

**SPRING LAKE BOARD OF EDUCATION**

**REGULAR MEETING**

March 21, 2016 6:30 P.M.

**I. Call to order:** This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Mrs. Foy					
Dr. Sterling					
Mrs. Valori					

Dr. Boccuti, CSA; Mr. Mackres, SBA/Board Secretary; Mr. Griggs, Board Attorney

**II. Flag salute**

**III. Public Comments on Agenda Item Only**

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

**IV. Approval of Minutes**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_

**RESOLVED**, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. February 22, 2016 Combined Meeting
2. March 7, 2016 Work Session Meeting

Roll Call:

____Mrs. Foy	____Mrs. Valori	____Mr. Ferraro	____Dr. Sterling	____Mr. Daino
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**V. 2014-2015 HW Mountz PARCC Performance Analysis and Report**

**VI. Business Administrator's Report**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Business Administrator's Report: A-F

A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of January 2016, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED**, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary and the Treasurer for January 2016; and be it

**RESOLVED**, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C.

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6A:23A-16.10(c) (4), after review of the Board Secretary’s and Treasurer’s monthly financial report and upon consultation with the appropriate district official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

**B. Approval of Expenditures**

1. Recommend approval of the following bills list:
  - a. March 2016 \$500,567.35
2. Recommend approval of the Gross Payroll Expense for:
  - a. February 29, 2016 \$149,480.05
  - b. March 15, 2016 \$155,918.01

Record of checks and distribution are on file in the business office.

**C. Approval of Transfers**

1. Recommend approval of appropriation adjustments  
Adjustment #s 16AP0042 - 16AP44
2. Recommend approval of expenditure adjustments  
N/A

**D. Grants**

1. **RESOLVED**, the Spring Lake Board of Education approves acceptance of FY2016 IDEA Pre-K and Basic Application Amendment #1, to include carryover funds, disbursed as follows:

<u>IDEA Pre-K</u>		<u>IDEA Basic</u>	
HW Mountz:	\$3,237	HW Mountz:	\$56,221
Saint Catharine’s:	\$ 647	Saint Catharine’s:	\$79,694
Total:	\$3,884	Total:	\$135,915

2. **RESOLVED**, the Spring Lake Board of Education approves acceptance, of FY2016 NCLB Title I & II to include carryover funds, disbursed as follows:

<u>NCLB Title IA</u>		<u>INCLB Title IIA</u>	
HW Mountz:	\$35,616	HW Mountz:	\$5,819
Saint Catharine’s:	\$ 0	Saint Catharine’s:	\$10,759
Total:	\$35,616	Total:	\$16,578

3. **RESOLVED**, the Spring Lake Board of Education approves application for FY17 E-Rate Program (Universal Service Program for School and Libraries).
4. **RESOLVED**, the Spring Lake Board of Education approves application for FY17 NJSIG (New Jersey Schools Insurance Group) Safety Grant.

**E. Contracts**

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N/A

F. Business

1. Tentative Budget County Submission

**Capital Reserve Account Withdrawal 2016-2017  
(Virtual Learning Lab)**

RESOLVED that the Spring Lake Board of Education requests the approval a capital reserve withdrawal in the amount of \$37,500. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

**Debt Service Reserve Account Withdrawal 2016-2017**

RESOLVED that the Spring Lake Board of Education requests the approval a debt service reserve withdrawal in the amount of \$6. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

**Maintenance Reserve Account Withdrawal 2016-2017  
(1921 Roof Repair)**

RESOLVED that the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$50,000. The district intends to utilize these funds for the 2016-2017 school year at the H.W. Mountz School.

**Tuition Reserve Account Withdrawal 2016-2017**

RESOLVED that the Spring Lake Board of Education requests the approval a maintenance reserve withdrawal in the amount of \$73,000. The district intends to utilize these funds for the 2016-2017 school year tuition at the Manasquan High School.

**Travel and Related Expense Reimbursement 2016-2017**

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or

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Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Spring Lake Board of Education established \$19,376 as the maximum travel amount for the current school year and has expended \$10,764.03 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$22,898 for all staff and board members for the 2016-2017 school year.

**Adoption of Tentative Budget 2016-2017**

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL</b>	<b>SPECIAL</b>	<b>DEBT</b>	
	<b>FUND</b>	<b>REVENUES</b>	<b>SERVICE</b>	<b>TOTAL</b>
<b>2016-17 Total Expenditures</b>	<u>\$7,356,025</u>	<u>\$289,179</u>	<u>\$189,475</u>	<u>\$7,834,679</u>
<b>Less: Anticipated Revenues</b>	<u>\$977,034</u>	<u>\$289,179</u>	<u>\$58,392</u>	<u>\$1,324,605</u>
<b>Taxes to be Raised</b>	<u>\$6,378,991</u>	<u>\$0</u>	<u>\$131,083</u>	<u>\$6,510,074</u>

And to advertise said tentative budget in the Coast Start in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the library of H.W. Mountz Elementary School, 411 Tuttle Ave, Spring Lake, New Jersey on April 26, 2015 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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**VII. Superintendent’s Report**

ADMINISTRATION

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Administration A-C.

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A. Report on Enrollment

<b>HW Mountz</b>	<b>213</b> <b>(12 Non-Resident)</b>
<b>Manasquan High School</b>	<b>57</b>
<b>OTHER</b>	<b>25</b>

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

**Class Trips**

Date	Class	Teacher	Destination
March 22, 2016	Grades 4 & 5 SEA Students	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center, Middletown, NJ
April 20, 2016 and May 6, 2016	Academic Bowl Students	Mr. Tonzola, Mr. Destefano, Miss Zielinski, and Mrs. Piccolella	Goetz Middle School-Jackson, NJ and Brielle Elementary School-Brielle, NJ
May 23, 2016	Grade 5	Mrs. Mannion, Mrs. Reid, Mrs. Dale, Mr. Tonzola	Liberty Science Center-Jersey City, NJ
June 10, 2016	Grade 7	Mr. DeStefano, Mrs. Dettlinger, Mrs. Salway, Mrs. Hanlon	Liberty Science Center-Jersey City, NJ

C. **RESOLVED:** To approve use of school facilities as requested:

*Spring Lake Recreation*

Gymnasium  
Wednesdays: April 13-May 25, 2016  
6 PM to 9 PM  
Requested by: Kathy Heine

*Spring Lake/Sea Girt Little League*

Gymnasium  
March 12, 2016  
9AM to 3 PM  
Requested by: Rick Recessano

*Jersey Shore Hammerheads*

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Baseball Fields  
March/April as available  
Requested by: Sean Flaherty

*Jersey Shore Wildcats Basketball*  
Gymnasium  
Thursdays and Fridays: April 1-June 30, 2016  
4:30 PM-6:30 PM  
Requested by: Mark Donnelly

*Spring Lake Drug Alliance*  
Cops vs. Kids  
Gymnasium  
Thursday, April 7, 2016  
Requested by: Rev. DuBois

CURRICULUM/INSTRUCTION

N/A

PERSONNEL

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Personnel A-C.

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Ruth Piccolella	April 14, 2016	Google Workshop-Belmar, NJ	\$100	\$10	\$110
Nick Mackres	June 8-9, 2016	NJASBO Conference-Atlantic City, NJ	\$150	\$20	\$170

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following substitute teachers to the 2015-2016 HW Mountz Substitute List pending completion of criminal history:

Daniel Addis-\$75 per diem  
Paul Calafiore-\$75 per diem  
Renee Cosenza-\$85 per diem

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John Hanlon-\$85 per diem  
Kate Honan-\$85 per diem

- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, approving Kerri Walsifer as the Affirmative Action Officer for the 2016-2017 School Year.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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**STUDENT SERVICES**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Student Services A:

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the acceptance of one (1) non-resident tuition students for the 2016-2017 School Year at the BOE approved rate of \$6000.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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**POLICY**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to approve Policy A:

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, authorizing the submission of the proposed Comprehensive Equity Plan.

Roll Call:

___ Mrs. Foy	___ Mrs. Valori	___ Mr. Ferraro	___ Dr. Sterling	___ Mr. Daino
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**VIII. Old Business**

**IX. New Business**

- Informational Items:
  1. Board of Education Meetings
    - a. Work Session Meeting - Monday, April 4, 2016
    - b. Regular Meeting - Tuesday, April 26, 2016

**X. Public Comment / Visitors**

- XI. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS,** the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the

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“Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on March 21, 2016 at \_\_\_\_\_ p.m. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_

Vote: \_\_\_\_\_ ayes \_\_\_\_\_ nays \_\_\_\_\_ absent \_\_\_\_\_ abstain

**Resolved:** to return to open session and resume the order of business. Time: \_\_\_\_\_ p.m.

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_

Vote: \_\_\_\_\_ ayes \_\_\_\_\_ nays \_\_\_\_\_ absent \_\_\_\_\_ abstain

**XII. Adjourn**

On motion by \_\_\_\_\_, and seconded by \_\_\_\_\_ to adjourn meeting.



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Vote: \_\_\_\_\_ ayes    \_\_\_\_\_ nays    \_\_\_\_\_ absent    \_\_\_\_\_ abstain

Time: \_\_\_\_\_ p.m.