

**SPRING LAKE BOARD OF EDUCATION  
COMBINED MEETING**

December 17, 2015 7:00 P.M.

- I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	p.m.
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Mr. Daino

Mr. Ferraro

Mr. Hale

Dr. Sterling

Mrs. Valori

Mr. Mahon, CSA, Interim; Mr. Mackres, SBA/Board Secretary

**II. Flag salute**

**III. Recognition**

- State Board of Education National Blue Ribbon Recognition - December 16, 2015

**IV. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

**V. Discussion by Topic**

A. General

- a. Reorganization Meeting - Monday, January 4, 2016
- b. Board meeting schedule for calendar year 2016

B. Building & Grounds

- a. N/A

C. Business Office / Finance

- a. Audit Update - Presentation on January 4, 2016

D. Legislation

- a. N/A

E. Ad Hoc Committee Reports

- a. N/A

F. Report from Liaison to NJSBA

G. Report from Liaison to Manasquan BOE

H. Report from Liaison to HWM PTA

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I. Report from Liaison to Spring Lake Educational Foundation/Booster Club

**VI. Approval of Minutes**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

- 1. November 30, 2015 Regular Meeting

Roll Call:

____Mrs. Valori	____Mr. Ferraro	____Mr. Hale	____Dr. Sterling	____Mr. Daino
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**VII. Business Administrator's Report**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Business Administrator's Report: A-F

- A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of October 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary October 2015 and the Treasurer October 2015; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

**B. Approval of Expenditures**

- 1. Recommend approval of the following bills list:
  - a. December 2015        \$355,419.23
- 2. Recommend approval of the Gross Payroll Expense for:
  - a. December 15, 2015    \$152,218.43

Record of checks and distribution are on file in the business office.

**C. Approval of Transfers**

- 1. Recommend approval of appropriation adjustments
  - Adjustment #s 16AP0031 - 16AP0032
- 2. Recommend approval of expenditure/disbursement adjustments
  - Adjustment #s 16DI0001 - 16DI0002

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D. Grants

N/A

E. Contracts

1. **RESOLVED**, the Spring Lake Board of Education approves the lease and maintenance contract with Municipal Capital and Atlantic Tomorrow’s Office for five years, effective January 1, 2016 through December 30, 2020 for two copiers per State Contract A-51464 at a lease price of \$331.38/month/copier and maintenance for \$0.0058/impression.

F. Business

1. **RESOLVED**, the Spring Lake Board of Education retroactively approves the Business Administrator be authorized to transfer excess property to the Borough of Spring Lake, at no cost, in accordance with Board Policy 3260/3270 on December 4, 2015.

<b>Item Name:</b>	<b>Quantity</b>
Desk, Computer, Small	Four (4)
Desk, Computer, Large	Four (4)
Desk, Trapezoidal	Seven (7)

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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**VIII. Superintendent’s Report**

ADMINISTRATION

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Administration A-C.

A. Report on Enrollment

<b>HW Mountz</b>	<b>209</b> <b>(9 Non-resident)</b>
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<b>Manasquan High School</b>	<b>54</b>
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<b>CVSD</b>	<b>14</b>
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- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

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**Class Trips**

Date	Class	Teacher	Destination
January 16, 2016	SEA Students	Matthew Tonzola, Linda Krebs	Future Cities Competition-Rutgers University-
January 21-22, 2016	5th Grade Art Enrichment Students	Linda Krebs, Sarah Ann Yersin	Middletown Arts Center-Middletown, NJ and Newark Museum-Newark, NJ

C. **RESOLVED:** To approve use of school facilities as requested:

Jersey Shore Wildcats Basketball  
Gymnasium  
Wednesdays: 7:30 PM to 8:45 PM  
January 1-April 1, 2015  
Requested by: Mark Donnelly

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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CURRICULUM/INSTRUCTION

N/A

PERSONNEL

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Personnel A-E.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Michele Szary	January 14, 2016	Supporting a Culture and Climate of Inclusion-Monroe, NJ	\$125	\$10	\$135
Pamela MacDonald	January 28, 2016	MCASBO Meeting-Tinton Falls, NJ	\$0	\$0	\$0
Matthew Tonzola	April 5,6,7, 2016	NJ Ask Science Committee	\$0	Fees paid by NJ Ask	\$0

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		Meeting-Hamilton, NJ		Committee	
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- B. **RESOLVED:** To approve, retroactively to December 7, 2015, upon recommendation of the Superintendent, hiring Bonnie Scherr as a full-time paraprofessional at an annual salary of \$19,076.04 (prorated to \$13,067.09) for the remainder of the 2015-2016 school year.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding Valerie Minton to the list of 2015-2016 Substitute Teachers at a per diem rate of \$85.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding Susan Dunn to the list of 2015-2016 Substitute Teachers at a per diem rate of \$85.
- E. **RESOLVED:** To approve, retroactively to November 16, 2015, upon recommendation of the Superintendent, increasing the Substitute Teacher per diem rate for Denise Dale to \$85, with respect to in-class support services.

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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STUDENT SERVICES

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Student Services A:

A. HIB Incident Report(s)

**RESOLVED:** To approve, upon recommendation of the Superintendent, the November 2015 HIB Incident Report. (0 incident reported)

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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POLICY

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Policy A:

A. **RESOLVED:** To approve the second reading and adoption of the following Board Policy:  
Nepotism Policy 4112.8/4212.8

Upon adoption, these policies supersede all previous policies of the same.

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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**IX. Old Business**

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**Superintendent Search**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve hiring new Superintendent/Principal.

**RESOLVED:** To approve Dr. Raymond Boccuti at a salary of \$125,000, starting on or about January 1, 2016 through June 30, 2020, as Superintendent, Principal, and Chief School Administrator of the Spring Lake School District.

**FURTHER RESOLVED,** that the Spring Lake Board of Education approve the following appointments and authorizations for the 2015-2016 school year:

1. Acting Board Secretary
2. Custodian of the H.W. Mountz School Fund – (Shared with Nick Mackres)
3. Emergency Management Council Member
4. MOESC Representative
5. District Test Coordinator

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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**X. New Business**

**XI. Public Comment / Visitors**

**XII. Adjourn**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to adjourn meeting.

Vote: \_\_\_ ayes \_\_\_ nays \_\_\_ absent \_\_\_ abstain

Time: \_\_\_ p.m.