

**Spring Lake Board of Education
January 5, 2015**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:
Mr. Daino (2016)				
Mr. Ferraro (2017)				
Mr. Hale (2015)				
Mrs. Hansen (2015)				
Mrs. Valori (2016)				
Mr. Bormann, CSA; Mrs. Allen, SBA; Mr. Griggs, Board Attorney				

II. Flag salute

III. Official Statement of Results received and approved December 17, 2014

IV. Oath of Office Administered to Elected Board Member:

V. Nomination and Election of Officers:
Election of the President of the Board of Education
_____, nominated by

Consent of the Nominee(s)
accepted the nomination for the office of Board President.

Vote on Nomination(s)
Resolves that _____ **having been properly nominated, be elected as President of the Spring Lake Board of Education for the 2015 year.**
Roll call vote:
Presentation of the Gavel to the President

Election of the Vice President of the Board of Education
_____, nominated by

Consent of the Nominee(s)
accepted the nomination for the office of Board Vice President

Vote on the Nomination(s)
Resolves that _____ **having been properly nominated, be elected as Vice President of the Spring Lake Board of Education for the 2015 year.**
Roll call vote:

Spring Lake Board of Education
January 5, 2015

VI. Board Code of Ethics

Kathy Winecoff of NJSBA will conduct the annual Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association Code of Ethics shall be considered the official Code of Ethics of the Spring Lake Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**Spring Lake Board of Education
January 5, 2015**

VII. Reorganization

Resolved: To approve the following authorizations and re-adoptions:

1. The Regular monthly meeting of the Spring Lake Board of Education will be held at 7:00 p.m. on the fourth Monday of each month at the H. W. Mountz School, 411 Tuttle Avenue, Spring Lake, New Jersey 07762. Listing is to be made a part of the minutes.
2. The Coast Star and the Asbury Park Press will be the official newspapers for advertising purposes.

VIII. Committee Appointments Policy 9130 attached

Discussion of Board Structure: Committees v. Committee of the Whole

- Building & Grounds**
- Finance/Negotiations**
- Legislation**
- Personnel**
- Student Personnel**
- Policy**
- Curriculum/Instruction Assessment - Programming**
- Communication (Newsletter)**
- Liaison to NJSBA**
- Liaison to Manasquan BOE**
- Liaison to HWM Booster Club**
- Liaison to HWM PTA**
- Liaison to Spring Lake Educational Foundation**

IX. Approval of the Minutes

Resolved: To approve the Minutes of December 17, 2014 as submitted.

X. President's Statement

XI. Public Comments on Agenda Items Only

The length of time for public discussion shall be limited to 30 minutes and individual Speakers, on a particular subject are limited to three minutes (Policy 1120).

**Spring Lake Board of Education
January 5, 2015**

XII. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

It is estimated that the meeting will be opened to the Public at approximately, but not earlier than _____ PM. An announcement will be made to waiting guests if a time extension is necessary.

On motion by _____ and seconded by _____

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on January 5, 2015 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items:

- a. Personnel - Candidate for SBA/BS

On motion by _____ and seconded by _____

RESOLVED: To return to open session and resume the order of business. Time:
Roll Call Vote:

Action on any item(s) discussed in executive session:

XIII. Business Administrator's Report

A. Financial reports presented:

Pursuant to N.J.A.C. 6:20-2A.10 (d). I certify to each Board member that as of December 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

January 5, 2015 _____ BS/SBA

Spring Lake Board of Education
January 5, 2015

Resolved: to accept the Financial Reports of the Board Secretary for December 31, 2014 and the Treasurer for the month ending and November 31, 2014

Be it further Resolved: that pursuant to **N.J.A.C.6:23-2.110 (c) 4**, the Board certifies as of December 31, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6:23-2.11(b)** and that sufficient funds are available for the remainder of the fiscal year and that the Board of Education further approves the transfers between line accounts in the general fund portion of the 2014-2015 budget as follows:

B. NJ DOE Budget Software Release #1 January 21, 2015

C. Waiver of Requirements Special Education Medicare Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2015-2016 school year, and

Whereas, the Spring Lake Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Spring Lake Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2015-2016 school year.

D. Buildings & Grounds

XIV. Board Attorney's Report

XV. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment HWM -212 MHS -59 CVSD – 14

B. Resolved: To approve request for use of facility:

C. Resolved: To approve, upon recommendation of the Superintendent, class trips as follows:

Date	Class	Teacher	Destination
January 22-23, 2015	Grade -Gifted and Talent	Mrs. Krebs and Ms. Yersin	Middletown Arts Center, Middletown NJ and Newark Museum, Newark, NJ

**Spring Lake Board of Education
January 5, 2015**

CURRICULUM/INSTRUCTION

PERSONNEL

- A. Resolved: To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log.

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Estimated Total:
John E. Bormann	January 13, 2015	NJDOE PARCC District Test Coordinators Training-Monmouth University-West Long Branch, NJ	\$0	\$12	\$12
Kerri Walsifer	January 13, 2015	NJDOE PARCC District Test Coordinators Training-Monmouth University-West Long Branch, NJ	\$0	\$10	\$10
Marcia McGowan	February 12, 2015	Dyslexia Workshop-Rutgers University	\$125	\$0	\$125

- B. Resolved: To approve, upon recommendation of the Superintendent, Jim McCLees, Rider University student, to observe 12 hours of classroom instruction in Mrs. Callahan's 4th grade classroom.
- C. Resolved: To approve, upon recommendation of the Superintendent, extending Samantha Epstein's unpaid personal medical leave through January 15, 2015.

STUDENT SERVICES

- A. Resolved: That the Spring Lake Board of Education approve the December 17, 2014 HIB Incident Report (-0-)
- B. January 5, 2015 HIB Incident Report presented (-0-).
- C. Presentation of the 2014-2015 Period 1 EVVRS and HIB/ITP Report covering September 1, 2014 through December 31, 2014

**Spring Lake Board of Education
January 5, 2015**

Resolved: To accept the 2014-2015 Period 1 EVVRS and HIB/ITP Report as presented.

- D. Resolved: That the Spring Lake Board of Education approve the School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights as presented.
- E. Resolved: To approve, upon recommendation of the Superintendent, the MHS CST request to contract the professional services of Trinitas to provide OT services to one Spring Lake resident student placed at Woodcliff Academy.

POLICY

XVI. Committees

XVII. Payment of the Bills

Resolved: That the payment of the Bills List and Payroll for the month(s) of December 2014 and January 2015:

Final December Bills List	\$ (PRA\$)	2nd December Payroll	\$
January Bills List	\$	1st January Payroll	\$
		2nd January Payroll	\$

Record of checks and distribution are on file in the business office.

XVIII. Old Business

XIX. New Business

XX. Visitors

XXI. Adjourn

SPRING LAKE BOARD OF EDUCATION

Public Notice

In accordance with the Provisions of the Open Public Meetings Act. PL. 1975 c. 231, this is to advise that the Spring Lake Board of Education, at their January 5, 2015 meeting, authorized the following meetings to be held in the H. W. Mountz School at 7:00 p.m. Actions will be taken.

Monday, January 5, 2015

Monday, February 23, 2015

Monday, March 23, 2015

Monday, April 27, 2015

Monday, May 18, 2015*

Monday, June 22, 2015

Public Hearing on SBA Contract

Action May Be Taken to Amend and/or Modify Administration Contracts

Monday, July 27, 2015

Monday, August 24, 2015

Monday, September 28, 2015

Monday, October 26, 2015

Monday, November 23, 2015

Monday, December 21, 2015*

Monday, January 5, 2016*

Re-Organization

***Meetings held on evening other than the 4th Monday of the month**

Debra Leigh Allen

School Business Administrator

c: Municipal Clerk

Asbury Park Press

The Coast Star

Board Members