

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
COMBINED MEETING MINUTES  
August 20, 2018, 2018 6:30 P.M.**

**I. Call to order:** This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time:</b>	<b>p.m.</b>
Mrs. Valori	X				
Mr. Ferraro	X				
Mr. Clark	X				
Dr. Sterling	X				

Also present: Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

**II. Flag salute**

**President's Statement - Mrs. Valori**

Mrs. Valori thanked Ms. Davis for her service to the District as Interim SBABS  
Mrs. Valori read the Sea Girt Response Letter regarding possibility of merger-see attached

**Interviews - Board of Education Vacancy-**

Mrs. Valori read the Statement submitted by Noelle Giblin who was not able to attend tonight's meeting- attached  
Mrs. Caldwell was interviewed by the Board of Education-  
Mr. Worth was interviewed by the Board of Education

**III. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on August 20, 2018 at 7:02 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

  X   Matters rendered confidential by state or federal law

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- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action **WILL** be taken on any of the items stated above.

On motion to enter Executive Session by Dr. Sterling, and seconded by Mr. Ferraro at 7:02 PM:  
 AYES

On motion to exit Executive Session by Mrs. Valori and seconded by Mr. Ferraro at 7:45 PM:  
 AYES

Board of Education Vacancy Replacement-Susan Cauldwell

On motion by Mr. Ferraro, and seconded by Mrs. Valori:

Roll Call:

No	Mr. Clark	Yes	Mr. Ferraro	No	Dr. Sterling	Yes	Mrs. Valori
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Board of Education Vacancy Replacement- James Worth

On motion by Mr. Clark, and seconded by Dr. Sterling:

Roll Call:

Yes	Mr. Clark	No	Mr. Ferraro	Yes	Dr. Sterling	No	Mrs. Valori
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Paul Griggs, Esq. advised the Board that without an agreement for replacement of the Trustee, the Monmouth County Executive Superintendent would have to make the decision:

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In an effort to come to consensus:

Board of Education Vacancy Replacement-Noelle Giblin

On motion by Mr. Ferraro, and seconded by Mrs. Valori\_:

Roll Call:

No	Mr. Clark	Yes	Mr. Ferraro	No	Dr. Sterling	Yes	Mrs. Valori
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No consensus- decision will now be made as to Trustee replacement by Dr. Lester Richens, Monmouth County Executive Superintendent.

**Administer Oath of Office-** None given-

- IV. Board of Education Self Evaluation, Board of Education Goals, and School District Goals - Mrs. Kathy Winecoff, NJSBA- Moved to the end of the Meeting**
- V. Safety and Security Update - Dr. Boccuti provided the attached Security Report**

WHEREAS there is a need to provide geo-mapping of the H.W. Mountz School and grounds to enable the school administration to provide immediate notification to the Spring Lake Police Department in the event of a crisis; and

WHEREAS Critical Response Group (CRG) has submitted a proposal to provide the geo-mapping; now therefore be it

RESOLVED that the Spring Lake Borough Board of Education approves entering into a contract with Critical Response Group at a cost of \$3,556 to provide geo-mapping.

On motion by Dr. Sterling, and seconded by Mr. Ferraro:

Roll Call:

Yes	Mr. Clark	Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mrs. Valori
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Mrs. Valori noted that Mr. Grigg and Mr. Dawson are also participating in the Security Safety Committee

**VI. Public Comments on Agenda Items Only - 8:07 pm**

Mrs. Panzini expressed her dismay at the vote for Trustee-she believes Mrs Cauldwell is an outstanding candidate. Asked why the vote went the way it did? Shocked at Dr. Sterlings vote

Dr. Sterling stated he believes all the candidates are excellent and further believes that the November election is when the selection by the voters is the only vote that matters.

Mrs. Hansen is pleased that there are 3 candidates willing to participate now, but disappointed the Board couldn't come to consensus- suggested they go back to deliberation

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Mrs. Valori agreed with Mrs. Hansen stating its a "hard decision" for the Board

Mr. Worth asked for the September enrollment of students? According to the 2018-19 Budget , we will have 169 students, yet we are adding 2 new teachers on the Agenda, doubling special education.

Mr. Roche inquired if the Board received his email? Did they have any responses? He believes the Board has approved travel blindly expecting "early" registration fee discounts which is a false representation of the facts by Administration. Does the Board approve the Superintendent travel as he did not see signatures on documents he OPRA'ed?

Mrs. Valori stated the Board supports PD and will fine tune between "required" and "enrichment"

Dr. Boccuti reported that he withdraws the PD for any previously submitted-trips for himself.

Ms. Davis assured all present that travel reimbursements are done on signed Purchase Orders and then Bills List also signed by Administration and the Board President

Mrs. Valori added that the Budget, including PD is set for 2018-19.

Mr. Ferraro added that he believes PD is very important for staff and Administration as it ultimately provides a service for the students

Mr. Lynch encouraged the Board to try to reach consensus for filling the vacancy

Mrs. Valori replied regretfully no change from earlier vote

Mrs. Gubler inquired about the status of Tiger Den- will it start 2018-19?

Dr. Boccuti responded that discussion will occur later in the Agenda

Mrs. Hansen doesn't understand how the Board can consider running a Program which she believes to be babysitting at a deficit. Where is the Report to the Board on the Teacher assignments for September? Reiterated her belief that we do not need to hire a new teacher.

Mr. Lu urged the Board to make a decision on filling the Board seat, as it's in our best interest, instead of letting the Executive County Superintendent decide our destiny

**VII. Discussion by Topic**

**A. General**

1. Summer Building and Grounds Update - Dr. Boccuti -staff working diligently for school opening.

**VIII. Approval of Minutes**

**RESOLVED:** To approve, upon recommendation of the Superintendent, the minutes of meetings of the Spring Lake Borough Board of Education Work Session June 1 2018, Regular Meeting June 25, 2018, ( Combined Meeting July 9, 2018 removed will be on September)

On motion by Mr. Ferraro, and seconded by Dr. Sterling

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori
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**IX. Interim School Business Administrator's Report**

**A. Secretary and Treasurer Reports-**

**RESOLVED:** That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of August 20, 2018, that no line item account has encumbrances and expenditures, which in total

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exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** The Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of June 30, 2018; and therefore be it

**RESOLVED:** The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**B. Approval of Expenditures:**

1. Approval of Bills List -	\$ 217,146.80
2. Approval of Gross Payroll Expense:	
7/15/18	\$ 42,659.21
7/30/18	\$ 38,051.73
8/15/18	\$ 28,690.26

**C. RESOLVED:** The Spring Lake Borough Board of Education Approve/Ratify Transfers as of June 30, 2018 - Report attached.

**D. RESOLVED;** The Spring Lake Borough Board of Education, approves acceptance of the awards of 2018-19 non public entitlements, listed below:

NP Textbooks	\$ 16,768.
NP Nursing	\$ 30,458.
NP Technology	\$ 11,304.
NP Security Aid	\$ 23,550.

**E. RESOLVED:** The Spring Lake Borough Board of Education, approve upon recommendation of the Superintendent, the 2018-19 Contract with Strauss Esmay Associates for the District Online option with an initial set up fee of \$ 1,995. and Annual Fee of \$ 4,645. (prorated for commencement date).

**F. RESOLVED:** The Spring Lake Borough Board of Education approve upon recommendation of the Superintendent, the upgrade of the Main Office copier to Savin MP6503SP, replacing the Sharp MX 620, (installed 2010). For a Lease Purchase cost of \$702.98 per month for a projected savings of \$1,235, with our current vendor Atlantic Tomorrow State Contract #A40467.

**G. RESOLVED:** The Spring Lake Borough Board of Education approve the MOESC 2018-2019 estimated Summer bus routes:

# 6523	Shore Center	\$2,847.
# R541	Allenwood	\$1,637.

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# R657	Alpha School	\$3,609.
# 4526	Harbor School	\$2,825.
# 5502	Search Day School	\$4,744.

**H. RESOLVED:** The Spring Lake Borough Board of Education approve a New Jersey Department of Education (NJDOE) parental contract for student transportation in the 2018-2019 School Year to the Search Day School in the amount not to exceed \$ 10,500. transportation of student SID # (9964574192).

**I. RESOLVED:** The Spring Lake Borough Board of Education approve the disposal of the Treasures Textbook Series grades 1-6, with Teacher Editions, to be placed first on the Homeroom Textbook Sharing site for 120 days, making them available to other public/charter schools free, pursuant to N.J.S.A.18A:34-3

**RESOLVED:** To approve, upon recommendation of the Superintendent, the Interim School Business Administrator Report Items A.-I.: Suggested to change Item E alone, then A-D, F-I

On motion by Mr. Ferraro, and seconded by Mrs. Valori- Item E - Strauss Esmay:

Roll Call:

No Mr. Clark	Yes Mr. Ferraro	No Dr. Sterling	Yes Mrs. Valori
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On motion by Mrs. Valori, and seconded by Dr. Sterling Items A-D and F-I :

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro Abst on G	Yes Dr. Sterling	Yes Mrs. Valori
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**X. Superintendent's Report**

ADMINISTRATION

A. Report on Enrollment (2017-2018 School Year at close) 2018-2019 will be reported in September

<b>HW Mountz</b>	<b>191 Students (21 Non-Residents)</b>
<b>Manasquan High School</b>	<b>47 Students</b>

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<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>31 Students</u> 11 Students 15 Students 5 Students
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<b>Non-Public Transportation</b>	<b>87 Students</b>
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B. Class Trips -

Class	Teacher(s)	Destination
Grade 8	Dr. Boccuti, Mr. DeStefano, Mr. Livingood, Mrs. Hanlon, Mrs. Marcus-Feld, Mrs. Salway, TBA	Gettysburg, PA

C. Use of Facilities -

Spring Lake Recreation  
Gymnasium  
Wednesdays: September 19 - October 24, 2018  
6 pm to 8 pm  
Requested by: Kathy Heine

D. Annual submission of the Statement of Assurance for District Level Professional Development and Mentoring Plans (on NJDOE homeroom)

E. Annual submission of the Statement of Assurance for the District Comprehensive Equity Plan

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the annual contract for Achieve 3000 as included in the 2018-2019 Budget.

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration	Travel	Est. Total:
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			Fee:	Fees:	
Jennifer Cory	August 9, 2018	Regional Training Session For District Certification Staff-Hamilton, NJ	\$0	.31 per mile	\$8
Dr. Raymond J. Boccuti	October 10, 2018 December 5, 2018 February 13, 2019 April 10, 2019	Superintendents' Academy-2018-2019 Professional Development Series-Monmouth University-West Long Branch, NJ	\$350	.31 per mile	\$425
Ann Marie Callahan	October 19, 2018	Fall Literacy Symposium-Monmouth University-West Long Branch, NJ	\$75	.31 per mile	\$95
Spring Lake School District	2018-2019 School Year	Regional Professional Development Academy Registration Fee	\$710	-	-

B. (Updated) Michele Parisi Lee Maternity/Disability Leave of Absence for the period September 4, 2018, through September 18, 2018, and a leave of absence pursuant to the New Jersey Family Leave Act for the period September 19, 2018, through November 1, 2018.

C. Approval of Substitutes for the 2018-2019 School Year

**Substitute Teachers:**

Gina Black  
 Carol Brezsnayak  
 Francis Carmody  
 Kathleen Cassidy  
 Renee Cosenza  
 Kaylee Covert  
 Ellen D'Amico  
 Susan Dunn  
 Rita Goepfert  
 Arthur Gordon  
 John Hanlon  
 Kate Honan  
 Atira Lee



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Suzanne Maroney  
Roberta Martin  
Suzanne McKay  
Marina Melillo  
Sarah Timko

**Substitute Nurses:**

Katherine Braker  
Marge Kincaid  
Lynn Neiberlien

**Paraprofessionals:**

Bonnie Brendle  
Neena Kapoor  
Margaret Ping

D. Approval for John Livingood to attend CST meetings, as needed, July 12 - August 31, 2018 at the SLEA CBA rate of \$34.26 per hour.

E. Approval for Nancy Ritchey and Laura Roberts for non-resident student screenings at the SLEA CBA rate of \$34.36 per hour.

F. Approval for Victoria Hanlon for July 18, 2018 for the ESY program at the hourly rate of \$52.83.

G. Approval for payment to Karen Dettlinger, Jenna Grannick, Ann Marie Henry, John Livingood, Cheryl Salway (Student placement matters). Gwen Abbot, Mary Pearce, Laura Roberts, Cheryl Salway (QSAC planning meeting) Victoria Hanlon (Allergy awareness planning) for a total of 14.5 summer hours at the SLEA CBA rate of \$34.36 per hour.

H. Approval to hire Kelly Clark as Special Education Teacher at Step 1 of the BA + 20 column of the CBA for a 10 month salary of \$57,870 effective September 1, 2018 through June 30, 2019.

I. Approval for Brigid Maniace for Frontline IEP CST/ESLS Case Manager training at her daily rate of \$431.23 @ one day.

J. Approval to hire John Livingood as Special Education Teacher at Step 16 of the MA + 20 column of the CBA for a 10 month salary of \$87,145 effective September 1, 2018 through June 30, 2019.

K. To accept, with regret, the resignation of Jennifer Miller, effective August 31, 2018.

L. Approve authorization for the Superintendent to employ a paraprofessional for the 2018-2019 school year effective September 1, 2018 to June, 2019 with confirmation of the employment at the September, 2018 regular board of education meeting.

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**RESOLVED:** To approve, upon recommendation of the Superintendent, Superintendent Report Items Administration B.-E. and Personnel Report Items A.-L. Addendum M Math Teacher Hire:

On motion by Mr. Ferraro, and seconded by Dr. Sterling:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori
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STUDENT SERVICES

A. HIB Report - None to Report

B. To approve, upon recommendation of the Superintendent, the shared service agreement between the Spring Lake Borough Board of Education and Avon Board of Education for Spring Lake Child Study Team services for 2018-2019 School Year, \$ 23,500.

C. To approve, upon recommendation of the Superintendent, the acceptance of non-resident students - PreK, Kindergarten and Grade 7 at the board approved rate of \$6,000 per student in K-8 and \$4,500 for PreK.

D. To approve, upon recommendation of the Superintendent, a Psychological Evaluation to be completed by MOESC, for the Spring Lake resident student (SID 7494009393) at a cost not to exceed \$360.

E. To approve, upon recommendation of the Superintendent, a contract for Behavior Therapy Associates to provide Consultation services by a Board Certified Behavior Analyst (BCBA). Specifically, this service is based upon the anticipated time of 15 hours, at an hourly rate of \$200, totaling \$3,000. If needed in addition, fee for a full-day consultation (6 hours) will be \$1,200 and the fee for a modified day consultation (4 hours) will be \$900.

F. To approve, upon recommendation of the Superintendent, an Occupational Therapist agreement with OT Time, LLC, to provide Occupational Therapy services, as determined per students' IEP, at rate of \$85.00/ hourly.

G. Tuition and Contracts for 2018-2019

To approve, upon the recommendation of the Superintendent, the special education tuition contract with The Harbor School, LLC to provide educational services to student (SID 5961626825) in the amount of \$84,987.00. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the SEARCH Day Program to provide educational services to student (SID 8768907753) in the amount

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of \$60,647.67. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the SEARCH Day Program to provide educational services to student (SID 9964574192) in the amount of \$91,417.67. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with Collier High School to provide educational services to student (SID 3489014370) in the amount of \$59,040.00. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with The Lewis School to provide educational services to student (SID 6837612235) in the amount of \$43,289.00. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the Alpha School to provide educational and related services including (SID 8636445771) at an estimated cost of \$60,556.40. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the Alpha School to provide educational and related services including (SID 4893883869) at an estimated cost of \$88,456.40. Transportation costs in addition.

To approve, upon recommendation of the Superintendent, employment to a personal assistant for student (SID 4893883869), attending the Alpha School, for the of the 2018-2019 school year, at a cost of \$155.00 per diem. Transportation costs in addition.

To approve, upon the recommendation of the Superintendent, the special education tuition contract with the Wall Twp. BOE to provide educational and related services included a one to one aide to student (SID 1667616081). Pending contract receipt, review by Administration, and review by BOE Attorney if necessary. Transportation costs in addition.

To approve, upon recommendation of the Superintendent, the special education contract with the Bayshore Jointure (The Shore Center) to provide educational and related services, including a one to one aide to student SID 2046398061. Transportation costs in addition.

Nursing Services

To approve, upon recommendation of the Superintendent, an agreement with Epic Health Services, Inc, to provide private duty nursing services to student (SID #1667616081) at a rate of \$53.00/hourly for RN,

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or \$48.00/hourly for an LPN and an agreement with Brentwood Healthcare, to provide private duty nursing services to student (SID #1667616081) at a rate of \$57.00 for RN, or \$47.00 for an LPN.

To approve, upon recommendation of the Superintendent, an agreement with Maxim Healthcare Services of Lakewood, NJ to provide one on one nursing services to student (SID #9964574192) during the 2018-2019 school year at an hourly rate of \$ 45.00 for LPN or \$48.00 for an RN not to exceed 8 hours in a day.

To approve, upon recommendation of the Superintendent, the Spring Lake Borough Board of Education, through contract with the Educational Services Commission of New Jersey, authorizes the administrative personnel of the Commission to conference, discuss, and solicit input in the development of the nursing services contract document for the 2018-2019 school year which provides nursing services to the following nonpublic school located in the Spring Lake Borough School District: St. Catharine School.

POLICY - None

**RESOLVED:** To approve, upon recommendation of the Superintendent, Student Services Item A.-G. and Policy Reports:

On motion by Dr. Sterling, and seconded by Mr. Clark:

Roll Call:

Yes Mr. Clark	Yes Mr. Ferraro Abst. Item D	Yes Dr. Sterling	Yes Mrs. Valori
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**A. Committee Reports**

1. Report from Liaison to NJSBA - Mrs. Valori No Report at this time
2. Report from Liaison to Manasquan BOE - Mrs. Valori attended the 8/14/18 Meeting-moving forward they will be adding rigor to the curriculum; Security Threat Assessment Team being organized to act as "intervention" for preventing incidents.
3. Report from Liaison to HWM PTA - Mr. Clark- No Report  
Dr. Boccuti advised that the Committee met on 8/20/18 to discuss the upcoming school year.
4. Report from Liaison to Spring Lake Educational Foundation - Mr. Ferraro reported that the raffle tickets are still being sold.

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STRATEGIC PLAN

A. Update - Dr. Boccuti- as we continue to revisit the Plan, it should represent the Board, District and Superintendent Goals

**XI. Old Business**

A. Tiger Den After Care Program - Dr. Boccuti recommends that the only way to allow Tiger Den is on a "cost neutral" basis and the decision will be made no later than 8/24/18 if all participants.

**XII. New Business - None**

**XIII. Public Comment/Visitors 9:55 - 10:25 PM**

Mrs. Gubler suggested that we allow for Paypal or other electronic payment method for Tiger Den.

Mrs. Valori stated we will look into the possibility, but not available now

Mrs. Dubac inquired if the salary for the new Math teacher was listed?

Mrs. Hansen inquired if the new Math hire had to perform a lesson plan? How can we hire a new teacher when we already have staff in place? Where are the enrollment projections as of now?

Paul Griggs, Esq. stated that for all present that any hires are at the recommendation of the Superintendent and based on any process he chooses to utilize.

Dr. Boccuti stated that we did an internal hire/move of a teacher which is what created the need for the Math hire

Mr. Worth disappointed he wasn't chosen as new Board member tonight; the Board doesn't have sufficient information for hiring without knowing the enrollment. We budgeted for 20 less students, yet we are hiring more staff. Also would like format of the Meeting to be changed to allow for public comment during the Agenda discussions by the Board.

Mr. Roche agrees with Mrs.s Hansen and Mr. Worth about hiring a new teacher-wants to know the actual increase in the payroll?

Paul Griggs, Esq. cautioned all that we are in Public Discussion, not an argument

Mrs. Valori added that all are welcome to their opinions

Mr. Snyder inquired if we would be offering a second World Language? He would rather see us bolster Spanish

Dr. Boccuti replied "not yet fleshed out" and he is including the PTA in discussions

Mrs. DiFeo inquired if the new Math teacher is HS certified?

Dr. Boccuti responded "Middle School" cert, as Mrs. Dettlinger is already certified in HS Math

Mrs. Dubac inquired if the new Math teacher will receive a "signing bonus"?

**Brief Recess 10:25 - 10:35 PM**

**Board of Education Self Evaluation, Board of Education Goals, and School District Goals -**

Mrs. Kathy Winecoff, NJSBA

Reviewed the Board Self Evaluation

Discussion ensued to develop Board Goals- see Attached

Discussion ensued to develop District Goals - see Attached

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**XIV. Adjourn**

On motion by Mr. Ferraro, and seconded by Dr, Sterling @ 12:20 AM\_ :  
AYES

Respectfully submitted,

Louise B. Davis  
Interim SBA/BS