

**SPRING LAKE BOROUGH BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
March 5, 2018
6:30 P.M.**

I. Call to order: This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino	X				
Mr. Ferraro	X				
Dr. Sterling	X				
Mrs. Valori	X				

Also Present: Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. President's Statement-Mr. Daino provided an overview of the process for interviews of the two (2) applicant's to the Board of Education- vacancy created when Mrs. Foy resigned. Each person would have time to speak to all present, with Board members asking questions-first up: Susan Cauldwell - Mr. Clark and Ms. Davis excused:

Interviews - Board of Education Vacancy- 6:45 PM - 8:12 PM

Susan Cauldwell advised that she served as a Board Member in Basking Ridge, NJ for two (2) Terms. She provided a personal overview; BA in Political Science, MA in Administration. Mrs. Cauldwell aspires to advance District Goals regarding School Safety, Technology, authentic education, and concerns over declining enrollment. Mrs. Cauldwell spoke of her Foundation "Save Our Schools NJ"

Mrs. Cauldwell concluded advising all that with her experience as a former Board member, she would be an asset.

Mrs. Cauldwell left the Meeting Room and John Clark was introduced:

John Clark read his letter (attached) He provided a personal overview: BA in Economics, with emphasis on Financial and Operational Audits. Mr. Clark aspires as a first priority to start work on the Demographic issues. He also feels that he would want to look into an Energy Audit and cell tower.

IV. Student and Staff Staff Recognition - Recognition at March 26*, 2018 Regular BOE Meeting

*Date changed from 3/19/18 to 3/26/18 after Executive Session

Ife Alao, Geography Bee Winner
Sean Galvin, Spelling Bee Winner

V. Public Comments on Agenda Items Only

Mrs. Panzini inquired about the hiring of Substitutes? Dr. Boccuti advised the List is always ongoing.

Mrs. DiFeo caught typo in Spelling Bee Winner -Sean (not Brendan) Minutes corrected

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VI. Discussion by Topic

A. General

1. Building and Grounds Update - Dr. Boccuti and Ms. Davis-recent storm created some water damage-roofer will repair.
2. Safety and Security, Long Range Planning Ongoing Discussion and Planning - Dr. Boccuti advised that in response to the Parkland FL school shooting, students are planning a National Walk- Out Day, 3/14/18. He is making plans with the teaching staff for our students to observe the Day in an appropriate (age & grade) manner.
3. Dr. Boccuti stressed the importance of setting the Security Vestibule as a priority for 2018-19 along with the support of the Visitor Management system to be implemented before the end of the 2017-18 School Year.

VII. Approval of Minutes- February 5, 2018 will be provided

VIII. Interim School Business Administrator's Report

A. Secretary and Treasurer Reports- January 2018 will be provided

B. Approval of Expenditures:

1. Approval of Bills List - will be provided
2. Approval of Gross Payroll Expense - 2/28/18 and 3/15/18 will be provided

C. Approval of Transfers- Report will be provided

IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	194 Students (21 Non-Residents)
Manasquan High School	47 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>31 Students</u> 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

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B. Class Trips

Class	Teacher(s)	Destination
PreK	Mrs. Ritchey, Mrs. Neral	Algonquin Arts Theater-Manasquan, NJ
Grades 5-6-7-8	Mr. Tonzola, other teachers TBA	Academic Bowl-Jackson, NJ
Grades 5-6-7-8	Mr. Tonzola, other teachers TBA	Brielle Academic Bowl-Brielle, NJ
Grade 7 Students	Mrs. Krebs, Mrs Dettlinger	MUSST Program Walking Trip to Spring Lake Historical Society
Grade 7 Students	Students Only- Mrs. Dettlinger	Manasquan Elementary School Pi Day Convocation-Manasquan, NJ
Grade 7 SEA	Mrs. Krebs, Mr. Tonzola, Mrs. Pearce or TBA	Middletown Arts Center, Middletown, NJ

C. Use of Facilities -

Spring Lake Recreation
April 11 -May 16, 2018
Gymnasium
6 pm to 8:30 pm
Submitted by: Kathy Heine

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Victoria Hanlon	March 9, 2018	Centra State Health Center	tba	\$20	\$20
Linda Krebs	March 23, 2018	School Garden	\$25	\$10	\$25

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		Conference-Freehold, NJ			
Matthew Tonzola	March 23, 2018	School Garden Conference-Freehold, NJ	\$25	\$10	\$25
Deborah Hallowell	April 9, 2018	Standards Based Math Workshop-New Brunswick, NJ	\$195	\$20	\$215
Marcia McGowan	April 9, 2018	Standards Based Math Workshop-New Brunswick, NJ	\$195	\$10	\$205

B. Additions to the 2017-2018 List of Substitutes

1. Kaylee Covert
2. Lia Florentine - Pending Certification from County

C. Paraprofessional, Bonnie Brendle - Softball Volunteer 2018

D. Paraprofessional, Neena Kapoor - Unpaid leave TBD by BOE Regular Meeting on March 26*, 2018.

STUDENT SERVICES

- A. HIB Report March 2018
- B. Project Enterprise, LLC Social Skills Program Tuition Contract for a Manasquan High School student, (SID# 5961626825), attending the Harbor School, for the 2017-2018 school year, with a per session rate of \$60.00.
- C. Personal assistant for a Spring Lake Borough resident student (SID# 4893883869), attending the Alpha School, for the remainder of the 2017-2018 school year, at a cost TBD by the BOE regular meeting on March 26*, 2018.

POLICY

A. Strauss Esmay Policies - First Reading of Policy 5000 Series - Students, Policies and Regulations (indicated by "and R" following the Policy #):

- #5111 and R - Eligibility of Resident/Nonresident Students
- #5111.1 and R - Early Childhood Education/Preschool
- #5111.3 - Non-Resident Tuition Students
- #5112 - Entrance Age- 10/1 or 10/31 - Discussion ensued
- #5114 - Children Displaced by Domestic Violence

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- #5116 and R - Education of Homeless Children
- #5120 - Assignment of Students
- #5130 - Withdrawal from School
- #5200 and R - Attendance
- #5230 - Late Arrival and Early Dismissal
- #5240 - Tardiness
- #5250 - Excusal from Class or Program
- #5300 and R - Automated External Defibrillators (AEDs)
- #5305 - Health Services Personnel
- #5306 and R - Health Services to nonpublic Schools
- #5307 - Nursing Services Plan
- #5308 and R - Student Health Records
- #5310 and R - Health Services
- #5320 and R - Immunization
- #5330 and R - Administration of Medication
- #5330.01 and R - Administration of Medical Marijuana
- #5330.04 - Administering an Opioid Antidote
- #5331 and R - Management of Life-Threatening Allergies in School
- #5332 - Do Not Resuscitate Orders
- #5335 - Treatment of Asthma
- #5337 - Service Animals
- #5338 and R - Diabetes Management
- #5339 - Screening for Dyslexia
- #5350 and R - Student Suicide Prevention
- #5410 and R - Promotion and Retention
- #5420 and R - Reporting Student Progress
- #5440 - Honoring Student Achievement
- #5460.1 - Commencement Activities
- #5500 - Expectations for Student Conduct
- #5511 - Dress and Grooming
- #5512 - Harassment, Intimidation, and Bullying
- #5513 and R - Care of School Property
- #5514 - Student use of Vehicles on School Grounds
- #5516 - Use of Electronic Communication and Recording Devices (ECRD)
- #5516.01 - Student Tracking Devices
- #5519 and R - Dating Violence at School
- #5520 - Disorder and Demonstration
- #5530 and R - Substance Abuse
- #5533 and R - Student Smoking
- #5550 and R - Disaffected Students
- #5560 and R - Disruptive Students
- #5561 and R - Use of Physical Restraint
- #5570 - Sportsmanship

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- #5600 and R - Student Discipline/Code of Conduct
- #5610 and R - Suspension Procedures
- #5611 and R - Removal of Students for Firearms Offenses
- #5612 and R - Assaults on District Board of Education Members or Employees
- #5613 and R - Removal of Students for Assaults with Weapons Offenses
- #5615 - Suspected Gang Activity
- #5620 - Expulsion
- #5700 - Student Rights
- #5701 - Plagiarism
- #5710 - Student Grievance
- #5750 and R - Equal Educational Opportunity
- #5751 and R - Sexual Harassment
- #5752 - Marital Status and Pregnancy
- #5755 - Equity in Educational Programs and Services
- #5756 - Transgender Students
- #5770 - Student Right of Privacy
- #5820 - Student Government
- #5830 - Student Fund Raising
- #5841 - Secret Societies
- #5842 - Equal Access of Student Organizations
- #5850 - Social Events and Class Trips
- #5860 - Safety Patrol
- #5880 - Public Performances by Students

B. Non-Resident Student Policy Review

STRATEGIC PLAN

A. Update - Dr. Boccuti

APPROVAL ACTION ITEMS:

A. Memorandum of Understanding (MOU) for Live Video Streaming with Spring Lake Borough Police Department.- Mr. Griggs provided an overview of the change in the law.

B. Contract extension with Invo HealthCare Associates to complete evaluations and reports through the end of March 2018 for a cost of \$77.00 per hour for contracted LDTC services provided during the period of transition between the departure of the former LDTC and start date of the new LDTC.

MOU- Spring Lake Borough Police Dept.

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RESOLVED: To approve, upon recommendation of the Superintendent, at the direction of the Executive County Superintendent and pursuant to P.L. 2017, c. 119, the Memorandum of Understanding (MOU) with the Spring Lake Borough Police Department (SLBPD) in reference to streaming live video wirelessly to a remote location and to provide the SLBPD with the capacity to activate the equipment and view the live streaming video;

LET IT FURTHER BE RESOLVED: that this MOU was developed by the Superintendent of Schools, reviewed by the Board of Education attorney and reviewed by the SLBPD Chief of Police in the interests of maintaining safety and security (Emergency access only)

On Motion by Mr. Daino, and seconded by Mr. Ferraro to approve item A

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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RESOLVED: To approve, upon recommendation of the Superintendent, approval item B.

On motion by Mr. Ferraro, and seconded by Dr. Sterling to approve the item B:

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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X. Old Business

A. School District/PTA Media Center Collaboration Project- PTA met today, but the Report will be presented at the next Board Meeting as Dr. Boccuti was in another meeting.

XI. New Business - None

XII. Public Comment/Visitors 8:40 - 8:55 PM

Mrs. Matuch spoke of the National debate over age of entry to public school i.e. 10/1 or 10/31-she believes parents should do what they want; has concern on Security Alcove in that it should be "bullet proof" or what's the point? Also questioned how the District handles "special" needs of non-resident tuition students?

Dr. Boccuti advised that the Board Policy is clear and enforced; either pay for additional costs of educational needs or return to the District of residence.

Mrs. DiFeo asked about the cut off of numbers of out of District tuition students? Also how "behavior" is monitored

Dr. Boccuti advised that the existing class size determines the space available for each grade.and good behavior is expected by the whole school body and enforced with Policy.

Mrs.Lynch believes that Security is a hot topic amongst parents- do we have controls in place for Tiger Den? And how will any new security improvements be evaluated?

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Dr. Boccuti advised that walkie talkies are utilized and there is no way to evaluate other than keeping the children and staff safe.

Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting but this executive session will not result in the Board taking further action at this meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on May 22, 2017 at: 7:50 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action May be taken on any of the items stated above.

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On motion to enter Executive Session by Mr. Ferraro, and seconded by Dr. Sterling:

Roll Call: AYES

XIII. Motion to change the 3/19/18 Regular Meeting to : March 26, 2018

Motion by Mr. Daino, seconded by Mrs. Valori- AYES

Motion to Adjourn at 9:11 PM by Mr. Daino, seconded Mrs. Valori, AYES

Meeting adjourned @ 9:11 PM

Respectfully submitted,



Louise B. Davis (and in part Mrs. Valori)
Interim SBA/BS