

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING

February 23, 2015 7:00 P.M.

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino					
Mr. Ferraro					
Mr. Hale					
Dr. Sterling					
Mrs. Valori					
Mr. Bormann, CSA; Mr. Mackres, SBA/Board Secretary					

II. Flag salute

III. Student Recognition

- 2014-15 Spelling Bee
- 2014-15 Geography Bee
- 2014-15 Future Cities Team
- February 2015 NJHS American Heart Association

IV. Oath of Office Administered to Appointed Board Member

Administration of Oaths

At this time the Board Secretary, Nick Mackres, shall administer the Oath of Office to the newly appointed member of the Spring Lake Board of Education; *Dr. Barton Sterling*.

I _____ do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I _____ do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I am not disqualified as a voter pursuant to R.S. 19:4-1 nor disqualified due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1, and that I will faithfully, impartially and justly perform all the duties of the office the office according to the best of my ability. So help me God.

V. Approval of Minutes

On motion by _____, and seconded by _____

RESOLVED, to approve the minutes of the public session and executive session of the Spring Lake Board of Education as submitted for the following :

1. January 5, 2015 Reorganization and Regular Meeting,
2. February 4, 2015 Special Meeting, and
3. February 16, 2015 Work Session Meeting

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Roll Call:

___Mrs. Valori	___Mr. Ferrarro	___Mr. Hale	___Dr. Sterling	___Mr. Daino
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VI. Public Comments on Agenda Item Only

The length of time for public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three minutes (Policy 1120).

VII. Business Administrator's Report

On motion by _____, and seconded by _____ to approve Business Administrator's Report: A-G

- A. **RESOLVED**, that the Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of December 2014, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED, that the Spring Lake Board of Education accepts the Financial Reports of the Board Secretary through November 2014 (revised) and December 2014 and the Treasurer through November 2014 and December 2014; and be it

RESOLVED, that the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), after review of the Board Secretary's and Treasurer's monthly financial report and upon consultation with the appropriate district official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

B. Approval of Expenditures

1. Recommend approval of the following bills list:
 - a. February 2015 \$325,872.56
2. Recommend approval of the Gross Payroll Expense for:
 - a. January 15, 2015 \$144,945.97
 - b. January 31, 2015 \$151,420.96
3. Recommend approval of Retroactive Pay for:
 - a. Nick Mackres, for five days, for turnover process on (January 6, 7, 12, 14, & 16, 2015) at a rate of \$365 per diem, for a gross total of \$1,825.
 - b. Sarah Ann Yersin, for class trip, \$271.58, for one day, January 22, 2015.

Record of checks and distribution are on file in the business office.

C. Approval of Transfers

N/A

D. Grants

RESOLVED, the Spring Lake Board of Education approves submission of 2014-2015 IDEA

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2015 Basic FT Application Amendment #1 to include carry over funds for a total of \$35,304:

HW Mountz:	\$4,085
<u>Saint Catharine's:</u>	<u>\$31,219</u>
Total	\$35,304

E. Contracts

RESOLVED, the Spring Lake Board of Education approves to award the Science Rooms Air Conditioning Contract to D.K. Klein Mechanical for the amount of \$35,065.00.

Quotes Received per P.W. Moss & Associates:

1. D.K. Klein - Quote of \$35,065
2. Midcoast Mechanical - No firm price submitted. Indicated would be above bid threshold of \$36,000
3. Phoenic HVAC - No response

F. Audit

RESOLVED, the Spring Lake Board of Education accepts the Corrective Action Plan for two Audit Recommendations (2014-01 and 2014-02) and to submit the Corrective Action Plan to the Monmouth County Superintendent's Office of the New Jersey Department of Education, as required.

G. Appointments

1. Banking

RESOLVED, the Spring Lake Board of Education approves the appointment of Nick Mackres, School Business Administrator, as the Authorized Agent to cover the NJ Cash Management Account, effective February 23, 2015.

2. QPA (Qualified Purchasing Agent)

RESOLVED, the Spring Lake Board of Education approves the appointment of Nick Mackres, School Business Administrator, as the Temporary Purchasing Agent for one year, pursuant to N.J.S.A. 40A:11-9(g), effective February 23, 2015.

The Purchasing Agent shall have the authority, responsibility and accountability for the purchasing activity for the Spring Lake Board of Education to prepare public advertising for bids and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts on behalf of the Spring Lake Board of Education, and to award contracts permitted through New Jersey statutes and in accordance with the regulations, forms and procedures promulgated by state regulatory agencies in the name of the Spring Lake Board of Education and conduct any activities as may be necessary or appropriate to the purchasing function of the Spring Lake Board of Education; and authorizes the bid threshold of \$36,000 and a quote threshold of \$5,400, pursuant to Local Finance Notice 2010-13 and N.J.A.C. 5:34-5.2.

Roll Call:

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H. Informational Items:

1. The next work session meeting of the Board of Education is to be held on March 9, 2015
2. The next regular meeting of the Board of Education is to be held on March 23, 2015

VIII. Superintendent’s Report

ADMINISTRATION

On motion by _____, and seconded by _____ to approve Administration A-H

A. Report on Enrollment

HWM 213 MHS 59 CVSD 14

B. **RESOLVED:** To approve use of school facilities as requested:

PTA

All Purpose Room

February 21 and February 28, 2015 8 am to 2 pm

Requested by: Patricia Petrosini

Spring Lake/Sea Girt Little League

Gymnasium

March 11, 2015 8:30 AM-11:15 AM

March 18, 2015 9:00 AM-12:30 PM

Requested by: Edwin Hale

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher	Destination
February 5, 2015	Sixth Grade G & T Students	Tonzola	Middletown Arts Center, Middletown, NJ
February 6, 2015	Sixth Grade G & T Students	Tonzola	Buehler Challenger Science Center, Paramus, NJ
May 11, 2015	Kindergarten	Roberts, O’Sullivan + 8 Parents	Storybook Land-Egg Harbor Township, NJ

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May 19, 2015	First Grade	McGowan, Iacouzzi, Tonzola, 2 Teachers tba, 2 Parents	Monmouth Museum and Longstreet Farm-Lincroft and Holmdel, NJ
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- E. **RESOLVED:** To accept, upon recommendation of the Superintendent, the HW Mountz PTA’s generous donation of caps and gowns for the HW Mountz 8th Grade Graduation and supplies and materials for the HW Mountz Art Gallery.
- F. **RESOLVED:** To approve, upon recommendation of the Superintendent, the 2015-2016 Spring Lake School District Calendar.
- G. **RESOLVED:** To approve, upon recommendation of the Superintendent, the formation of a Communications Board of Education Ad Hoc Committee.
- H. **RESOLVED:** To approve the appointment of the following Board of Education members to the Ad Hoc Communication Committee:
 # 1 _____
 # 2 _____

Roll Call:

____Mrs. Valori	____Mr. Ferrarro	____Mr. Hale	____Dr. Sterling	____Mr. Daino
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CURRICULUM/INSTRUCTION

- A. Informational Presentation on Common Core Standards & PARCC Testing
Presented by Mr. John Bormann, CSA and Mrs. Kerri Walsifer, Supervisor of Testing

PERSONNEL

On motion by _____, and seconded by _____ to approve Personnel A-E

- A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Christopher Soto	January 28, 2015	NJ DOE PARCC Administrative and Technical Training-Princeton, NJ	\$0	\$17	\$17
Anthony	February	MC3 Winter	\$129	\$0	\$129

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DeStefano	4, 2015	Summit-Millstone, NJ			
Karen Dettlinger	February 18, 2015	Sending District Meeting for Algebra Teachers-Sea Girt Elementary Schools	\$0	\$0	\$0
Michele Parisi	February 19-20, 2015	Autism Conference-Mt. Laurel, NJ	\$215	0	\$215
Ann Marie Callahan	February 20, 2015	ELA PARCC-Spring Lake Heights School, NJ	\$0	\$0	\$0
Nicole Orr	February 20, 2015	ELA PARCC-Spring Lake Heights School, NJ	\$0	\$0	\$0
Samantha Epstein	March 21, 2015	Google Summit-Keyport, NJ	\$0	\$15	\$15
Shawna Sogluizzo	March 21, 2015	Google Summit-Keyport, NJ	\$0	\$5.50	\$5.50
Rebecca Zielinski	March 21, 2015	Google Summit-Keyport, NJ	\$0	\$35.40	\$35.40

- B. **RESOLVED:** To recognize, upon recommendation of the Superintendent, Shawna Sogluizzo as a volunteer assistant coach for softball for the 2014-2015 school year.

- C. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following names to List of Substitute Teachers for the 2014-2015 school year:

Jill Turner	County Certificate	\$75/diem
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- D. **RESOLVED:** To accept the resignation of Ms. Adriana Jarzabek, paraprofessional, effective February 21, 2015.

- E. **RESOLVED:** To accept, upon recommendation of the Superintendent, hiring Mrs. Bonnie Brendle, to fill the role of paraprofessional, at a salary of \$16,417.00 prorated from February 21, 2015 through June 30, 2015.

Roll Call:

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STUDENT SERVICES

On motion by _____, and seconded by _____ to approve Student Services A

A. HIB Incident Report(s)

1. **RESOLVED:** To approve, upon recommendation of the Superintendent, the January 2015 HIB Incident Report. (0 incidents reported)
2. Presentation of the February 2015 HIB Incident Report . (0 incidents to report)

Roll Call:

____ Mrs. Valori	____ Mr. Ferrarro	____ Mr. Hale	____ Dr. Sterling	____ Mr. Daino
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POLICY

On motion by _____, and seconded by _____ to approve Policy A-C

A. **RESOLVED:** To approve the second reading and adoption of the following Board Policies:

Board Committee/Board of Whole Policy 9130

Upon adoption, these policies supersede all previous policies of the same.

B. **RESOLVED:** To approve the first reading of the following Board Policies:

Non-Resident Tuition Policy 5111.01

C. **RESOLVED:** To approve, upon recommendation of the Superintendent and in accordance with the Spring Lake Board of Education Non-Resident Tuition Policy 5111.01, accepting non-resident tuition students in grades PreKindergarten through Grade 8 at a rate of \$6,000 per student. All acceptances of non-resident tuition students will take effect upon second reading and adoption of Non-Resident Tuition Policy 5111.01.

Roll Call:

____ Mrs. Valori	____ Mr. Ferrarro	____ Mr. Hale	____ Dr. Sterling	____ Mr. Daino
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IX. Old Business

X. New Business

XI. Public Comment / Visitors

XII. Adjourn

On motion by _____, and seconded by _____ to adjourn meeting.

Vote: ____ ayes ____ nays ____ absent ____ abstain

Time: ____ p.m.