

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 25, 2019, 6:30 PM**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time: 6:30 PM
Mr. Worth	X			
Mrs. Giblin	X			
Mr. Ferraro	X			
Mrs. Matuch	X			
Mrs. Valori	X			

Dr. Raymond J. Boccuti - Superintendent, CSA; Denise McCarthy - SBA/BS; Paul Griggs, Esq.- Board Attorney

II. Flag salute

III. Student Recognition-Boys Basketball Team - Mr. Worth, Dr. Boccuti

IV. Long Range Facilities Plan Discussion - Kevin M. Settembrino, AIA, LEED AP, Principal - Settembrino Architects - Mr. Settembrino brought George Kopec, Engineer - Settembrino Architects to present:

- **Long range facilities plan (LRFP)** - "To do" list as developed by the architects and engineers, prioritized into project groups. and costed out over five years first presented to the previous Board of Education over a year ago..
- **Air conditioning options** - Separate preparation that preceded the LRFP with four options for the school district to consider.

Public Comment - Mrs. Hansen - Questioned the history of the security vestibule discussion, Mr. Worth - Clarified the vestibule options were postponed to proceed with the credentialing window, Mr. Clark - Questioned solar panels, air conditioning options, Mrs. DiFeo - Questioned the lack of fume hoods in the two refurbished science labs, Mr. Worth - Provided his historical perspective on the lack of fume hoods in the science labs.

Board of Education Discussion - Mr. Ferraro - Questioned referendum deadlines, Mr. Settembrino - Explained there is time for the remaining two referenda dates with the December date being the most realistic, Mr. Ferraro - Questioned the priority of the HVAC system, Mr. Settembrino and Mr. Kopec explained the challenges of a system at the end of life, Mr. Worth - Questioned the roof replacements, Mr. Settembrino and Mr. Kopec - Explained the priorities may be swapped depending on HVAC option, Mrs. Valori questioned return on investment, Mr. Settembrino - Explained the most expensive option would provide the largest savings in operating costs, Mr. Ferraro - Questioned the benefits of pursuing a project with retiring debt, Mr. Settembrino - Explained the benefits, Mrs. Matuch - Asked if an upgraded air conditioning system would improve efficiency of the heating system,

V. Safety and Security Update - Dr. Boccuti - Provided an update on the Monmouth County Prosecutor's Office School Safety Consortium, a report on School Safety Specialist Gang Awareness training held in Hamilton Township, NJ, and an update on the Board of Education approved safety and

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security action list.

VI. Public Comments on Agenda Items Only - Mrs. Hansen - Announced she was moving off the agenda and questioned the Board of Education Superintendent's contract in reference to the case in Wall Township, Mrs. DiFeo - Questioned buses for field trips, Mrs. Lynch - Questioned WAVE System installation, stated a prospective parent walked right to the office without being checked in (Off the agenda), Dr. Boccuti - Provided an update and requested the date of the alleged walk in so he could look into the matter.

VII. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti, Mrs. McCarthy

Tabled to April 25, 2019 Board of Education Regular Meeting)

VIII. Approval of Minutes - February 25, 2019 Board of Education regular meeting, March 11, 2019 Board of Education special meeting, March 18, 2019 Board of Education special meeting. Tabled to April 25, 2019 Board of Education Regular Meeting to allow the Board additional time to review.

On motion by _____, and seconded by _____:

Roll Call:

___ Mr. Feraro	___ Mrs. Giblin	___ Mrs. Matuch	___ Mrs. Valori	___ Mr. Worth
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IX. School Business Administrator's Report

A. Secretary and Treasurer Reports - Will report in April

B. Approval of Expenditures: \$ 385,644.74

(Tabled to April 25, 2019 Board of Education Regular Meeting) C. Insurance rider placeholder

D. Approval of the movement of the School Employees Health Benefit Plan from Direct 10 to Direct 15 effective May 1, 2019 for all employees.

RESOLVED: To approve, upon recommendation of the School Business Administrator, Report Items A., B., and D.:

On motion by ___ Mrs. Matuch _____, and seconded by Mrs. Giblin _____:

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Roll Call: 5-0

<u> </u> Y Mr. Feraro	<u> </u> Y Mrs. Giblin	<u> </u> Y Mrs. Matuch	<u> </u> Y Mrs. Valori	<u> </u> Y Mr. Worth
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X. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	173 Students (15 Non-Residents)
Manasquan High School	41 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 11 Students 11 Students 4 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
Students in Grades 5 & 6 SEA	Mrs. Krebs	Sending District Hands-On, Minds-On Steam Day-Avon, NJ
Students in Grades 5-8	Mr. Tonzola, TBD	Goetz Middle School Academic Bowl-Jackson, NJ
Students in Grades 5-8	Mr. Tonzola, TBD	Brielle Academic Bowl-Brielle, NJ

C. Use of Facilities

New Jersey Belles
Gymnasium
Spring 2019 as available for Youth Girls Basketball Grades 5-8
Requested by: Mark Donnelly

Drama Club

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APR
March 8, and March 22, 2019
(Addition to 2018-2019 School Year Application)
Requested by: Karen Burlington

Cops vs. Kids
Gymnasium
March 27, 2019
6 pm to 9 pm
Requested by: Spring Lake Police and Spring Lake Drug Alliance

RESOLVED: To approve, upon recommendation of the Superintendent, Administration Items B. and C.:

On motion by Mrs. Giblin, and seconded by Mr. Feraro:

Discussion: Mrs. Giblin stated still desired to look at Board of Education policies on paying for facilities, Mr. Griggs was tasked to provide sample policies,

Roll Call: 5-0

<input type="checkbox"/> _Y_ Mr. Feraro	<input type="checkbox"/> _Y_ Mrs. Giblin	<input type="checkbox"/> _Y_ Mrs. Matuch	<input type="checkbox"/> _Y_ Mrs. Valori	<input checked="" type="checkbox"/> _Y_ Mr. Worth
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CURRICULUM/INSTRUCTION

- A. 2019-2020 School Calendar - Mrs. Giblin requested, and the Board of Education approved Working Draft #4 with the one change of November 4, 2019 as the full day and November 5, 6, 2019 as the two conference days.
- B. End of Year Dates 2019 - Approved as is by the Board of Education.

RESOLVED: To approve, upon recommendation of the Superintendent, Curriculum/Instruction Items A. and B.:

On motion by _Mr. Feraro_____, and seconded by _Mrs. Matuch___:

Roll Call: 5-0

<input checked="" type="checkbox"/> _Y_ Mr. Feraro	<input checked="" type="checkbox"/> _Y_ Mrs. Giblin	<input checked="" type="checkbox"/> _Y_ Mrs. Matuch	<input checked="" type="checkbox"/> _Y_ Mrs. Valori	<input checked="" type="checkbox"/> _Y_ Mr. Worth
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PERSONNEL

- A. Professional Development Workshop and Travel Log:

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Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Gwen Abbot, Eleanor Cosentino, Karen O'Sullivan	April 5, 2019	Response to Intervention Workshop-Lincroft, NJ	\$375 total	.31 per mile	\$410.34
Krystyna Domogala	April 5, 2019	Response to Intervention Workshop-Lincroft, NJ	\$0	.31 per mile	\$11.78

B. Approval to add Jennette Ciociola to the 2018-2019 Approved Substitute List at the per diem rate of \$80, pending criminal history clearance.

C. Approval to add Sandra Smagula to the 2018-2019 Approved Substitute List at the per diem rate of \$85, pending criminal history clearance.

D. Approval to add Jeryl Asaro to the 2018-2019 Approved Substitute List at the per diem rate of \$85, pending criminal history clearance.

E. Approval for five bereavement days for Mary Ann Neral for loss of an immediate family member

F. Approval for Bonnie Brendle as a volunteer coach for Softball

G. Approval of appointment of Gina Melillo to the position of Reception, Lunch, and Recess Aide, 11:00 AM - 1:40 PM on student days, at the hourly rate of \$12.73.

H. Approval of change of hours for Joan O'Connell in the position of Lunch, Recess, and PreK Aide to 11:00 AM - 3:30 PM on student days at the hourly rate of \$12.73.

RESOLVED: To approve, upon recommendation of the Superintendent, Personnel Items A. - H.:

On motion by Mr. Feraro, and seconded by Mrs. Valori:

Discussion: Mr. Worth - Questioned E. from a policy perspective, Mr. Griggs - Stated there are multiple ways to address this need but policy would be the cleanest option.

Roll Call: 4-1

<u>Y</u> Mr. Feraro	<u>N</u> Mrs. Giblin	<u>Y</u> Mrs. Matuch	<u>Y</u> Mrs. Valori	<u>Y</u> Mr. Worth
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Note that Mrs. Giblin approved all but Item G.

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STUDENT SERVICES

A. HIB Report - Dr. Boccuti reported there were no allegations or investigations.

B. Approval of Non-Resident Students: One Student for 2018-2019 school year and one PreK student for 2019-2020 school year

RESOLVED: To approve, upon recommendation of the Superintendent, Student Services Item A. and B.:

On motion by Mrs. Giblin , and seconded by Mrs. Matuch :

Roll Call: 5-0

<u> </u> <u> </u> Mr. Ferraro	<u> </u> <u> </u> Mrs. Giblin	<u> </u> <u> </u> Mrs. Matuch	<u> </u> <u> </u> Mrs. Valori	<u> </u> <u> </u> Mr. Worth
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POLICY

A. Ad Hoc Committee and Liaison Reports

1. Report from Liaison to NJSBA - Mrs. Valori - Provided an update on timelines and yearly expectations, Dr. Boccuti - Reminded the Board of Education scheduled Mrs. Winecoff for the April 25, 2019 and that Mrs. Winecoff invited the Executive County Superintendent, Dr. Richens, to join her.
2. Manasquan BOE Liaison - Vacancy - No discussion.
3. Report from Liaison to HWM PTA - Mrs. Matuch - Reported on the last PTA meeting as well as the highlights of recent PTA endeavors.
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro - Reported on April 5, 2019 "Cool the School" fundraiser.
5. Report from Liaison to the Booster Club - Mrs. Giblin - Reported on recent fundraising successes to support the junior varsity athletic programs..
6. Ad Hoc Communication Committee - Mrs. Matuch, Dr. Boccuti - Dr. Boccuti provided an update on the plans for the upcoming first meeting.
7. Ad Hoc Future of HWM Committee Discussion - Mr. Worth - Mrs. McCarthy reported she had not received applicants to date.

B. Committee Reports

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1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin - Mr. Worth reported the Spring Lake Education Association Collective Bargaining Unit Agreement is signed off and approved.
2. Building, Grounds, and Security - Mr. Worth, Mr. Ferraro - Mr. Worth - Provided a Power Point update on the LRFP, Mr. Ferraro - Expressed concern we are losing the opportunity about retiring debt, Board of Education discussion on both perspectives,
3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin - Reported on meeting with the Teachers Leaders and the main topic was technology in the building in reference to infrastructure improvements.
4. Communications - Mrs. Matuch, Mrs. Giblin - Provided an update on first meeting that focused on website improvements and upgrades.
5. Policy and Legislation - Mrs. Valori, Mr. Worth - Provided an update on combination of 60+ policies that will be addressed from Board of Education direction and Strauss Esmay updates.

RESOLVED: To approve, upon recommendation of the Superintendent, Policy Items A. and B.:

On motion by Mrs. Giblin _____, and seconded by Mrs. Matuch _____:

Roll Call: 5-0

Y Mr. Ferraro	_Y_ Mrs. Giblin	_Y_ Mrs. Matuch	_Y_ Mrs. Valori	_Y_ Mr. Worth
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XI. Old Business - None

XII. New Business - None

XIII. Public Comment on Any Topic - Mr. Clark - Questioned the Superintendent's contract in reference to the case in Wall Township, Mr. Breen - Expressed support of Mrs. Giblin's desire to charge for facilities, expressed support partnering with the borough on the school district for new curbs, expressed gratitude for Board of Education meeting dialogue, Mrs. Dubach - Provided a history on curb damage by Borough road replacement, Mrs. DiFeo - Expressed concern over Chromebooks not being ready for the first day of school, Mrs. Panzini - Requested a technology infrastructure presentation at an upcoming Board of Education meeting, questioned Superintendent's contract in reference to the case in Wall Township, Mr. Griggs - Explained the Wall Township case.

XIV. Executive Session - 10:00 PM

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RESOLVED: The Spring Lake Borough Board of Education hereby convenes to executive session for discussion of the following subjects: Attorney/Client Privilege, Legal, Personnel.

It is anticipated the executive session will take approximately one hour; the Board will not take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session discussion no longer exists.

On motion to enter Executive Session by Ms. Giblin and seconded by Mrs. Matuch at 9:15 p.m.

Roll Call: 5-0

<u> </u> Y <u> </u> Mr. Feraro	<u> </u> Y <u> </u> Mrs. Giblin	<u> </u> Y <u> </u> Mrs. Matuch	<u> </u> Y <u> </u> Mrs. Valori	<u> </u> Y <u> </u> Mr. Worth
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On motion to exit Executive Session by Mrs. Giblin and seconded by Mr. Ferraro at 11:15 p.m.

Roll Call: 5-0

<u> </u> Y <u> </u> Mr. Feraro	<u> </u> Y <u> </u> Mrs. Giblin	<u> </u> Y <u> </u> Mrs. Matuch	<u> </u> Y <u> </u> Mrs. Valori	<u> </u> Y <u> </u> Mr. Worth
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XV. Adjourn

On motion by Mrs. Valori, and seconded by Mrs. Giblin:

Roll Call: 5-0

<u> </u> Y <u> </u> Mr. Feraro	<u> </u> Y <u> </u> Mrs. Giblin	<u> </u> Y <u> </u> Mrs. Matuch	<u> </u> Y <u> </u> Mrs. Valori	<u> </u> Y <u> </u> Mr. Worth
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The meeting was adjourned at 11:20 p.m.