

**SPRING LAKE BOARD OF EDUCATION**

**REGULAR MEETING**

May 23, 2016 6:30 P.M.

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Mrs. Foy					
Dr. Sterling					
Mrs. Valori					

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary; Mr. Paul Griggs, Esq, Board Attorney

**II. Flag salute**

**III. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

**IV. Approval of Minutes**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. April 26, 2016 Regular Meeting
2. May 9, 2016 Work Session Meeting

Roll Call:

____Mrs. Foy	____Mrs. Valori	____Mr. Ferraro	____Dr. Sterling	____Mr. Daino
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**V. Next Generation Science Standards Presentation**

- Presenters: Mrs. Pearce, Mr. DeStefano, Mr. Tonzola

**VI. Business Administrator's Report**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Business Administrator's Report: A-F

A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of March 2016 and April 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary and the Treasurer for March 2016 and April 2016; and be it

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**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**B. Approval of Expenditures**

1. Recommend approval of the following bills list:
  - a. May 2016 \$312,087.86
2. Recommend approval of the Gross Payroll Expense for:
  - a. April 30, 2016 \$153,149.35
  - b. May 15, 2016 \$157,586.68

Record of checks and distribution are on file in the business office.

**C. Approval of Transfers**

1. Recommend approval of appropriation adjustments  
Adjustment #s 16AP0048 - 16AP0056
2. Recommend approval of expenditure adjustments  
Adjustment #s 16DI0004

**D. Grants**

1. **RESOLVED**, the Spring Lake Board of Education hereby approves the submission of grant application for the 2016-17 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application in the amount of \$1,346.00.
2. **RESOLVED**, the Spring Lake Board of Education hereby authorizes amendment to the consolidated grant for the SY15-16 IDEA (Individuals with Disabilities Education Act).

**E. Contracts**

1. **RESOLVED**, the Spring Lake Board of Education approves renewal of nursing services from Monmouth-Ocean Educational Services Commission from September 1, 2016 through June 30, 2017 at an annual rate of \$52.00/hour for Registered Nurse (RN) services and \$42.00/hour for Licensed Practitioner Nurse (LPN) services.
2. **RESOLVED**, the Spring Lake Board of Education approves a roofing repair quote from Weatherproofing Technologies, Inc. for \$16,018.90, bid through the Middlesex Regional Educational Services Commission (MRESC) cooperative purchasing group, contract #MRESC/AEPA IFB - 013 - B.
3. **RESOLVED**, the Spring Lake Board of Education approves renewal of payroll and budgetary services from Asbury Park Informational Technology Center from July 1, 2016 through June 30, 2017 at an annual rate of \$7,105.00.

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- 4. **RESOLVED**, the Spring Lake Board of Education approves renewal of auditing services from Ferraioli, Wielkotz, Cerullo & Cuva, P.A. for the 2015-2016 school year at the estimated rate of \$12,400.00.
- 5. **RESOLVED**, the Spring Lake Board of Education authorizes the Business Administrator to pursue transportation jointures for the extended year placements, private placements, eligible nonpublic and public students with Monmouth Ocean Educational Services Commission (MOESC) and other LEA's for the 2016-2017 fiscal year.
- 6. **RESOLVED**, the Spring Lake Board of Education approves the tuition contract with the SEARCH Day School, Monmouth County, for 220 days tuition, from July 5, 2016 through June 30, 2017, at a tuition rate of \$70,279.00 and extraordinary services for \$36,300.00 per student for two students (SID #59964574192 and #8768907753) for a total amount of \$213,158.00.

F. Business

- 1. Board Member Candidate Application - Deadline, July 25, 2016, County Clerk Election Office

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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**VII. Superintendent's Report**

ADMINISTRATION

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Administration A-C.

A. Report on Enrollment

<b>HW Mountz</b>	<b>214</b> <b>(12 Non-Resident)</b>
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<b>Manasquan High School</b>	<b>57</b>
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<b>OTHER</b>	<b>25</b>
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B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

**Class Trips**

Date	Class	Teacher	Destination
June 1, 2016	Band	Mrs. Krebs, Mrs.	Spring Lake Historical

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		Dettlinger, Mr. Livingood, Miss Zielinski	Society-Spring Lake, NJ
June 9, 2016	Grade 2	Mrs. Hallowell, Mr. Tonzola, Ms. Ping, plus 5 parents	Sandy Hook State Park, Lighthouse and Fort Hancock-Sandy Hook, NJ

C. **RESOLVED:** To approve use of school facilities as requested:

*No Requests*

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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CURRICULUM/INSTRUCTION

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Curriculum/  
Instruction A-B.

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the 2016-2017  
6-8 Accelerated Math Placement Rubric  
6-8 Accelerated ELA Placement Rubric  
4-8 Gifted and Talented Identification Rubric

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, to offer students  
entering the 7th and 8th grade Algebra class for the 2016-2017 school year up to 10  
hours of Algebra Readiness summer work.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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PERSONNEL

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Personnel A-M.

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional  
Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Dr. Raymond J. Boccuti	May 6, 2016	Professional Development Seminar-Sciarrillo,	\$0	\$18	\$18

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		Cornell, Merlino, McKeever & Osborne, LLC-Westfield, NJ			
Cheryl Salway	May 6, 2016	ISTEAM Nasa Field Trip-Goddard Space Center-Greenbelt, MD-Pt. Pleasant BOE	\$0	\$75-Substitut e Coverage	\$75
Victoria Hanlon	May 25, 2016	Best Practices for School Emergencies-Newark, NJ	\$239	\$31	\$270
Kerri Walsifer	August 1, 2016	Bullying Law Update Workshop-Monroe, NJ	\$150	\$21	\$171

B. **RESOLVED:** To approve, upon recommendation, approving five (5) bereavement days for paraprofessional Bonnie Scherr due to the loss of an immediate family member.

C. **RESOLVED:** To approve, upon recommendation, the hiring of Karen Dettlinger at the CBA rate of \$34.36 per hour for up to fifteen hours for the Summer Algebra Readiness program.

D. **RESOLVED:** To approve, upon the recommendation of the Superintendent, the hiring of Pamela Mannion at the CBA rate of \$34.36 per hour for Intervention Services.

E. **RESOLVED:** To approve, upon recommendation of the Superintendent, rehiring 10-month certified staff for the 2016-2017 school year and placement on the guide as per the collective bargaining agreement:

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Education	Step	Schedule A	Last Name	First Name	Salary Guide	FTE	FTE Salary w/Sched A
MA	10	\$500	BARSEL	GWEN	71,545.00	1.00	\$72,045
MA	6	\$500	CALLAHAN	ANN MARIE	64,845.00	1.00	\$65,345
BA	3		DESTEFANO	ANTHONY S.	58,745.00	1.00	\$58,745
BA	8		DETLINGER	KAREN KENNY	66,745.00	1.00	\$66,745
MA	16	\$500	HALLOWELL	DEBORAH	85,245.00	1.00	\$85,745
MA	10	\$500	HANLON	VICTORIA PERRY	71,545.00	1.00	\$72,045
MA	7	\$500	HENRY	ANN MARIE PATRICIA	66,645.00	1.00	\$67,145
BA	16		IACOUZZI	MICHELLE	83,745.00	1.00	\$83,745
MA+20	13	\$750	KREBS	LINDA A	77,945.00	1.00	\$78,695
MA+20	11	\$750	KRUG	LAURA	73,895.00	0.40	\$29,858
MA	15	\$500	LIVINGOOD	JOHN THEODORE	83,095.00	1.00	\$83,595
BA	2		LYONS	AMY	57,745.00	1.00	\$57,745
MA	15	\$500	MANIACE	BRIDGET FINN	83,095.00	1.00	\$83,595
MA	8	\$500	MANNION	PAMELA E	68,245.00	1.00	\$68,745
BA+20	8	\$250	MARCUS	LAUREN	67,495.00	1.00	\$67,745
MA	13	\$500	MCGOWAN	MARCIA	77,395.00	1.00	\$77,895
BA	8		ORR	NICOLE LYNN	66,745.00	1.00	\$66,745
BA	13		O'SULLIVAN	KAREN	75,895.00	1.00	\$75,895
MA+20	5	\$750	PARISI	MICHELE	63,595.00	1.00	\$64,345
MA	16	\$500	PEARCE	MARY	85,245.00	1.00	\$85,745
BA	8		PENROD	JENNIFER	66,745.00	1.00	\$66,745
MA	16	\$500	PICCOLELLA	RUTH EILEEN	85,245.00	1.00	\$85,745
BA	10		REID	JULIE	70,045.00	1.00	\$70,045
BA+20	8	\$250	RITCHEY	NANCY ANN MARIE	67,495.00	1.00	\$67,745
MA	13	\$500	ROBERTS	LAURA P	77,395.00	1.00	\$77,895
MA+20	15	\$750	SALWAY	CHERYL L	83,645.00	1.00	\$84,395
BA+20	3	\$250	SOGLUIZZO	SHAWNA B	59,495.00	1.00	\$59,745
MA	5	\$500	SZARY	MICHELE ANN	63,045.00	1.00	\$63,545
BA	3		TONZOLA	MATTHEW J.	58,745.00	1.00	\$58,745
BA	3		YERSIN	SARAH-ANN E.	58,745.00	0.60	\$35,247

\*TBD - Hiring of a full-time Physical Education Teacher for the 2016-2016 school year.

F. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal for 10 month Support Staff, effective September 1, 2016 through June 30, 2017 as follows:

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Assignment	Last Name	First Name	Salary Guide	FTE	FTE Salary
Para-Professional	BRENDE	BONNIE HURLEY	\$19,648	1.00	\$19,648.00
Para-Professional	BUERCK	KATHLEEN C	\$19,648	1.00	\$19,648.00
Para-Professional	CLARK	KELLY A	\$21,121	1.00	\$21,121.00
Para-Professional	DALE	DENISE	\$19,648	1.00	\$19,648.00
Para-Professional	DETLINGER	CAROLINE	\$19,648	1.00	\$19,648.00
Para-Professional	KAPOOR	NEENA	\$24,709	1.00	\$24,709.00
Para-Professional	PING	MARGARET	\$19,648	1.00	\$19,648.00
Para-Professional	REILLY	MICHELLE	\$19,648	0.88	\$17,290.24
Para-Professional	SCHERR	BONNIE	\$19,648	1.00	\$19,648.00

Assignment	Stipend	Last Name	First Name	Hourly Rate
Aide		BARRY	KENDRA	\$ 12.36
Aide	\$1,000	MUHLBRUCK	LUCY	\$ 13.13
Aide		NERAL	MARYANN	\$ 12.36
Aide		SQUICIARINI	HEATHER	\$ 12.36

G. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal for 12 month Support Staff, effective July 1, 2016 through June 30, 2017 as follows:

Assignment	Stipend Misc	Last Name	First Name	Salary Guide	FTE	FTE Salary w/Stipends
Superintendent		BOCCUTI	RAYMOND	\$125,000	1.00	\$125,000.00
Secretary, CST		CALAFIORE	LINDA	\$43,447	1.00	\$43,447.00
Secretary		CAMPBELL	DONNA L	\$63,855	1.00	\$63,855.00
Secretary	\$2,000	CORY	JENNIFER	\$38,768	1.00	\$40,768.00
Custodian, Head	\$2,500	DANISCSAK	JAMES J	\$61,247	1.00	\$63,747.00
Secretary, Business		MACDONALD	PAMELA T	\$47,163	1.00	\$47,163.00
SBA		MACKRES	NICK	\$97,375	1.00	\$97,375.00
Custodian	\$1,100	PUCCIO	DOMINICK	\$49,980	1.00	\$51,080.00
IT Director		SOTO	CHRISTOPHER	\$72,824	1.00	\$72,824.00
Director, SS		WALSIFER	KERRI LEE	\$111,973	1.00	\$111,973.00
Custodian		ZARRA	THOMAS	\$39,922	1.00	\$39,922.00

Assignment	Stipend Misc	Last Name	First Name	Hourly Rate
Custodian		MANNING	CHRISTOPHER	\$ 12.36

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\*TBD - Hiring of a part-time IT Tech for the 2016-2017 school year.

- H. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal of Christopher Soto, Technology Coordinator, at an annual salary of \$72,824 effective July 1, 2016 through June 30, 2017.
- I. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal of Kerri Walsifer, Director of Student Services, at an annual salary of \$111,973 effective July 1, 2016 through June 30, 2017.
- J. **RESOLVED:** To approve, upon recommendation of the Superintendent, contract renewal of Nick Mackres, Business Administrator, at an annual salary of \$97,375 effective July 1, 2016 through June 30, 2017, pending Executive County Superintendent approval.
- K. **RESOLVED:** To approve, upon recommendation of the Superintendent, the request for tuition reimbursement at the CBA rate:

Mary Pearce                      3 Credits                      Kean University

- L. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following substitute teachers to the 2015-2016 HW Mountz Substitute List:

Kyle Kennett                      \$75 per Diem

- M. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring Erik Niciewski as a summer custodian, at an hourly rate of \$12 per hour, pending background investigation.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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**STUDENT SERVICES**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Student Services A-D:

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of two non-resident tuition students for the 2016-2017 School Year at the BOE approved rate of \$6,000 per student.
- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, a reading specialist evaluation for SID 8035255040 completed by Jaime Lehrhoff at a cost not to exceed \$750.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring a behaviorist, Kim Bohichik, to provide home based behavioral therapy at an hourly rate of \$125.00 for six (6) one and one-half (1.5) hour sessions, not to exceed \$1,125,00 for one student (SID



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D. **RESOLVED:** To affirm the recommendation of the Superintendent/Principal in the matter of the HIB incidents reported February 26th and 29th, 2016.

Roll Call:

___Mrs. Foy	___Mrs. Valori	___Mr. Ferraro	___Dr. Sterling	___Mr. Daino
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POLICY

N/A

**VIII. Old Business**

A. Strategic Planning Committee Discussion

**IX. New Business**

- A. Board of Education Meetings
  - a. Work Session Meeting - Monday, June 13, 2016
  - b. Regular Meeting - Monday, June 27, 2016
- B. Tuttle Avenue Parking

**X. Public Comment / Visitors**

**XI. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS,** the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS,** it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 23, 2016 at \_\_\_\_\_ p.m. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS,** that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

\_\_\_Matters rendered confidential by state or federal law

\_\_\_Matters in which the release of information would impair a right to receive funds from the

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United States Government

Matters which would constitute an unwarranted invasion of privacy

Matters involving collective negotiations and/or the negotiations of terms and conditions

Matters involving the purchase, lease or acquisitions of real property or investment of public funds

Matters concerning the protection of the safety or property of the public

Pending or anticipated litigation and matters covered by the attorney-client privilege

Matters involving employees and terms of their employment and contract

Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_

Vote: \_\_\_\_\_ ayes \_\_\_\_\_ nays \_\_\_\_\_ absent \_\_\_\_\_ abstain

**Resolved:** to return to open session and resume the order of business. Time: \_\_\_\_\_ p.m.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_

Vote: \_\_\_\_\_ ayes \_\_\_\_\_ nays \_\_\_\_\_ absent \_\_\_\_\_ abstain

**XII. Adjourn**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to adjourn meeting.

Vote: \_\_\_\_\_ ayes \_\_\_\_\_ nays \_\_\_\_\_ absent \_\_\_\_\_ abstain

Time: \_\_\_\_\_ p.m.