

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

April 26, 2016 6:30 P.M.

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Mrs. Foy					
Dr. Sterling					
Mrs. Valori					

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary; Mr. Griggs, Board Attorney

II. Flag salute

III. Public Comments on Agenda Item Only

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

IV. Approval of Minutes

On motion by _____, and seconded by _____

RESOLVED, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. March 21, 2016 Regular Meeting
2. April 4, 2016 Work Session Meeting

Roll Call:

____Mrs. Foy	____Mrs. Valori	____Mr. Ferraro	____Dr. Sterling	____Mr. Daino
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V. Student Recognition - Science Fair Winners, Lakewood BlueClaws Most Improved Students, PARCC

VI. Business Administrator's Report

On motion by _____, and seconded by _____ to approve Business Administrator's Report: A-F

A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of February 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary and the Treasurer for February 2016; and be it

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RESOLVED, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary’s and Treasurer’s monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

B. Approval of Expenditures

1. Recommend approval of the following bills list:
 - a. April 2016 \$322,388.64
2. Recommend approval of the Gross Payroll Expense for:
 - a. March 31, 2016 \$152,531.88
 - b. April 15, 2016 \$153,119.17

Record of checks and distribution are on file in the business office.

C. Approval of Transfers

1. Recommend approval of appropriation adjustments
Adjustment #s 16AP0045 - 16AP0047
2. Recommend approval of expenditure adjustments
N/A

D. Grants

1. **RESOLVED**, the Spring Lake Board of Education accepts the following quotes and awards the contract for security upgrades for Saint Catharine’s (a nonpublic school located at 301 2nd Ave, Spring Lake, NJ 07762) in the amount of \$9,250.00 to the lowest qualified offer, Integrated Systems and Services Incorporated. The balance of the project (\$199.0) will be paid for by Saint Catherine’s. The funds will appropriated from account number 20-511-200-600-SC, a nonpublic security grant account, following all regulations and guidelines per the grant.

Quotes Received From:	Quote Price:
Integrated Systems and Services Inc.	\$9,449.00
Top Security Locksmiths, Inc.	\$9,987.00

E. Contracts

1. **RESOLVED**, the Spring Lake Board of Education approves renewal of pest control services from Alliance Commercial Pest Control, Inc. from July 1, 2016 through June 30, 2017 at an annual rate of \$840.00.

F. Business

1. Final Budget County Submission

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**PUBLIC HEARING AND ADOPTION OF THE
2016-2017 SCHOOL YEAR BUDGET**

A presentation will be given on the 2016-2017 Budget and a Public Hearing will be conducted.

Adoption of the 2016-2017 School Year Budget And Tax Levy

Recommend the Board approve the following resolutions:

WHEREAS, the Spring Lake Board of Education adopted a tentative budget on March 21, 2016 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 24, 2016 and

WHEREAS, the tentative budget was advertised in the legal section of the The Coast Star on April 14, 2016; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 26, 2016; and

**Capital Reserve Account Withdrawal 2016-2017
(Virtual Learning Lab)**

WHEREAS the Spring Lake Board of Education requests the approval a capital reserve withdrawal in the amount of \$37,500. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

Debt Service Reserve Account Withdrawal 2016-2017

WHEREAS the Spring Lake Board of Education requests the approval a debt service reserve withdrawal in the amount of \$6. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

**Maintenance Reserve Account Withdrawal 2016-2017
(1921 Roof Repair)**

WHEREAS the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$50,000. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

Tuition Reserve Account Withdrawal 2016-2017

WHEREAS the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$73,000. The district intends to utilize these funds for the 2016-2017 school

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year tuition at the Manasquan High School.

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	FUND	REVENUES	SERVICE	TOTAL
2016-17 Total Expenditures	<u>\$7,356,025</u>	<u>\$289,179</u>	<u>\$189,475</u>	<u>\$7,834,679</u>
Less: Anticipated Revenues	<u>\$977,034</u>	<u>\$289,179</u>	<u>\$58,392</u>	<u>\$1,324,605</u>
Taxes to be Raised	<u>\$6,378,991</u>	<u>\$0</u>	<u>\$131,083</u>	<u>\$6,510,074</u>

Travel and Related Expense Reimbursement 2016-2017

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Spring Lake Board of Education established \$19,376 as the maximum travel amount for the current school year and has expended \$12,053.03 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$22,898 for all staff and board members for the 2016-2017 school year.

A4F
Tax Levy Certification Form A and B

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RESOLVED, that the amount required for school purposes in the school district of Spring Lake, County of Monmouth for the 2016-2017 school year is \$6,510,074 and is required to be levied for local school district purposes.

Adoption of Tax Levy Schedule

Recommend the Board of Education Adopt the tax levy schedule for the 2016-2017 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

Tax Payment Schedule
Spring Lake School District

Total Taxes To Be Received	\$6,510,074
General Fund	\$6,378,991
Debt Service Fund	\$131,083

Pay	Due Date	Gen Fund +	Debt =	Monthly Invoice	Open Balance	Receipts
					\$6,510,074	
1	1-Jul-16	\$542,506	\$-	\$542,506	\$5,967,568	\$542,506
2	1-Aug-16	\$542,506	\$-	\$542,506	\$5,425,062	\$1,085,012
3	1-Sep-16	\$532,506	\$10,000	\$542,506	\$4,882,556	\$1,627,518
4	1-Oct-16	\$542,506	\$-	\$542,506	\$4,340,050	\$2,170,024
5	1-Nov-16	\$542,506	\$-	\$542,506	\$3,797,544	\$2,712,530
6	1-Dec-16	\$542,506	\$-	\$542,506	\$3,255,038	\$3,255,036
7	1-Jan-17	\$542,506	\$-	\$542,506	\$2,712,532	\$3,797,542
8	1-Feb-17	\$542,506	\$-	\$542,506	\$2,170,026	\$4,340,048
9	1-Mar-17	\$421,423	\$121,083	\$542,506	\$1,627,520	\$4,882,554
10	1-Apr-17	\$542,506	\$-	\$542,506	\$1,085,014	\$5,425,060
11	1-May-17	\$542,506	\$-	\$542,506	\$542,508	\$5,967,566
12	1-Jun-17	\$542,508	\$-	\$542,508	\$-	\$6,510,074

Roll Call:

____ Mrs. Foy	____ Mrs. Valori	____ Mr. Ferraro	____ Dr. Sterling	____ Mr. Daino
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VII. Superintendent's Report

ADMINISTRATION

On motion by _____, and seconded by _____ to approve Administration A-E.

A. Report on Enrollment

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HW Mountz	213 (12 Non-Resident)
Manasquan High School	57
OTHER	25

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Class Trips

Date	Class	Teacher	Destination
April 8, 2016	Grade 7	Mrs. Krebs, Mrs. Dettlinger, Mr. Livingood, Miss Zielinski	Spring Lake Historical Society-Spring Lake, NJ
May 11, 2016	PreK	Mrs. Ritchey, Mrs. Reilly, (7) Parents	Green Meadows Farm-Hazlet, NJ
May 26-27, 2016	Grade 8	Dr. Boccuti, Mrs. Salway, Mrs. Hanlon, Mrs. Marcus-Feld, Mr. Livingood, Mrs. Pearce	Washington, DC
May 26, 2016	Grade 6	Mr. DeStefano, Mrs. Piccolella, Mrs. Henry	Philadelphia Zoo-Philadelphia, PA

C. **RESOLVED:** To approve use of school facilities as requested:

Spring Lake Recreation

Summer Basketball

Gymnasium

Shore Girls: August 1-5, 2016 9 AM to 12 PM

Future Stars: August 15-19, 2016 9 AM to 11 AM

Requested by: Kathy Heine/Ann Marie Callahan

Spring Lake/Sea Girt Little League

Softball Fields-As Available/Needed April -June, 2016

Requested by: Rick Roccesano

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D. **RESOLVED:** To approve, upon recommendation of the Superintendent, the adjustment of the 2015-2016 HW Mountz School Calendar to include Friday, June 17 as a half-day, Wednesday, June 22 as the last day of school for students, and June 23 and June 24 as Teacher In-Service Days.

E. **RESOLVED:** To approve, upon recommendation of the Superintendent, the 2015-2016 End-of-School Year event calendar.

CURRICULUM/INSTRUCTION

On motion by _____, and seconded by _____ to approve Curriculum/ Instruction A.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the 2016-2017
6-8 Accelerated Math Placement Rubric
6-8 Accelerated ELA Placement Rubric
4-8 Gifted and Talented Identification Rubric

PERSONNEL

On motion by _____, and seconded by _____ to approve Personnel A-F.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Linda Krebs	April 6, 2016	Sending District Meeting-Librarians-Sea Girt, NJ	\$0	\$0	\$0
Cheryl Salway	May 6, 2016	Goddard Space Flight Center-Greenbelt, MD	\$0	\$0	\$0
Vincent Daino	May 14, 2016	NJSBA - Semi Annual Delegate Assembly - Mercer County Community College Campus	\$0	\$0	\$0

B. **RESOLVED:** To approve, upon recommendation, hiring Denise Dale as a Special Education Teacher for the remainder of the 2015-2016 School Year at the prorated salary of \$57,355

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(SLEA Step 1, BA+20). Funding for this position will be through NCLB Title IA funds.

C. **RESOLVED:** To approve, upon recommendation, hiring Maureen Heckman as a Paraprofessional to replace Denise Dale for the remainder of the 2015-2016 School Year at the prorated salary of \$19,076.04.

D. **RESOLVED:** To approve, upon the recommendation of the Superintendent, the request for tuition reimbursement at the CBA rate:

Shawna Sogluizzo 3 credits Brookdale Community College

E. **RESOLVED:** To approve, with best wishes, the retirement of Timothy Sabins effective July 1, 2016.

F. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following substitute teachers to the 2015-2016 HW Mountz Substitute List:

Gina Black \$75 per Diem

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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STUDENT SERVICES

On motion by _____, and seconded by _____ to approve Student Services A-B:

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of ten non-resident tuition students for the 2016-2017 School Year at the BOE approved rate of \$6000.

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, hiring a behaviorist, Kim Bohichik, to provide home based behavioral therapy at an hourly rate of \$125.00 for six (6) one and one-half (1.5) hour sessions, not to exceed \$1,125.00 for one (1) student (SID# 4893883869).

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, providing home instruction for SID #9228498321 for ten (10) hours per week until June 22, 2016 and to approve Rebecca Zielinski for 8 hours and Bonnie Scherr as home instructors at the hourly rate of \$34.36.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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POLICY

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N/A

VIII. Old Business

- A. Final 2016-2017 Budget Approval
- B. Strategic Planning Committee Discussion

IX. New Business

- Informational Items:
 - 1. Board of Education Meetings
 - a. Work Session Meeting - Monday, May 9, 2016
 - b. Regular Meeting - Monday, May 23, 2016

X. Public Comment / Visitors

XII. Adjourn

On motion by _____, and seconded by _____ to adjourn meeting.

Vote: _____ ayes _____ nays _____ absent _____ abstain

Time: _____ p.m.