

**SPRING LAKE BOROUGH BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
September 10, 2018 6:30 P.M.**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	6:30 p.m.
Mrs. Valori	x				
Mr. Ferraro	x				
Mr. Clark	x				
Dr. Sterling	x				

Dr. Raymond J. Boccuti, CSA; Denise McCarthy SBA/BS; Paul Griggs, Esq., Board Attorney

There are no action items for this work session meeting.

II. Flag salute

Mrs. Valori provided a welcome to Mrs. McCarthy as the new SBA, BS.

III. Safety and Security Update - Dr. Boccuti

Architect Representative - Settembrino Architects - Mrs. Valori provided an introduction of Mr. Settembrino and Dr. Boccuti provided a summarized history of working with Settembrino Architects. Mr. Settembrino presented:

- Second layer of security at the front door:
 - Credentialing window - \$20,000.
 - Half security vestibule - \$90,000.
 - Full security vestibule - \$175,000.
 - BOE direction to secure law enforcement feedback on three options.
- 3M bullet resistant glazing:
 - Provide price on all three levels of glass.
 - BOE direction to secure the total cost and breakdown costs by floor.
- Bollards:
 - Recommendation for at least in front of the main entrance and all purpose entrance.
- Securing gates behind the building.
- Notification system to law enforcement.
- Notification system for exterior doors being ajar.

IV. Public Comments on Agenda Items Only - Mrs. Foy - Support for credentialing window, ajar door notification system, and alert notification, Mrs. DiFeo - Requested clarifications on safety and security, Mrs. Dale - Concerned about the embarrassing situation of replacing the vacant BOE seat.

V. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti provided an update on buildings and grounds

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then followed up with an update on the water infiltration repairs in the science room closet and Spanish room closet.

2. Organic fertilizer - Dr. Boccuti and Mrs. McCarthy provided an update with the consideration that we follow the recommendation application schedule. The initial application was put down too late this year and a such will not be effective.

B. Lead Water Testing Program Statement of Assurance (SOA) - Dr. Boccuti, Ms. McCarthy provided an update on the annual process.

C. Business Office Update - Dr. Boccuti, Ms. McCarthy:

1. Audit - Ms. McCarthy discussed preliminary audit findings.
2. Business Office transition - Dr. Boccuti and Ms. McCarthy provided brief updates.

VI. Approval of Minutes- The Board minutes of the August 20, 2018 meeting will be provided at the September 24, 2018 meeting.

VII. School Business Administrator's Report

A. Secretary and Treasurer Reports- The July 2018 Board Secretary and Treasurers' reports will be presented at the September 24, 2018 meeting.

B. Approval of Expenditures:

1. Approval of Bills List – The September Bills List will be presented for approval at the September 24, 2018 meeting.
2. Approval of Gross Payroll Expense - Gross payroll expense for August will be presented for approval at the September 24, 2018 meeting.

C. Approval of Transfers - None for July/August 2018

VIII. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	172 Students (17 Non-Residents)
Manasquan High School	42 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>Students</u> 10 Students 11 Students 4 Students
Non-Public Transportation	78 Students

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Dr. Boccuti provided a two page supplemental report that included a breakdown in enrollment by grade level and staff FTE list.

B. Class Trips - None

C. Use of Facilities

Spring Lake Titans
Gymnasium
September 2018-March 2019 as available after 6:00 PM
Requested by: Jerry Prior

Spring Lake Borough
Gymnasium
September 11, 2018
Requested by: Bryan Dempsey

CURRICULUM/INSTRUCTION

A. Approval of 2018-2019 Curriculum-Dr. Boccuti - Dr. Boccuti provided an overview of PreK-8 curriculum including everything posted on the website.

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Krystyna Domogala	September 28, 2018	McKinney-Vento Children's System of Care Meeting- Neptune, NJ	\$0	\$.31 per mile	\$3
Dr. Raymond J. Boccuti	October 12, 2018	New Jersey Council of Education Fall General Membership Meeting- Monroe, NJ	\$160	\$.31 per mile	\$180
Denise McCarthy	October 22-25, 2018	NJSBA Conference-Atlantic City, NJ	\$300	\$400	\$700
Denise McCarthy	2018-2019 School Year	NJASBO-Bordentown, NJ Newly appointed Business Administrator Program	\$50 for 5 sessions	\$120	\$170
Dr. Raymond J. Boccuti	April 12, 2018	New Jersey Council Of Education Spring General	\$0	\$.31 per	\$20

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		Meeting-Monroe, NJ		mile	
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The BOE requested Dr. Boccuti attend the NJSBA Conference. Mr. Ferraro requested attending for training.

B. Approval for Linda Krebs to attend the Gifted and Talented meeting August 17, 2018 for .5 hours at the SLEA CBA hourly rate of \$34.36 per hour, pending SLEA contract approval.

C. Acknowledgement of tenure status for the following staff members: Shawna Sogluizzo

D. Approval for payment to Nicole Orr for \$550 as the mentor for Kelly Clark for the NJ Department of Education Provisional Teacher Program.

E. Approval for Laura Roberts, Cheryl Salway, Gwen Barsel (Abbot), and Mary Pearce for Lead Teacher meeting August 30, 2018 for 3 hours each at the CBA rate of \$34.36 per hour, pending SLEA contract approval.

F. Approval of 4 hours for Mary Ann Neral for summer clerical work at the hourly rate of \$13.52.

G. Approval of Sarah Daniscsak to part time custodian position, 5 hours a day at the hourly rate of \$12.73.

H. Approval of paraprofessional appointment - Name and salary will be provided at the Board of Education Regular Meeting on September 24, 2018.

STUDENT SERVICES

A. HIB Report

1. HIB School Self-Assessment Board of Education review and approval.

B. Approval of Wally's Transportation Services for 2018-2019 School Year pending obtaining additional quotes.

POLICY

A. Ad Hoc Committee Reports

1. Report from Liaison to NJSBA - Mrs. Valori
2. Report from Liaison to Manasquan BOE - Mrs. Valori
3. Report from Liaison to HWM PTA - Mr. Clark
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro

There are no Ad Hoc Committee Reports to be presented.

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STRATEGIC PLAN

A. Update - Dr. Boccuti – The Board is in the process of finalizing the goals of both the Board of Education and Dr. Boccuti.

IX. Old Business

A. Tiger Den Update - Dr. Boccuti - Provided update on the re-launch of the program and recommended to extend 4 year old extended day to 2:58 PM. BOE receptive to move forward. Mr. Griggs recommended Dr. Boccuti review with ECS to explore potential requirement for ECS approval.

X. New Business - Mrs. Valori discussed BOE goals, school district goals, and canceling the 10/8/18 work session. We need to advertise the meeting cancelation.

XI. Public Comment/Visitors - Mr. Worth - Missed Tiger Den Report, Mrs. Dubac - Still believes posting of BOE minutes needs to be more timely, Mrs. Foy - Concerned about 31 in Spanish, Mr. Worth - Variety of financial concerns, Mrs. Lynch - Assertion about intervention teachers that Dr. Boccuti informed her were incorrect but welcomed an offline discussion that would not breach student confidentiality.

XII. Adjourn

On motion by Mr. Clark _____, and seconded by __Dr. Sterling _____:

Roll Call: Approved 4-0

___ Mr. Clark	___ Mr. Ferraro	___ Dr. Sterling	___ Mrs. Valori
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The meeting was adjourned at 10:15 p.m.