girt resident student in the Primary ESY Program at a tuition cost to be determined (SID #6503723299).
- G. **RESOLVED:** To approve accepting one Spring Lake Heights resident student in the Primary ESY Program at a tuition cost to be determined (SID #7225146530).
- H. **RESOLVED:** To approve upon recommendation of the Superintendent, contracting the professional services of Dr. JoanMarie Sackles BCBA as a behaviorist for up to 80 hours at \$125 per hour for the 2016-2017 school year.
- I. **RESOLVED:** To approve upon recommendation of the Superintendent, contracting the professional services of Amy Forsythe, Occupational Therapist for up to 10 hours per week for the 36 week school program at an hourly rate of \$84.
- J. **RESOLVED:** To approve upon recommendation of the Superintendent, contracting physical therapy services from Tiny Tots, at an hourly rate of \$85 for treatment, plus

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

\$275 for evaluations.

- K. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Child Study Team requests of extended school year as follows:

Primary Program Monday through Thursday July 11, 2016 - August 18, 2016

1 Special Ed Teacher 18 hours/week * 6 weeks=108 hours @\$44.42 = \$4,797.36 Amy Lyons
1-1 Aid 16 hours/week * 6 weeks=96 hours @\$15.75 = \$1512.00 Nancy Ritchey
1-1 Aid 16 hours/week * 6 weeks=96 hours @ \$15.75 = \$1512.00 Bonnie Brendle
1-1 Nurse 16 hours/week * 6 weeks=96 hours @ \$53.00 = \$5,088.00 Loving Care

Related Services July 11, 2016 - August 18, 2016

Speech Therapist 9 hours/week * 6 weeks=54 hours @ \$64.30 = \$3,472.20 Brigid Maniace
Physical Therapist 5 hours/week * 5 weeks=30 hours @ \$85.00 = \$2,550.00 Tiny Tots
Occupational Therapist 8 hours/week * 6 weeks=48 hours @ \$84.00 = \$4032.00 Amy Forsythe
RN/School Nurse 16 hours/week * 6 weeks=84 hours @\$40.00 = \$3840.00 Marge Kinkaid

Child Study Team Days in the summer

Michele Szary, LDTC 10 days @\$317.73 + 1 day for Avon @\$317.73
Michele Parisi, School Psychologist 10 days @ \$321.73 + 1 day for Avon @\$321.73
Laura Krug, School Social Worker 2 day @ \$373.23

- L. **RESOLVED:** To approve, upon recommendation of the Superintendent, to reappoint the following providers to provide Child Study Team Services as needed for the 2016-2017 school year and to report back to the Board for ratification on use:

Dr. Dorothy Pietrucha Neurological Evaluation \$175
Dr. Donna Merchant CAPD Evaluation \$550
Dr. Syed S. Zaidi Psychiatric Evaluation \$350
Dr. Denise Aliosio Pediatric Developmental Evaluation \$375

- M. **RESOLVED:** To approve upon recommendation of the Superintendent, providing home instruction for two students (SID#4893883869 and SID#9875997540) for ten hours per week until June 22, 2016 and to approve Rebecca Zielinski for 10 hours, Kathleen Buerck for 10 hours.

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
-----------------	-----------------	--------------	------------------	---------------

POLICY

N/A

VII. Old Business

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

A. Business

- a. Facilities - Vehicle Accident Update
- b. Transportation - CBA Bus Route

VIII. New Business

A. Board of Education Meetings

- a. Combined Meeting - Wednesday, July 13, 2016

IX. Public Comment / Visitors

X. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on March 21, 2016 at _____ p.m. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- _____Matters rendered confidential by state or federal law
- _____Matters in which the release of information would impair a right to receive funds from the United States Government
- _____Matters which would constitute an unwarranted invasion of privacy
- _____Matters involving collective negotiations and/or the negotiations of terms and conditions
- _____Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- _____Matters concerning the protection of the safety or property of the public
- X Pending or anticipated litigation and matters covered by the attorney-client privilege
- X Matters involving employees and terms of their employment and contract
- _____ Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

June 27, 2016 6:30 P.M.

On motion by _____, and seconded by _____

Vote: _____ ayes _____ nays _____ absent _____ abstain

Resolved: to return to open session and resume the order of business. Time: _____ p.m.

On motion by _____, and seconded by _____

Vote: _____ ayes _____ nays _____ absent _____ abstain

XI. Adjourn

On motion by _____, and seconded by _____ to adjourn meeting.

Vote: _____ ayes _____ nays _____ absent _____ abstain

Time: _____ p.m.