

SPRING LAKE BOARD OF EDUCATION

REGULAR MEETING MINUTES

September 25, 2017 6:30 P.M.

- I. **Call to order:** This Meeting was called to order in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino	X				
Mr. Ferraro	X				
Mrs. Foy	X				
Dr. Sterling	X				
Mrs. Valori	X				

Also Present: Dr. Boccuti, CSA; Ms. Davis, Interim SBA/Board Secretary

II. **Flag salute**

III. **Public Comments on Agenda Items Only-** Opened 6:39 PM - 6:58 PM

Mr. Daino advised all present that the public discussion may be limited to 30 minutes and individual speakers on a particular subject are limited to three (3) minutes (Policy # 1120)

Mrs. Galvin - inquired about Grade 6 Differentiated Curriculum? Dr. Boccuti and Ms. Domogala provided details to explain-Dr. Boccuti assured all present more data would be provided and a parent meeting will be forthcoming.

Mrs. Dubac - concerned about the Nut Allergy Policy and that it teaches students with an allergy to rely on school instead of themselves to be responsible. Dr. Boccuti responded-the District is responsible to provide a safe and healthy environment for all students. Parents are responsible for training their children and we provide the safety net.

Mr. Galvin-was last years 5th grade accelerated? Dr. Boccuti-"short answer yes"

IV. **Discussion by Topic**

A. General

1. Building & Grounds Update:

a. Lead Water Testing Program Statement of Assurance - Dr. Boccuti, Ms. Davis Water testing was completed June 25, 2017 and the SOA was submitted to NJDOE 9/21/17.

B. Business Office Update - Dr. Boccuti, Ms. Davis:

1. Audit- due to NJ DOE 12/5/17

2. Business Office transition - Dr. Boccuti -Thanks to Mr. Puleio and welcome to Ms.

Davis-anticipated recommendations for the future SBA position will provided by early spring.

V. **Approval of Minutes**

On Motion by Mr. Ferraro, and seconded by Mrs. Foy:

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RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the Public Session and Executive Session of the Spring Lake Board of Education as submitted for the following August 21, 2017 and September 11, 2017 Meetings.

Roll Call:

Yes Mrs. Foy	Yes Mrs. Valori	Yes Mr. Ferraro	Abst Dr. Sterling	Yes 8/21/17 Abst 9/11/17 Mr. Daino
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VI. Interim School Business Administrator's Report

A. Secretary and Treasurer Reports - To be provided October 2017

RESOLVED: To approve, upon the recommendation of the Superintendent, the Interim School Business Administrator/Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), as of September, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: To approve, upon recommendation of the Superintendent, the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), monthly financial report and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

B. Approval of Expenditures

1. Approval of bills list dated September 25, 2017 in the amount of \$488,437.60
2. Approval of the gross payroll expense for;
 - a. August 30, in the amount of \$38,258.86
 - b. September 15, in the amount of \$149,721.65

C. RESOLVED: To approve, upon recommendation of the Superintendent, an NJDOE per diem parental contract for student transportation for the 2017-2018 school year to the Search Day School in the amount of \$50 per day not to exceed \$10,500 for transportation of student (SID#9964574192).

D. RESOLVED: To approve, upon recommendation of the Superintendent, the 2017-2018 regular education tuition send/receive contract with Manasquan School District in the amount of \$737,358 (estimated tuition rate \$14,458 per student).

E. RESOLVED: To approve, upon recommendation of the Superintendent, to a regular tuition

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contract with Red Bank Regional High School District for the 2017-2018 school year in the amount of \$72,500 for 5 students (estimated tuition rate \$14,500 per student).

F. **RESOLVED:** To approve, upon recommendation of the Superintendent, a tuition contract with the Monmouth County Vocational school district for the 2017-2018 school year as detailed in the agreement by program (current # of students attending 15).

G. **RESOLVED:** To approve, upon recommendation of the Superintendent, declaration the following items surplus property to be disposed of by the Board Secretary in accordance with Title 18A.

- a. Old clocks and speakers from replacement of intercom system

H. **RESOLVED:** To approve and accept, upon recommendation of the Superintendent, the 2017-18 Grants and 2016-17 Aid listed below:

ESEA Consolidated (formerly NCLB)

Title I	\$34,398.	
Title IIA	6,789.	(SL \$ 2,313. SC \$ 4,476.)
Title IV	10,000.	(SL \$3,407. SC \$ 6,593.)

IDEA Consolidated

Basic	\$52,183.	(SL \$ 52,182. SC = \$ 104,365.)
Preschool	3,881.	

Non-Public Grant Awards (SC)

Chapter 192	Compensatory Ed	\$ 30,119.
Chapter 193		
	Initial Exam & Cl.	19,097
	Annual “	8,026.
	Corrective Speech	11,606.
	Supplemental Inst.	20,717.
Tota; Ch. 192/193		\$ 89,465.

NP Nursing	\$ 34,920.
NP Textbooks	19,721.
NP Technology	13,320.
NP Security	27,000.

2016-17 Aid

Extraordinary Aid	\$ 59,628.
Reimbursement NP Trans	6,203.
State Aid Adjustment	*3,996.

(*To be appropriated 2018-2019 FY)

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On Motion by Mr. Daino, and seconded by Mr. Ferraro :

RESOLVED: To approve, upon recommendation of the Superintendent, Interim School Business Administrator's Report items A. through H.

Roll Call:

Yes Mrs. Foy	Yes Mrs. Valori	Yes Mr. Ferraro	Abst B I Yes A,C-H Dr. Sterling	Yes Mr. Daino
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VII. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	194 Students (24 Non-Residents)
Manasquan High School	47 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>31 students</u> 11 students 15 students 5 students
Non-Public Transportation	87 Students

Dr. Boccuti noted that while we have 194 students here in H. W. Mountz, it is important to record that we have financial obligations for the total of 359 Spring Lake students.

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, class trips as follows:

Class	Teacher(s)	Destination
Kindergarten	Mrs. Roberts, Miss O'Sullivan, Miss Clark	Spring Lake Police Station, Fire, First Aid Building-Spring Lake, NJ

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, Use of Facilities as follows:
HW Mountz PTA

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2017-2018 School Year
 Monthly Meetings and Events
 Gym, APR, Athletic Fields, Classrooms, Library
 Requested by: Eileen Lin

Education Foundation (SLED): Drama Club
 2017-2018 School Year
 All Purpose Room
 Mondays: 3pm to 5pm
 Requested by: Kiernan DiFeo

Goodwill Fire Company #2, Spring Lake
 All Purpose Room
 October 31, 2017
 6 pm to 9 pm
 Annual Halloween Party/Costume Contest for Residents of Spring Lake
 Requested by: Don Brahn, Jr.

On Motion by Mrs. Valori, and seconded by Mr. Ferraro to approve Superintendent items A through C.

Roll Call:

Yes Mrs. Foy	Yes Mrs. Valori	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mr. Daino
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CURRICULUM/INSTRUCTION

A. Curriculum Update - Dr. Boccuti advised that Administration is working on QSAC documents for presentation in October

PERSONNEL

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fees:	Travel Fees:	Est. Total:
Krystyna Domogala	September 14, 2017	Reunification Training: Active Shooter Tabletop Exercise-Monmouth County Prosecutor's	\$0	\$10	\$10

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		Office-Freehold, NJ			
Krystyna Domogala, Ellen Cosentino	September 19, 2017	CPR Training-Team Life: Colts Neck, NJ	\$50	\$10	\$60
Anthony DeStefano	September 26, 2017	MCVS Middle School Counselor Breakfast-Freehold, NJ	\$0	\$21	\$21
Julie Reid	October 13, 2017	Literacy Symposium-Monmouth University-West Long Branch, NJ	\$100	\$21	\$21
Ann Marie Callahan	October 13, 2017	Literacy Symposium-Monmouth University-West Long Branch, NJ	\$85	\$15	\$15
Dr. Boccuti	October 23-26, 2017	NJSBA Fall Conference-Atlantic City, NJ	\$300	\$55	At a total cost not to exceed \$933 as per the regulations of the state.
Louise B. Davis	October 24, 2017	NJSBA Fall Conference-Atlantic City, NJ	\$300	\$55	At a total cost not to exceed \$569 as per the regulations of the state.
Alan Ferraro	October 26, 2017	NJSBA Fall Conference-Atlantic City, NJ	\$0	\$55	At a total cost not to exceed \$70 as per the regulations of the state.
Marcia McGowan	November 15, 2017	Current Best Strategies for First Grade: Innovate Tools and Ideas-Piscataway, NJ	\$249	\$0	\$249

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B. **RESOLVED:** To approve, upon recommendation of the Superintendent, adding the following substitute teachers for the 2017-2018 School Year.

Kathleen Cassidy	\$85/per diem
Rita Goepfert	\$75/per diem
Suzanne McKay	\$85/per diem

C. **RESOLVED:** To approve, upon recommendation of the Superintendent, acknowledging tenure status for the following staff members: Karen Dettlinger, Ann Marie Henry, John Livingood, Michele Szary.

D. **RESOLVED:** To approve, upon recommendation of the Superintendent, when both the Superintendent, Principal, and Assistant Principal, Director of Student Services are both called out of the school district, the following staff members to serve as Acting Principal during the 2017-2018 school year: Anthony DeStefano, Laura Roberts, and Cheryl Salway.

E. **RESOLVED:** To approve, upon recommendation of the Superintendent, appointment of Kathleen M. Joyce, a level 2 Wilson certified therapist, to provide Wilson reading supplemental instruction as approved by the Assistant Principal, Director of Student Services in the 2017-2018 school year at a rate of \$50 per hour.

On Motion by Mr. Daino, and seconded by Mrs.Foy :

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Report items A. through E .

Roll Call:

Yes	Mrs. Foy	Yes	Mrs. Valori	Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mr. Daino
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STUDENT SERVICES

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, Wally's Transportation for the 2017-2018 school year.

Addendum :

B. **RESOLVED:**To approve, upon recommendation of the Superintendent, the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act covering the period of July 1, 2016-June 30, 2017. Let it further be Resolved that this Assessment was reviewed by the Spring Lake Board of Education at its Regular Meeting on September 25, 2017. (Annual Submission See Attached)

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On Motion by Dr. Sterling, and seconded by Mrs. Foy:

RESOLVED: To approve, upon recommendation of the Superintendent, Student Services items A and Addendum B:

Roll Call:

Yes Mrs. Foy	Yes Mrs. Valori	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mr. Daino
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POLICY

A. Strauss Esmay Policies: Bylaws, Section 0110-0177 & #5331 Management of Life Threatening Allergies in the School -
Second Reading and **Adoption** inclusive of the following adjustments:

1. First reading discussion and follow up review determined “Spring Lake” should be changed to “Spring Lake Borough” as per New Jersey Department of Education references.
2. 0141.1 - Not applicable to the school district - Delete.
3. 0143 - Written for regional high school - Delete.
4. 0145 - Insertion of “Borough of ...”
5. 0152 - Removal of paper ballots.
6. 0162 - 3rd paragraph, removal of “clerk of the town...”
7. 5331 - Management of Life Threatening Allergies:
 - a. Regulation, page 4 of 10, 2., a., change “consider” to “as necessary.”

On Motion by Mr. Ferraro, and seconded by Mrs. Valori:

RESOLVED: To approve, upon recommendation of the Superintendent, Policy item A.

Roll Call:

Yes Mrs. Foy	Yes Mrs. Valori	Yes Mr. Ferraro	Yes Dr. Sterling	Abst. Mr. Daino
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REPORTS: (Moving forward, Committee Reports will be presented on the Regular Public Meeting Agenda, not the Workshop Session Agenda)

- A. Ad Hoc Committee Reports - None
- B.. Report from Liaison to NJSBA - None
- C. Report from Liaison to Manasquan BOE- Mr. Ferraro reported on the Manasquan HS 9/19/17 Agenda

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Dr. Boccuti reported attending the first Sending Superintendents Meeting conducted at Manasquan High School -

D. Report from Liaison to HWM PTA - Mrs. Valori provided a Report on 9/11/17

E. Report from Liaison to Spring Lake Educational Foundation -
Mr. Ferraro will be the Liaison with Mrs. Foy as the "back up"- he thanked her for all her hard work, echoed by Mr. Daino.. The SLEF has new volunteers and is in the process of organizing.

F. Report from Liaison to Booster Club -None

VIII. Old Business

Dr. Boccuti reported that the Tiger Den After School Program is up and running with 10 students currently participating.

Mr. Daino commented on the outstanding new fence and field: he and the Board send sincerest thanks and appreciation to volunteers Rick Roccesano and Bob Dawson.

IX. New Business

Dr. Boccuti would like to explore the possibility to purchase a bus-target date by December
Ms. Davis inquired about activation of an Ad Hoc Committee-Dr. Boccuti advised to be discussed

X. Public Comment/Visitors- 7:35 PM - 7:51 PM

Mrs. DiFeo questioned the data in the Demographic Study i.e. declining enrollment and what are the Board/District plans going forward to bring more students to H W Mountz-further are we considering merging with Sea Girt-

Mr. Daino explained that a Marketing Plan will be developed to attract tuition students and no discussions have occurred regarding a merger with Sea Girt or any other Districts..

Mr. Clark noted that 13% of our student population attend Out of District Schools, gave comparison to Bay Head, recommends merger with Sea Girt to reduce costs.

Mr. Daino reiterated that there is no Policy to force merger and the costs follow the student no matter where they attend.

Mrs. Dubac had heard several meetings ago about division of classes - Dr. Sterling advised that the discussion had occurred for Board information only-no action was taken

Mrs. Shea thanked Dr. Boccuti and the Board for start up of the Tiger Den Program-very appreciative.

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XI. Adjourn- 7:52 pM

On Motion by Mr. Daino, and seconded by Mr. Ferraro, Meeting Adjourned

Vote: All present AYE



Respectfully submitted,
Louise B. Davis
Interim SBA/BS