

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING
May 21, 2018 6:30 P.M.**

I. Call to order: This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino	X				
Mrs. Valori	X				
Mr. Clark	X				
Mr. Ferraro	X				
Dr. Sterling	X				

Also Present: Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS;

II. Flag salute

III. Student Recognition-Science Fair Winners- Brielle Karolak, John Nave and Julia Moran were honored.

IV. Safety and Security Update - Dr. Boccuti advised that while attending the Superintendent Leadership Conference, he learned of new Security Legislation PL 2016 Enforcement and drills; MOU, "live streaming" and security building options.

V. Public Comments on Agenda Items Only 6:50 - 7:05 PM

Mr. Roche - Minutes from 2/5/18 still not posted on website-problem as over 105 days; inquired as to % of Health Benefits in the Budget?

Mr. Daino responded that we would follow up on the February Minutes and after approval tonight, March would also be posted to the website.

Mrs. Dubac commented on the BDO Contract-staff would be sent out 47 times.

Dr. Boccuti replied that all the Sending Districts participating believe sending will better serve our school communities.

Mr. Worth commented that we are hiring 50.5 staff for realistically a student body of 160 for the next school year. Historically 2011-12 when 270 students were reported, staff of 49, 2013-14, students 244, staff 53, 2015-16 students 180, staff 53; Also commented that there were no Exhibits provided to support the 2018-2019 Budget i.e. staff and projected enrollment. Also informed all present that Avon has 149 students to 34 Staff, Bradley Beach, 300 students to 50 staff, Sea Girt, 135 students to 35 staff. Proposed that the Board not vote on the Staff Hires on the Agenda or vote "No"; instead do some analysis as to why we haven't reduced staff?

Mrs. Dubac inquired about time allowed for staff to have lunch or PD during the day?

Mr. Daino advised 2 periods are allowed.

VI. Discussion by Topic

A. General

1. Building and Grounds Update - Dr. Boccuti reported that the grounds are in good shape.

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VII. Approval of Minutes - March 5, 2018 Workshop and March 26, 2018 Regular Meeting

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the March 5, 2018 Workshop and March 26, 2018 Regular Meeting for the Spring Lake Borough Board of Education.

On motion by Mr. Ferraro, and seconded by Mrs. Valori:

Roll Call:

Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mrs. Valori	Yes	Mr. Daino	Yes	Mr. Clark
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VIII. Interim School Business Administrator's Report

A. Secretary and Treasurer Reports

RESOLVED: That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of May 21, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: The Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of February 28, 2018 and March 31, 2018; and therefore be it

RESOLVED: The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

- | | |
|---------------------------------------|--------------|
| 1. Approval of Bills List - | \$241,233.12 |
| 2. Approval of Gross Payroll Expense: | |
| 4/30/18 - | \$148,486.02 |
| 5/15/18 - | \$154,831.96 |

C. Approval of Transfers - Report attached

D. **RESOLVED:** The Spring Lake Board of Education approves application for FY19 NJSIG (New Jersey Schools Insurance Group) Safety Grant for \$2,064.70 for the purchase of additional security cameras.

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E. **RESOLVED:** To approve, upon recommendation of the Superintendent, that the Interim School Business Administrator, develop, advertise and open, Request For Proposal (RFP) for 2018-19 Architect with experience and ideas for developing Security Vestibule options.

RESOLVED: To approve, upon recommendation of the Superintendent, the Interim School Business Administrator Report Items A-E:

On motion by Mr. Daino, and seconded by Mr. Ferraro:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	192 Students (21 Non-Residents)
Manasquan High School	47 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	31 Students 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
Students in Grades 2 and 3	Mrs. Maniace and Mrs. Brierley	Spring Lake Heights School Unified Sports Day-Spring Lake Heights, NJ
Grade 5	Mrs. Grannick, Miss Sogluizzo, Miss Miller	Algonquin Theater-Manasquan, NJ
Grade 4 SEA	Mrs. Krebs, Mr. Tonzola	Monmouth Park-Oceanport, NJ
Grades 6,7, 8	Mrs. Salway, Mrs.	Spring Lake Beach Cleanup-Spring Lake,

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	Henry, Mr. Livingood, Mr. DeStefano, Mrs. Dettlinger, Mrs. Orr, Mrs. Lyons, Mrs. Marcus-Feld	NJ
Grade 6,7,8 SEA	Mrs. Krebs, Mr. Tonzola	Spring Lake Heights Elementary School Maker Fest-Spring Lake Heights, NJ

C. Use of Facilities -

Drama Club- Performance by Understudies
June 9, 2018
All Purpose Room
Requested by: Karen Burlington

Jersey Shore Babe Ruth Baseball
Saturdays, May through June 2018
Baseball fields as available
Requested by: Tom Martin

CURRICULUM/INSTRUCTION

- A. Update - Dr. Boccuti is finalizing all Curriculum to align with standards
- B. Resolution to Participate in Future Ready Schools - New Jersey- added supports for Technology
- C. Sending School Districts Coordinated Professional Development Contract 2018-2019
- D. 2018-2019 Placement Rubrics
- E. Intervention teacher(s) for Tier 1 supports in the New Jersey Tiered Support System (NJTSS) as a model of the national Response to Intervention (RTI).

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PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Ellen Cosentino	May 23, 2018	Strauss Esmay HIB Training-Toms River, NJ	\$145	\$10	\$155
Krystyna Domogala	May 23, 2018	Strauss Esmay HIB Training-Toms River, NJ	\$145	\$6	\$151
Jenna Grannick	June 7-8, 2018	Just Words-Freehold, NJ	\$245	.31 per mile	\$245 plus mileage
Michelle Iacouzzi	June 7-8, 2018	Just Words-Freehold, NJ	\$245	.31 per mile	\$245 plus mileage
Gwen Abbot	June 12-13, 2018	Just Words-Little Egg Harbor NJ	\$245	.31 per mile	\$245 plus mileage

B. Rehiring 10 and 12 month staff

2018-2019 Status Quo Salaries

12 Month Employees

Position	Name	2018-2019	*Status Quo
Sup., Principal, CSA	Boccuti	\$140,000	(Contract + merit)
AP, Director of SS	Domogala	\$115,000	*
Technology Coord.	Soto	\$74,645	*
Confidential Sec.	Cory	\$45,420	*
Confidential Sec.	Campbell	\$65,451	*
Confidential Sec.	Calafiore	\$51,250	*

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Confidential Sec.	Macdonald	\$51,879	*
Head Custodian	Daniscsak	\$65,278	*
Custodian	Puccio	\$52,330	*
Custodian	Zarra	\$41,918	*
Custodian	Manning	\$14,729	*
IT Support	Dioguardi	\$6,427	*
Totals		\$724,327	

10 Month Employees

Position	Name	2018-2019	*Status Quo
Paraprofessional	Brendle	\$20,532	*
Paraprofessional	Clark	\$22,071	*
Paraprofessional	Kapoor	\$25,450	*
Paraprofessional	Miller	\$20,532	*
Paraprofessional	Neral	\$18,479	* (.9 FTE)
Paraprofessional	Ping	\$20,532	*
Aide	Blattner	\$4,450	*
Aide	Fattizi	\$10,311	*
Aide	Muhlenbruck	\$14,006	*
Aide	O'Connell	\$5,945	*
Totals		\$162,309	

Spring Lake Education Association (SLEA)

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Position	Name	FTE Salary w/Schedule A & Stipends	*Status Quo
PhysEd/PK-8	Alvarez	\$58,045	*
3rd Grade	Barsel (Abbot)	\$73,970	*
5th Grade	Bellafonte (Grannick)	\$65,295	*
LDTC	Brierley	\$67,295	*
Social Worker	Cosentino	\$59,176	* (.8 FTE)
4th Grade	Callahan	\$67,295	*
6-8 Science	DeStefano	\$62,645	*
6-8 Math	Dettlinger	\$68,470	*
Art	Foligno (O'Reilly)	\$59,245	*
2	Hallowell	\$86,345	*
Nurse/6-8 Health	Hanlon	\$73,970	*
6-8 ELA	Henry	\$68,945	*
Intervention	Iacouzzi	\$84,345	*
World Language	Kinsella	\$63,145	*
Library/PK-5 & G&T	Krebs	\$81,670	*
6-8 Math	Livingood	\$87,145	*
Speech	Maniace	\$69,076	* (.8 FTE)
6-8 SS	Marcus Feld	\$69,470	*
1st Grade	McGowan	\$80,870	*
Special Ed	Orr	\$68,470	*

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Kindergarten	O'Sullivan	\$78,870	*
Psychologist	Parisi (Lee)	\$26,518	* (.4 FTE)
PC/1-8	Pearce	\$86,345	*
Music/K-8	Penrod	\$68,470	*
4th Grade	Reid	\$71,970	*
Pre-K	Ritchey	\$69,470	*
Kindergarten	Roberts	\$80,870	*
6-8 ELA	Salway	\$87,145	*
Special Ed	Sogluizzo	\$61,645	*
K-5 Sci	Tonzola	\$60,645	*
Totals		\$2,106,835	

C. Dominick Puccio New Jersey Family Medical Leave request

D. Summer Staffing Approvals:

Posting for a summer custodian at the hourly rate of \$14 per hour effective June 21, 2018.

Christopher Manning as a summer custodian for 3 hours per day at the hourly rate of \$14 per hour effective June 22, 2018.

Mary Ann Neral as the summer office assistant at the rate of \$13.52 per hour not to exceed 25 hours.

Camp Invention:

Nurse-6.5 hours daily, August 13-August 17, 2018 - Katharine Braker at the rate of \$1,300 (Camp Invention covers cost.)

Extended School Year (ESY) Program and Related Services:

Dates: Monday, July 2, 2018 through Tuesday, July 31, 2018, 4 weeks, No ESY program on July 4, 2018.

Mondays through Thursdays (No ESY on Fridays)

Hours: 8:45 am – 12:45 pm

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ESY staff positions:

1. Acting Principal (if needed), Hours TBA, Compensation TBA
2. Special Education Teachers, Hours TBA, Compensation TBA
3. Substitute Special Education Teacher, Hours TBA, Compensation TBA
4. Paraprofessional, Hours TBA, Compensation TBA
5. Occupational Therapist, Hours TBA, Compensation TBA
6. Speech and Language Therapist, Hours TBA, Compensation TBA
7. Nurse - Marge Kincaid, Hours TBA, at a rate of \$40.00 an hour

Child Study Team (CST) Summer Hours:

1. LDTC, Hours TBA, Compensation TBA
2. Psychologist, Hours TBA, Compensation TBA
3. Social Worker, Hours TBA, Compensation TBA

RESOLVED: To approve, upon recommendation of the Superintendent, the Superintendent Report Items B & C, Curriculum Items A-C, and Personnel Items A-D:

On motion by Mr. Daino, and seconded by Mr. Ferraro:

Roll Call:

No* Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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- Mr. Clark read statement - attached-
Mr. Ferraro, Dr. Sterling, Mrs. Valori and Mr. Daino expressed their support and approval of the Budget process, including the transparency from the Administration.

STUDENT SERVICES

- A. HIB Report May, 2018
- B. Non-Resident Prek Student Application 2018-2019

RESOLVED: To approve, upon recommendation of the Superintendent, Student Services Items A-B:

On motion by Mr. Ferraro, and seconded by Mr. Daino:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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Mr. Daino declared brief Recess 7:50 - 7:55 PM

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POLICY

A. Strauss Esmay Policies - First Reading of Policy 7000 Series and Regulations (indicated by (R) following the Policy title) - Property, 8000 Series and Regulations - Operations, and 9000 Series and Regulations - Community

7000's: Property

- 7100 Long-Range Facilities Planning (R)
- 7101 Educational Adequacy of Capital Projects (R)
- 7102 Site Selection and Acquisition
- 7130 School Closing
- 7230 Gifts, Grants and Donations (R)
- 7243 Supervision of Construction
- 7300 Disposition of Property (R)
- 7410 Maintenance and Repair (R)
- 7420 Hygienic Management (R)
- 7421 Indoor Air Quality Standards (R)
- 7422 School Integrated Pest Management Plan (R)
- 7424 Bed Bugs (R)
- 7425 Lead Testing of Water in Schools
- 7430 School Safety (R)
- 7432 Eye Protection (R)
- 7433 Hazardous Substances
- 7434 Smoking in School Buildings and on School Grounds (R)
- 7435 Alcoholic Beverages on School Premises
- 7436 Drug Free Workplace
- 7440 School District Security (R)
- 7441 Electronic Surveillance In the School Building and on School Grounds (R)
- 7446 School Safety Program
- 7450 Property Inventory
- 7460 Energy Conservation
- 7480 Motor Vehicles on School Property
- 7481 Unmanned Aircraft Systems (UAS also known as Drones)
- 7490 Animals on School Property
- 7510 Use of School Facilities (R)
- 7513 Recreational Use of Playgrounds- Insurance Carrier review if necessary
- 7520 Loan of School Equipment
- 7522 School District Provided Technology Devices to Staff Members
- 7523 School District Provided Technology Devices to Students
- 7610 Vandalism (R)

8000's: Operations

- 8130 School Organization
- 8140 Student Enrollments

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- 8140 Enrollment Accounting (R)
- 8210 School Year
- 8220 School Day
- 8220 School Closings (R)
- 8310 Public Records (R)
- 8311 Managing Electronic Mail
- 8320 Personnel Records
- 8330 Student Records (R)
- 8335 Family Educational Rights and Privacy Act
- 8350 Records Retention
- 8420 Emergency and Crisis Situations
- 8420 Emergency and Non-Fire Evacuation Plan (R)
- 8420.1 Fire and Fire Drills ®
- 8420.2 Bomb Threats
- 8420.3 Natural Disasters and Man-made Catastrophes ®
- 8420.4 Kidnapping
- 8420.5 Asbestos Release
- 8420.6 Accidents To and From School
- 8420.7 Lockdown Procedures
- 8420.10 Active Shooter
- 8431 Toxic Hazard Preparedness Program (R)
- 8441 Care of Injured and Ill Persons (R)
- 8442 Reporting Accidents
- 8451 Control of Communicable Diseases (R)
- 8453 HIV/AIDS
- 8454 Management of Pediculosis (Head Lice)
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (R)
- 8462 Reporting Potentially Missing or Abused Children
- 8465 Hate Crimes and Bias-Related Acts (R)
- 8467 Weapons (R)
- 8468 Crisis Response (R)
- 8500 Food Services
- 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods
- 8506 School Lunch Program and Biosecurity Plan
- 8540 School Nutrition Programs
- 8600 Student Transportation (R)
- 8601 Student Supervision After School Dismissal
- 8613 Waiver of Student Transportation
- 8630 Bus Driver/Bus Aide Responsibility (R)
- 8660 Transportation by Private Vehicle (R)
- 8670 Transportation of Disabled Students
- 8710 Property Insurance
- 8740 Bonding

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9000's: Community

- 9100 Public Relations
- 9120 Public Relations Program (R)
- 9130 Public Complaints and Grievances (R)
- 9140 Citizens Advisory Committees (R)
- 9150 School Visitors (R)
- 9160 Public Attendance at School Events
- 9180 School Volunteers
- 9190 Community Organizations
- 9200 Cooperation Between Parents and School
- 9210 Parent Organizations
- 9230 Parental Responsibilities
- 9240 Rights of Parents
- 9242 Use of Electronic Signatures
- 9260 Parental Liability for Vandalism
- 9270 Home Schooling and Equivalent Education Outside the School (R)
- 9280 Parent Conferences
- 9320 Cooperation with Law Enforcement Agencies (R)
- 9323 Notification of Juvenile Offender Case Disposition
- 9324 Sex Offender Registration and Notification (R)
- 9400 News Media Relations
- 9500 Cooperation with Educational Agencies
- 9541 Student Teachers/Interns
- 9550 Educational Research Projects
- 9560 Administration of School Surveys
- 9700 Special Interest Groups
- 9713 Recruitment by Special Interest Groups
- 9720 Solicitations by Vendors

STRATEGIC PLAN

A. Update - Dr. Boccuti will have Meeting 5/31/18 with Stakeholders

X. **Old Business-** Mr. Daino assigned Mr. Clark as Liaison to PTA

XI. **New Business** - Mr. Daino assigned himself and Mr. Ferraro as Negotiations Committee with all Reports to be filtered thru Dr. Boccuti

XII. Public Comment/Visitors

Mr. Worth pointed out that the Strategic Plan should have included ideas for declining enrollment And he believes that the Tiger Den After School and PreK Programs should be financially self sustaining. PreK has 8 students enrolled as of today (reported); requests Exhibit reflecting the number of students, by grade/class, resident and Non-resident. Wishes Negotiations Team good luck.

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XIII. Adjourn @ 8:35 PM

On motion by Mr. Daino, and seconded by Mrs. Valori:

Roll Call: AYES

Respectfully submitted,



Louise B. Davis
Interim SBA/BS