

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

April 27, 2015 7:00 P.M.

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call Present Arrived at Absent Time: p.m.

Mr. Daino
Mr. Ferraro
Mr. Hale
Dr. Sterling
Mrs. Valori

Dr. Bormann, CSA; Mr. Mackres, SBA/Board Secretary

II. Flag salute

III. Student and Staff Recognition

- 2014-2015 Science Fair
- 2014-2015 Blue Claws Most Improved Students
- 2015 Prudential Spirit of Community Awards
- 2015 100.1FM WJRZ Teachers Who Rock

IV. Presentation

2015-2016 School Budget

V. Approval of Minutes

On motion by _____, and seconded by _____

RESOLVED, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. March 23, 2015 Regular Meeting,
2. April 13, 2015 Work Session Meeting
3. April 20, 2015 Special Meeting

Roll Call:

___Mrs. Valori	___Mr. Ferrarro	___Mr. Hale	___Dr. Sterling	___Mr. Daino
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VI. Public Comments on Agenda Item Only

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

VII. Business Administrator's Report

On motion by _____, and seconded by _____ to approve Business Administrator's Report: A-E

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- A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of March 2015, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary February and March 2015 and the Treasurer February and March 2015; and be it

RESOLVED, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary’s and Treasurer’s monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

B. Approval of Expenditures

1. Recommend approval of the following bills list:
 - a. April 2015 \$321,203.03
2. Recommend approval of the Gross Payroll Expense for:
 - a. March 15, 2015 \$149,425.27
 - b. March 30, 2015 \$148,223.09

Record of checks and distribution are on file in the business office.

C. Approval of Transfers

1. Recommend approval of appropriation adjustments
 - a. TBD
2. Recommend approval of expenditure adjustments
 - a. None

D. Grants

RESOLVED, the Spring Lake Board of Education authorizes the School Business Administrator to apply for SY 2014-2015 Extraordinary Aid .

E. Contracts

RESOLVED, the Spring Lake Board of Education retroactively approves participation in coordinated transportation with Monmouth-Ocean Educational Services Commission (MOESC) from July 1, 2013 through June 30, 2018.

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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On motion by _____, and seconded by _____ to approve Business Administrator’s Report: F, School Year 2015-2016 Budget and Tax Levy

F. School Year 2015-2016 Budget and Tax Levy

**Adoption of the 2015-2016 School Year Budget
And Tax Levy**

Recommend the Board approve the following resolutions:

WHEREAS, the Spring Lake Borough Board of Education adopted a tentative budget on March 17, 2015 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 7, 2015 and

WHEREAS, the tentative budget was advertised in the legal section of The Coast Star on April 17, 2015; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 27, 2015; and

**Adjustment
Banked Cap**

WHEREAS the Spring Lake Borough Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$60,000.00 for the purposes of supporting existing programs in the district. The district intends to complete said purposes by June 2016.

**Adoption of Final Budget
2015-2016**

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

GENERAL	SPECIAL	DEBT	
<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>

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2015-16 Total Expenditures	7,053,411	241,766	195,044	7,490,221
Less: Anticipated Revenues	<u>799,498</u>	<u>241,766</u>	<u>60,101</u>	<u>1,101,365</u>
Taxes to be Raised	<u>6,253,913</u>	<u>0</u>	<u>134,943</u>	<u>6,388,856</u>

Travel and Related Expense Reimbursement
2015-2016

WHEREAS, the Spring Lake Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Spring Lake Borough Board of Education established \$49,500 as the maximum travel amount for the current school year (2014-2015) and has expended \$15,395.99 as of April 22, 2015; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$49,500 for all staff and board members for the 2015-2016 school year.

A4F
Tax Levy Certification Form A and B

RESOLVED, that the amount required for school purposes in the school district of Spring Lake

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Borough, County of Monmouth for the 2015-2016 school year is \$6,253,913 and is required to be levied for local school district purposes.

Adoption of Tax Levy Schedule

Recommend the Board of Education Adopt the tax levy schedule for the 2015-2016 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

Spring Lake School District					Spring Lake School District				
Local Tax Levy - General Fund					Local Tax Levy - Debt Service				
Acct 10-1210-000					Acct 40-1210-000				
SY2015-2016					SY2015-2016				
Pay	Due Date	Payment	Open Balance	Receipts	Pay	Due Date	Payment	Open Balance	Receipts
			\$ 6,253,913				\$ 134,943		
1	1-Jul	\$ 260,580	\$ 5,993,333	\$ 260,580	1	1-Jul	\$ 5,623	\$ 129,320	\$ 5,623
2	15-Jul	\$ 260,580	\$ 5,732,753	\$ 521,160	2	15-Jul	\$ 5,623	\$ 123,697	\$ 11,246
3	1-Aug	\$ 260,580	\$ 5,472,173	\$ 781,740	3	1-Aug	\$ 5,623	\$ 118,074	\$ 16,869
4	15-Aug	\$ 260,580	\$ 5,211,593	\$ 1,042,320	4	15-Aug	\$ 5,623	\$ 112,451	\$ 22,492
5	1-Sep	\$ 260,580	\$ 4,951,013	\$ 1,302,900	5	1-Sep	\$ 5,623	\$ 106,828	\$ 28,115
6	15-Sep	\$ 260,580	\$ 4,690,433	\$ 1,563,480	6	15-Sep	\$ 5,623	\$ 101,205	\$ 33,738
7	1-Oct	\$ 260,580	\$ 4,429,853	\$ 1,824,060	7	1-Oct	\$ 5,623	\$ 95,582	\$ 39,361
8	15-Oct	\$ 260,580	\$ 4,169,273	\$ 2,084,640	8	15-Oct	\$ 5,623	\$ 89,959	\$ 44,984
9	1-Nov	\$ 260,580	\$ 3,908,693	\$ 2,345,220	9	1-Nov	\$ 5,623	\$ 84,336	\$ 50,607
10	15-Nov	\$ 260,580	\$ 3,648,113	\$ 2,605,800	10	15-Nov	\$ 5,623	\$ 78,713	\$ 56,230
11	1-Dec	\$ 260,580	\$ 3,387,533	\$ 2,866,380	11	1-Dec	\$ 5,623	\$ 73,090	\$ 61,853
12	15-Dec	\$ 260,580	\$ 3,126,953	\$ 3,126,960	12	15-Dec	\$ 5,623	\$ 67,467	\$ 67,476
13	1-Jan	\$ 260,580	\$ 2,866,373	\$ 3,387,540	13	1-Jan	\$ 5,623	\$ 61,844	\$ 73,099
14	15-Jan	\$ 260,580	\$ 2,605,793	\$ 3,648,120	14	15-Jan	\$ 5,623	\$ 56,221	\$ 78,722
15	1-Feb	\$ 260,580	\$ 2,345,213	\$ 3,908,700	15	1-Feb	\$ 5,623	\$ 50,598	\$ 84,345
16	15-Feb	\$ 260,580	\$ 2,084,633	\$ 4,169,280	16	15-Feb	\$ 5,623	\$ 44,975	\$ 89,968
17	1-Mar	\$ 260,580	\$ 1,824,053	\$ 4,429,860	17	1-Mar	\$ 5,623	\$ 39,352	\$ 95,591
18	15-Mar	\$ 260,580	\$ 1,563,473	\$ 4,690,440	18	15-Mar	\$ 5,623	\$ 33,729	\$ 101,214
19	1-Apr	\$ 260,580	\$ 1,302,893	\$ 4,951,020	19	1-Apr	\$ 5,623	\$ 28,106	\$ 106,837
20	15-Apr	\$ 260,580	\$ 1,042,313	\$ 5,211,600	20	15-Apr	\$ 5,623	\$ 22,483	\$ 112,460
21	1-May	\$ 260,580	\$ 781,733	\$ 5,472,180	21	1-May	\$ 5,623	\$ 16,860	\$ 118,083
22	15-May	\$ 260,580	\$ 521,153	\$ 5,732,760	22	15-May	\$ 5,623	\$ 11,237	\$ 123,706
23	1-Jun	\$ 260,580	\$ 260,573	\$ 5,993,340	23	1-Jun	\$ 5,623	\$ 5,614	\$ 129,329
24	15-Jun	\$ 260,573	\$ -	\$ 6,253,913	24	15-Jun	\$ 5,614	\$ -	\$ 134,943

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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G. Informational Items:

1. The next work session meeting of the Board of Education is to be held on May 11, 2015
2. The next regular meeting of the Board of Education is to be held on May 19, 2015

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VIII. Superintendent's Report

ADMINISTRATION

On motion by _____, and seconded by _____ to approve Administration B-F

A. Report on Enrollment

HW Mountz	212
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Manasquan High School	59
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CVSD	14
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B. **RESOLVED:** To approve use of school facilities as requested:

Spring Lake Recreation: Shore Girls Basketball and Future Stars Camps

Gymnasium

June 29-July 3, 2015

August 10-August 14, 2015

Requested by: Kathy Heine

Spring Lake Recreation: MBA Camp

Gymnasium

April 22, 29, May 6, May 13,, 2015

Requested by: Kathy Heine

St. Catherine's School

Baseball Field

April 17, 2015 2 pm to 6 pm

Requested by: Richard Baies

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher(s)	Destination
May 4, 2015	Grade 4	Mrs. Callahan, Mrs. Kapoor, Mrs. Reid + 2-4 Parents tba	Manasquan Reservoir, Manasquan NJ
May 13, 2015	PreK + 8 Parents	Mrs. Ritchey and Ms. Clark	Green Meadows Farm, Hazlet, NJ

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May 15, 2015	Grades 5-6-7-8 Academic Bowl Teams	Mr. Tonzola, Mr. DeStefano, 1 staff member tba	Brielle Elementary School-Shore Challenge: Brielle, NJ
May 18, 2015	Grade 5	Mrs. Mannion, Mrs, Kret, Mr. Tonzola	Liberty Science Center, Jersey City NJ
May 21, 2015	Grades 1 & 2	Mrs. Krebs, Mrs. McGowan, Mrs. Hallowell, Mrs. Iacouzzi, 2 staff members tba	Walking Trip to Spring Lake Library, Spring Lake, NJ
May 21-May 22, 2015	Grade 8	Dr. Bormann, Mrs. Salway, Mr. Livingood, Mr. DeStefano, Mrs.Marcus-Feld, Mrs. Pearce and Mrs. Hanlon	Washington, D.C.
May 29, 2015	Grade 3	Mrs. Abbot, Mrs. Buerck, Mr.Tonzola, 2 staff members tba	Manasquan Reservoir, Manasquan, NJ

D. **RESOLVED:** To accept, upon recommendation of the Superintendent, generous donation of Academic Bowl Team shirts to HW Mountz School.

Roll Call:

___Mrs. Valori	___Mr. Ferraro	___Mr. Hale	___Dr. Sterling	___Mr. Daino
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CURRICULUM/INSTRUCTION

No Report

PERSONNEL

On motion by _____, and seconded by _____ to approve Personnel A-B.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Professional Development Workshop and Travel Log:

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Staff Member:	Date(s):	Description:	Reg Fee:	Travel Fees:	Est. Total:
Karen Dettlinger	April 17, 2015	Algebra I District Teacher Meeting-Sea Girt, NJ	\$0	-	\$-
Matthew Tonzola	May 5-7, 2015 July 21-23, 2015 August 25-26, 2015	NJ Ask Science Advisory Committee-Robbinsville, NJ July and August meeting locations TBA Subs and Travel reimbursed by NJDOE	\$0	\$10.55 + mileage tba once locations are announced for July and August meetings	\$10.55 + mileage TBA
Pamela Macdonald	May 12, 2015	Administrative Assistant Program -Mt. Laurel, NJ	\$50	\$-	\$50
Brigid Maniace	May 12, 2015	Practical Therapy Techniques for Challenging Articulation Cases-Voorhees, NJ	\$235	\$32.25	\$267.25
Nick Mackres	May 14, 2015	Public Works Construction Bids for School Districts-New Brunswick, NJ	\$127	-	\$127
Samantha Epstein	May 18, 2015	Alternative and Innovative Interventions for Autism and Anxiety-Toms River, NJ	\$199	\$13.00	\$212.00

- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the following staff members as Academic Competition Coaches as per the Schedule B SLEA CBA rate of \$60.00 each per event for two competitions (\$120 each):

Mrs. Laura Krug
Mrs. Ruth Piccolella
Mr. Anthony DeStefano
Mr. Matthew Tonzola

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- C. **RESOLVED:** To accept, upon recommendation of the Superintendent, the resignation of Mrs. Nancy Thermann, paraprofessional, effective May 4, 2015.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, the hiring of Mrs. Lisa Esposito, as paraprofessional, to fill a resignation vacancy beginning May 4, 2015 through June 19, 2015 for a salary of \$20,105 prorated for the period.
- E. **RESOLVED:** To approve, upon recommendation of the Superintendent, the extension of Miss Kelly Clark's, paraprofessional, contract for 1.5 hours a day from April 13, 2015 through June 12, 2015 for a total of \$924.44 to work with the 4 year old PreK Readiness Program.
- F. **RESOLVED:** To approve, upon recommendation of the Superintendent, the hiring of Ms. Margaret Ping, paraprofessional, to fill a resignation vacancy beginning April 13, 2015 through June 19, 2015 at a rate of \$10.80 per hour.

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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STUDENT SERVICES

On motion by _____, and seconded by _____ to approve Student Services A-B

- A. HIB Incident Report(s)
 - 1. **RESOLVED:** To approve, upon recommendation of the Superintendent, the March 2015 HIB Incident Report. (0 incidents reported)
 - 2. Presentation of the April 2015 HIB Incident Report. (0 incidents to report)
- B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of 3 non-resident tuition students for the 2015-2016 School Year at the BOE approved tuition rate of \$6000 each.
- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, contracting with Kathleen Joyce to provide Wilson Level 2 instruction for an individual student at a maximum of three hours per week at a rate of \$50.00 per hour.
- D. **RESOLVED:** To approve, upon recommendation of the Superintendent, contracting with Kathy Rotter for a special education program evaluation at a rate of \$200 per hour not to exceed 5 hours and travel fees of \$50 per hour.

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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POLICY

On motion by _____, and seconded by _____ to approve Policy A-F

- A. **RESOLVED:** To approve the second reading and adoption of the following Board policies:

Tuition Income Preschool Students Policy 3240
Concussion and Sports Related Head Injury Policy 5141.8
Emergencies and Disaster Preparedness Policy 6114
Home Instruction Policy 6173
Long Range Facility Policy 7110

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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IX. Old Business

X. New Business

Roll Call:

___ Mrs. Valori	___ Mr. Ferraro	___ Mr. Hale	___ Dr. Sterling	___ Mr. Daino
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XI. Public Comment / Visitors

XII. Adjourn

On motion by _____, and seconded by _____ to adjourn meeting.

Vote: ___ ayes ___ nays ___ absent ___ abstain

Time: ___ p.m.