

**SPRING LAKE BOROUGH BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
April 9, 2018 6:30 P.M.**

I. Call to order: This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino			X		
Mrs. Valori	X				
Mr. Clark	X				
Mr. Ferraro	X				
Dr. Sterling	X				

Also Present: Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. President's Statement

A. Governor's Proclamation declaring April as Child Abuse Prevention and Awareness Month
Dr. Boccuti read:

“WHEREAS, all children deserve to be nurtured, protected and free from physical and emotional harm, and
WHEREAS, the maltreatment, abuse and neglect of children is a significant social problem that damages children physically, mentally and emotionally and inflicts immeasurable harm on society as a whole; and
WHEREAS, the State of New Jersey and the New Jersey Dept. of Children and Families believe that the best place to raise children is among strong, healthy families and
WHEREAS, the State of New Jersey is committed to building a continuum of community-based child abuse prevention and intervention programs that are culturally competent, strength-based and family centered and support and empower survivors of domestic violence to achieve positive outcomes for children and families; and
WHEREAS, the New Jersey Dept. of Children and Families embraces the Standards for Prevention Programs developed by the NJ Task Force on Child Abuse and Neglect; and
WHEREAS, all sectors of the community, including law enforcement, medical professionals, schools, courts and media outlets, as well as numerous public and private agencies have joined forces to promote public awareness and community involvement in strengthening families during the month of April and continuing throughout the year;
NOW, THEREFORE, I, Philip D. Murphy, Governor of the State of New Jersey do hereby proclaim:
APRIL 2018 AS CHILD ABUSE PREVENTION AND AWARENESS MONTH “

IV. Public Comments on Agenda Items Only- 6:36 PM - 6:40 PM

Mrs. Dubac inquired about the loss of 5 students and wanted to know why?
Dr. Boccuti requested she call him directly to discuss her concern.
Mr. Galven inquired about the reason for adjusting Middle School Math?
Dr. Boccuti advised that the May Presentation of Curriculum would bring clarity and assured all present that there will be no change in the offerings of courses, just some adjustments in class size.

V. Discussion by Topic

A. General

1. Building and Grounds Update - Dr. Boccuti and Ms. Davis- thanked the short handed

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custodial staff for completion of the attached "To Do" list of building issues over the Spring Break. Progress is being made on implementing the Raptor Visitor Management System.

2. Kevin Settembrino, Architect was introduced and proceeded to provide an overview of the initial Proposal for a Security Vestibule (attached). A schematic and Rendering will be provided at the April 24, 2018 BOE regular meeting - Topics covered: bullet proof vs. resistant glass (tempered) timelines for Project to be implemented. Mrs. Valori opened a Q & A for those present after the Board members had an opportunity to get answers to their concerns: egress/ingress to be reviewed with police chief

Mr. Breen believes we need assessment of security needs and more research of options, cameras should be a priority and we should have a process in place to move forward.

Mrs. DiFeo inquired if the school could achieve "security" without building a vestibule?

Mrs. Winn questioned the glass options again.

Dr. Boccuti explained the continuum from convenience to common sense safety by having visitors identified prior to obtaining access to the building and then showing id. Dr. Boccuti will invite Chief Kerr to attend the May 7, 2018 Board Work Session Meeting for continued discussions.

VI. Approval of Minutes- February 20, 2018 to be provided prior to April 24, 2018.

VII. Interim School Business Administrator's Report

A. Secretary and Treasurer Reports- January 31, 2018 to be provided prior to April 24, 2018

B. Approval of Expenditures:

1. Approval of Bills List - to be provided April 24, 2018
2. Approval of Gross Payroll Expense- 3/30/18 and 4/15/18 - to be provided

C. Approval of Transfers - to be provided

D. Public Hearing on the 2018-2019 Budget will be conducted at the April 24, 2018 BOE Regular meeting

E. Architect Proposal & Fee- 2018-2019 Security Vestibule Construction - \$26,000

F. Alliance for Competitive Energy Services (ACES) Renewal 2018 - 2023

G. Broker Services Agreement Renewal - Brown & Brown 1/1/18-12/31/18 - Annual \$3,000

VIII. Educational Presentation

A. Frontline IEP Direct - Ms. Domogala provided an Overview of the Program recommending we utilize Frontline IEP Direct instead of Tynet (attached)

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B. New K-5 ELA Program - Mrs. Roberts, Mrs. Pearce introduced the “Wonders” Program which will replace Treasurer for the K-5 grades

C. Annual placement rubrics updates -*Tentative May 7, 2018 BOE work session agenda* - Dr. Boccuti

D. Potential middle school mathematics program proposal for 2018-2019 - *Tentative May 7, 2018 BOE work session agenda*) - Dr. Boccuti

IX. Superintendent’s Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	192 Students (21 Non-Residents)
Manasquan High School	47 Students
Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional	31 Students 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
Kindergarten	Mrs. Krebs, Miss O’Sullivan, Mrs. Roberts, Miss Clark	Walking Trip to Spring Lake Library
Kindergarten	Mrs. Roberts, Miss O’Sullivan, Miss Clark	Storybookland - Egg Harbor Township, NJ
Kindergarten	Mrs. Roberts, Miss O’Sullivan, Miss Clark	Manasquan Reservoir
Grade 2	Mrs. Krebs, Mrs. Hallowell	Walking Trip to Spring Lake Library
Grade 5	Mrs. Krebs, Mrs. Miller	Walking Trip to Spring Lake Library

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Grade 5	Mrs. Grannick, Mrs. Miller, Ms. Sogluizzo	Sea Girt Elementary School Convocation
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C. Use of Facilities - No requests

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti-referred to the Frontline and Wonders Presentations

B. End of Year Calendar Dates - Dr. Boccuti advised need for revision due to inclement weather days -will send survey regarding Academic Awards Night - 6/15/18 Field Day (half day)- checking with Manasquan about conflicts for Graduation on 6/20 or 6/21

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Dr. Raymond J. Boccuti	May 16-18, 2018	NJASA and NJAPSA Spring Leadership Conference - Atlantic City, NJ	TBD	.31 per mile	Registration - TBD Lodging - \$149 Mileage (150 miles) - \$46.50 Parking - \$5
Dr. Raymond J. Boccuti	June 25-28, 2018	School Safety Specialist Training - Robbinsville, NJ	\$0	.31 per mile	Mileage (240 miles) - \$74.40
Louise B. Davis	June 5-7, 2018	NJASBO Conference - Atlantic City, NJ	\$0 (Emeritus member)	.31 per mile	Lodging - \$269 Mileage (145.8 miles) - \$45.20 Parking - \$5

B. Mary Pearce - Supervisor Certificate

C. John Livingood - Teacher of Students with Disabilities Certificate

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D. Academic Bowl Coaches - Anthony DeStefano, Jenna Grannick, Linda Krebs

STUDENT SERVICES

A. HIB Report April, 2018

POLICY

A. Strauss Esmay Policies - First Reading of Policy 6000 Series - Students, Policies and Regulations (indicated by "and R" following the Policy #):

6111 and R - Special Education Medicaid Initiative (SEMI) Program
6112 and R - Reimbursement of Federal and Other Grand Expenditures
6141 - Tax Revenues
6150 - Tuition Income
6154 and R - Tuition Fees Preschool Students
6160 and R - Grants from Private Sources
6162 - Corporate Sponsorships
6163 - Advertising on School Property
6210 and R - Fiscal Planning
6220 and R - Budget Preparation
6230 - Budget Hearing
6311 - Contracts for Goods or Services Funded by Federal Grants
6320 and R - Purchases Subject to Bid
6340 and R - Multiple Year Contracts
6350 and R - Competitive Contracting
6360 - Political Contributions
6362 - Contributions to Board Members and Contract Awards
6421 and R - Purchases Budgeted
6422 and R Budget Transfers
6423 - Expenditures for Non-Employees Activities, Meals, and Refreshments
6424 and R - Emergency Contacts
6440 - Cooperative Purchasing
6450 - Choice of Vendor
6470 and R - Payment of Claims
6471 and R - School District Travel
6472 - Tuition Assistance
6480 - Purchase of Food Supplies
6510 - Payroll Authorization
6520 - Payroll Deductions
6620 and R - Petty Cash
6640 - Cafeteria Fund
6650 - Scholarship Fund

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- 6660 - Student Activity Fund
- 6700 - Investments
- 6740 and R - Reserve Accounts
- 6810 and R - Financial Objectives

B. Discussion on the following Policies:

- 5111 and R - Eligibility of Resident/Nonresident Students
- 5111.1 and R - Early Childhood Education/Preschool
- 5112 - Entrance Age-discussion ensued on merits of 10/1 or our existing 10/31 - Dr. Boccuti will poll the other Sending Districts for concensus. If changed will allow 1 year for transition.

STRATEGIC PLAN

- A. Update - Dr. Boccuti- the Committee will schedule a Update Meeting in the spring.

X. Old Business- None

XI. New Business

- A. Security Cameras - Dr. Boccuti, Ms. Davis, Mr. Soto- - reported that 2017 Safety Award in the amount of \$ 2,108. Will fund additional cameras.
- B. Approval Item - Ms. Davis (Overview by Dr. Boccuti)
 - 1. To secure temporary assistance during a custodial staff member's ongoing medical leave, substitute custodial services through the Delta Group, \$21 per hour, 11:00 AM - 7:00 PM, effective following review of the contract by Administration and Board of Education Attorney through June 30, 2018, pending completion of Criminal History check..

RESOLVED: To approve, upon recommendation of the Superintendent, Approval Item B. 1.:

On motion by Mrs. Valori, and seconded by Mr. Ferraro:

Roll Call:

Yes	Mr. Clark	Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mrs. Valori	A	Mr. Daino
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XII. Public Comment/Visitors

Mr. Breen appreciates the including of Chief Kerr in our continued discussions on security
Mrs. Dubac advised that the basketball court is getting frayed and there is a branch down on 5th Ave.

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XIII. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 22, 2017 at: 7:50 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- _____Matters rendered confidential by state or federal law
- _____Matters in which the release of information would impair a right to receive funds from the United States Government
- _____Matters which would constitute an unwarranted invasion of privacy
- _____Matters involving collective negotiations and/or the negotiations of terms and conditions
- _____Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- _____Matters concerning the protection of the safety or property of the public
- _____Pending or anticipated litigation and matters covered by the attorney-client privilege
- X Matters involving employees and terms of their employment and contract
- _____Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action WILL NOT be taken on any of the items stated above.

9:51 PM On motion to enter Executive Session by Mr. Ferraro, and seconded by Dr. Sterling:
AYES

10:22 PM On motion to exit Executive Session by Mrs. Valori, and seconded by Mr. Ferraro:
AYES:

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XIV. Adjourn

On motion by Mr. Ferraro, and seconded by Dr. Sterling @ 10:22 PM: AYES

Respectfully submitted,



Louise B. Davis
Interim SBA/BS