

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 26, 2018 6:30 P.M.**

I. Call to order: This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino	X				
Mr. Ferraro	X				
Dr. Sterling	X				
Mrs. Valori	X				

Also Present: Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS

II. Flag salute

III. President's Statement

Board of Education Vacancy Replacement - John Clark - Term 3/26/18 - 12/31/18

On Motion by Mr. Daino, and seconded by Mr. Ferraro:

Roll Call:

Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mrs. Valori	Yes	Mr. Daino
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Administer Oath of Office- Ms. Davis administered the Oath of Office to Mr. Clark and he took a seat at the Board table

IV. Student Recognition

Ife Alao, Geography Bee Winner- Welcomed by Mr. Daino & Dr. Boccuti- Ife also took 4th Place in Monmouth County.

Sean Galvin, Spelling Bee Winner- absent -Certificate will be sent home

V. Public Comments on Agenda Items Only- 6:43 PM

Mr. Daino announced that the Finance Committee met on Saturday 3/24/18 and the 2018-19 Tentative Budget in the published Agenda was adjusted (reduced) .

Mrs. Panzini expressed her feelings on the selection of Board Candidate as she preferred the other person.

VI. Discussion by Topic

A. General

1. Building and Grounds Update - Dr. Boccuti and Ms. Davis

Dr. Boccuti advised all that due to the snow storm, the next day, partial electrical power was off in the Mountz School so no students or staff could be present. Thanks to custodial staff for good snow removal cleanup

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2. Safety and Security, Long Range Planning Ongoing Discussion and Planning - Dr. Boccuti advised that at the Monmouth County Superintendent Roundtable Meeting much time was spent re: enforcement for Safety and there is new requirement for "School Safety Specialist" with training in June 2018. Dr. Boccuti will be named as Specialist as he holds the Certificate necessary. We will be discussing Security Vestibule as part of the 2018-19 Budget as well as 3M bullet resistant window coating. Mr. Grigg, parent attending, volunteered to assist planning, by providing his expertise (in the Security industry)

VII. Approval of Minutes

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the February 5, 2018 Minutes for the Spring Lake Borough Board of Education.

On motion by Mr. Ferraro, and seconded by Mrs:Valori

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino	Yes Mr Clark
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VIII. Interim School Business Administrator's Report-

A Secretary and Treasurer Reports - To be provided April 2018

RESOLVED: To approve, upon the recommendation of the Superintendent, the Interim School Business Administrator/Board Secretary for the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A- 16.10(c) (3), as of March 26, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: To approve, upon recommendation of the Superintendent, the Spring Lake Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c) (4), monthly financial report and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

B. Approval of Expenditures:

1. Approval of Bills List - \$266,225.83
2. Approval of Gross Payroll Expense:
 - February 28, 2018 - \$150,512.38
 - March 15, 2018 - \$150,054.16

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C. Approval of Transfers - March Report Attached

D. Adoption of Tentative Budget 2018-2019, Travel and Reserves

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 State Aid award and the Secretary to the Board of Education be authorized to submit the following tentative Budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>DEBT</u>	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2018-19 Total Expenditures	<u>\$7,831,497</u>	<u>\$255,161</u>	<u>\$167,900.</u>	<u>\$8,254,558</u>
Less: Anticipated Revenues	<u>\$1,411,192</u>	<u>\$255,161</u>	<u>\$51,737</u>	<u>\$1,718,090</u>
Taxes to be Raised	<u>\$6,420,305.</u>	<u>\$0.00</u>	<u>\$116,163</u>	<u>\$6,536,468</u>

And to advertise said tentative budget in The Coast Star in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the library of H.W. Mountz Elementary School, 411 Tuttle Ave, Spring Lake, New Jersey on Tuesday, April 24, 2018 at 6:30 p.m. for the purpose of conducting a Public Hearing on the Budget for the 2018-2019 School Year.

Travel and Related Expense Reimbursement 2018-2019

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school District; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular District business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or

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Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or Board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$25,000.00 for all staff and Board members for the 2018-2019 school year.

**Emergency Reserve Account Withdrawal 2018-2019
(Architectural Designs and Construction of Security Vestibule Project # 4980-050-18-1000)**

RESOLVED that the Spring Lake Board of Education requests the approval for an Emergency Reserve withdrawal in the amount of \$250,000. The District intends to utilize these funds for the 2018-2019 School Year at the H.W. Mountz School for Security purposes: Construction of Security Vestibule.

On motion by Mr. Daino, and seconded by Mr. Ferraro to approve Interim School Business Administrator Report Items A-D :

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino	Abst. Mr. Clark
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IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	194 Students (21 Non-Residents)
Manasquan High School	47 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>31 Students</u> 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

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Class	Teacher(s)	Destination
PreK	Mrs. Ritchey, Mrs. Neral	Algonquin Arts Theater-Manasquan, NJ
Grades 5-6-7-8	Mr. Tonzola, other teachers TBA	Academic Bowl-Jackson, NJ
Grades 5-6-7-8	Mr. Tonzola, other teachers TBA	Brielle Academic Bowl-Brielle, NJ
Grade 7 Students	Mrs. Krebs, Mrs Dettlinger	MUSST Program Walking Trip to Spring Lake Historical Society
Grade 7 Students	Students Only	Manasquan Elementary School Pi Day Convocation-Manasquan, NJ
Grade 7 SEA	Mrs. Krebs, Mr. Tonzola, Mrs. Pearce or TBA	Middletown Arts Center, Middletown, NJ

C. Use of Facilities -

Spring Lake Recreation
March 28, 2018
Gymnasium
6 pm to 7 pm
Submitted by: Kathy Heine

Spring Lake Recreation
April 11 -May 23, 2018
Gymnasium
6 pm to 8:30 pm
Submitted by: Kathy Heine

NJ Belles
March 27-June 29, 2018
Gymnasium
Mondays, Tuesdays and Thursdays as available
5 pm to 8 pm
Submitted by: Mark Donnelly

Drama Club:
April 11, 13, 18, 20, 25, 27, 2018
May 4, 9, 11, 16, 18, 23 29, 30, 31, 2018
June 1, 5, 6, 7, 2018

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Submitted by: Karen Burlington

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti discussed replacing CST Program Tynet with Frontline IEP Direct, new K-5 ELA Wonders Program, Math, ELA and G & T rubric updated to include I-Ready

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Victoria Hanlon	March 9, 2018	Immunization Update-Monmouth County Library-Shrewsbury, NJ	\$0	\$20	\$20
Krystyna Domogala	March 14, 2018	Building the Beginning Readers Brain-Edison, NJ	\$0	.31 per mile	\$10
Shawna Sogluizzo	March 14, 2018	Building the Beginning Readers Brain-Edison, NJ	\$0	.31 per mile	\$12
Linda Krebs	March 23, 2018	School Garden Conference-Freehold, NJ	\$25	\$10	\$25
Matthew Tonzola	March 23, 2018	School Garden Conference-Freehold, NJ	\$25	\$10	\$25
Krystyna Domogala	March 23, 2018	NJDOE Homeless Liaison Training-Princeton, NJ	\$0	.31 per mile	\$11.55
Deborah Hallowell	April 9, 2018	Standards Based Math Workshop-New Brunswick, NJ	\$195	\$20	\$215
Marcia McGowan	April 9, 2018	Standards Based Math Workshop-New Brunswick, NJ	\$195	\$10	\$205

B. Additions to the 2017-2018 List of Substitutes

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1. Kaylee Covert-\$75/per diem
2. Lia Florentine -\$75/per diem

C. Paraprofessional, Bonnie Brendle - Softball Volunteer 2018

D. Paraprofessional, Neena Kapoor -Paid Bereavement leave March 5-9, 2018. Condolences were expressed.

RESOLVED: To approve, upon recommendation of the Superintendent Curriculum Report and Personnel Report items A-D:

On motion by Mrs.Valori, and seconded by Mr. Ferraro

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino	Abst. Mr. Clark
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STUDENT SERVICES

- A. HIB Report March 2018
- B. Project Enterprise, LLC Social Skills Program Tuition Contract for a Manasquan High School student, (SID# 5961626825), attending the Harbor School, for the 2017-2018 school year, with a per session rate of \$60.00.
- C. Personal assistant for a Spring Lake Borough resident student (SID# 4893883869), attending the Alpha School, for the remainder of the 2017-2018 school year, at a cost of \$135 per diem (7 hours daily) by the BOE regular meeting on March 19, 2018.
- D. ELS Program Plan approval
- E. Psychological Evaluation for SID#1667616081 attending an OOD placement, to be completed by the Avon School District at no cost.
- F. Occupational Therapy Evaluation for SID#1667616081 attending an OOD placement, to be completed by MOESC at a cost not to exceed \$315.
- G. Physical Therapy Evaluation for SID#1667616081 attending an OOD placement, to be completed by MOESC at a cost not to exceed \$315.
- H. Physical Therapy Evaluation for SID #2046398061 attending an OOD placement, to be completed by MOESC at a cost not to exceed \$315.

RESOLVED: To approve, upon recommendation of the Superintendent Student Services Report items A-H:

On motion by Mr. Ferraro, and seconded by Dr. Sterling:

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino	Abst. Mr. Clark
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POLICY

A. Strauss Esmay Policies - Second Reading and Adoption of Policy 5000 Series - Students, Policies and Regulations (indicated by "and R" following the Policy #), #5114-5880:

The following policies are tabled for future discussion:

- #5111 and R - Eligibility of Resident/Nonresident Students
- #5111.1 and R - Early Childhood Education/Preschool
- #5112 - Entrance Age- 10/1 or 10/31 under discussion-need to verify what other Sending Districts use

- #5111.3 - Non-Resident Tuition Students - (*Maintaining existing policy*)

- #5114 - Children Displaced by Domestic Violence
- #5116 and R - Education of Homeless Children
- #5120 - Assignment of Students
- #5130 - Withdrawal from School
- #5200 and R - Attendance
- #5230 - Late Arrival and Early Dismissal:

Add to paragraph 3: "The court order will be followed at all times, no exceptions."

Remove from paragraph 4: "and may request that his/her authorization be required before the non custodial parent is granted access."

- #5240 - Tardiness
- #5250 - Excusal from Class or Program
- #5300 and R - Automated External Defibrillators (AEDs)
- #5305 - Health Services Personnel
- #5306 and R - Health Services to nonpublic Schools
- #5307 - Nursing Services Plan
- #5308 and R - Student Health Records
- #5310 and R - Health Services
- #5320 and R - Immunization
- #5330 and R - Administration of Medication
- #5330.01 and R - Administration of Medical Marijuana
- #5330.04 - Administering an Opioid Antidote
- #5331 and R - Management of Life-Threatening Allergies in School
- #5332 - Do Not Resuscitate Orders
- #5335 - Treatment of Asthma
- #5337 - Service Animals
- #5338 and R - Diabetes Management
- #5339 - Screening for Dyslexia

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- #5350 and R - Student Suicide Prevention
- #5410 and R - Promotion and Retention
- #5420 and R - Reporting Student Progress
- #5440 - Honoring Student Achievement
- #5460.1 - Commencement Activities
- #5500 - Expectations for Student Conduct
- #5511 - Dress and Grooming
- #5512 - Harassment, Intimidation, and Bullying
- #5513 and R - Care of School Property
- #5514 - Student use of Vehicles on School Grounds
- #5516 - Use of Electronic Communication and Recording Devices (ECRD)
- #5516.01 - Student Tracking Devices
- #5519 and R - Dating Violence at School
- #5520 - Disorder and Demonstration
- #5530 and R - Substance Abuse
- #5533 and R - Student Smoking
- #5550 and R - Disaffected Students
- #5560 and R - Disruptive Students
- #5561 and R - Use of Physical Restraint
- #5570 - Sportsmanship
- #5600 and R - Student Discipline/Code of Conduct
- #5610 and R - Suspension Procedures
- #5611 and R - Removal of Students for Firearms Offenses
- #5612 and R - Assaults on District Board of Education Members or Employees
- #5613 and R - Removal of Students for Assaults with Weapons Offenses
- #5615 - Suspected Gang Activity
- #5620 - Expulsion
- #5700 - Student Rights
- #5701 - Plagiarism
- #5710 - Student Grievance
- #5750 and R - Equal Educational Opportunity
- #5751 and R - Sexual Harassment
- #5752 - Marital Status and Pregnancy
- #5755 - Equity in Educational Programs and Services
- #5756 - Transgender Students
- #5770 - Student Right of Privacy
- #5820 - Student Government
- #5830 - Student Fundraising
- #5841 - Secret Societies
- #5842 - Equal Access of Student Organizations
- #5850 - Social Events and Class Trips
- #5860 - Safety Patrol
- #5880 - Public Performances by Students

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B. Non-Resident Student Policy #5111.3 - The establishment of annual costs as per the policy: \$150 - Application fee, \$250 - Reservation fee, \$4,500 - PreK tuition, \$6,000 - Grades K-8 tuition and no discount for siblings in the non-resident tuition program.

C. Ad Hoc Committee Reports:

1. Beautification Committee
2. Finance Committee Met and reviewed 2018-19 Budget Mr. Daino
3. Report from Liaison to NJSBA Mr. Daino is in touch with Mrs. Winecoff Mr. Daino
4. Report from Liaison to Manasquan BOE Mrs. Valori
Summer Academy will run 7/9/18-7/13/18, Freshman Focus, Safety update, Grant Writer maybe able to be shared? The Plan to change the Schedule is pushed till 2019-20 School Yr.
5. Report from Liaison to HWM PTA Dr. Sterling
"Someone Special Dance", Curriculum Enrichments, Library upgrade, Mini Grants
Mr. Daino also thanked the PTA for all their support
6. Report from Liaison to Spring Lake Educational Foundation Mr. Ferraro
SLED will meet 4/23/18-re-org completed, seeking licensing for "games of chance" for Fundraisers.

RESOLVED: To approve, upon recommendation of the Superintendent, the Policy items A & B:

On motion by Mr. Daino, and seconded by Mr. Ferraro:

Roll Call:

Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mrs. Valori	Yes	Mr. Daino	Abst.	Mr. Clark
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STRATEGIC PLAN

A. Update - Dr. Boccuti plans to send community Survey on 2nd World Language- will have to change date for 8th Grade Awards

X. Old Business

A. School District/PTA Media Center Collaboration Project- Dr. Boccuti is having discussions with the PTA Board.

B. Update on the ad for Shared SBA/BS - 19 Applicants, 8 with experience

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XI. New Business - None

XII. Public Comment/Visitors - 8:07 - 9:00 PM

Mrs. Winn inquired about date of 8th grade graduation? Also excited about possibility of Grant Writer. Dr. Boccuto responded 8th Grade Graduation will be held Thursday, June 21, 2018 in the evening; other year end activities may be revised-more updates will be provided.

Mr. Ferraro and Mr. Daino (Finance Committee) advised that we don't usually meet "low" income eligibility criteria for Grants and the 2018-19 Budget does not include salary for this new position; maybe work with Manasquan.

Mrs. DiFeo expressed her disappointment in the Math Program changes that do not include Technology and wants verification that we are using the Virtual Learning Lab .

Dr. Boccuti assured all that the new nationwide initiative STEAM has expanded opportunities-every Friday is spent on this Program. Mrs. Pearce also assured all that we have made great strides, utilizing the 3D printer, tables and Lab-also she and Mr. DeStefano received 4.5 out of 5 when they presented our Program at the National Science Convention, Atlanta, GA 3/15/18-3/18/18.

Mr. Roccanano inquired about the use of the Emergency Reserve for 2018-19 Budget. Also has concerns about "elephant in the room" -issue of declining enrollment.

Mr. Daino advised can only be appropriated for use to offset Health Care costs or Security initiatives.

Mrs. Winn thins the Community should have a Survey sent on shrinking enrollment.

Mrs. DiFeo wants the Board to be proactive by looking into what are available options?

Mr. Daino has had conversations with surrounding communities and we are proactive-supported the Demographic Study so Administration and Board can plan for the future.

Mr. Ferraro added that input from the members of the Strategic Planning Committee is being followed, so community has had input.

Mrs. Valori expressed that there may be merit in Survey, as some time has passed since the Strategic Planning Committee met.

Mr. Roach inquired about "Homeless Liaison" training and how it relates to Spring Lake?

Dr. Boccuti advised NJ DOE mandate

Mrs. Dubac asked if the District will save money by creating Shared SBA position?

Ms. Davis stated an estimated \$ 20,000. in savings and allows the District to attract better candidates.

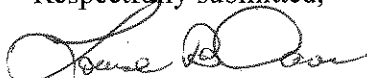
III. Adjourn

On motion by Dr. Sterling, and seconded by Mr. Daino :

AYES

Meeting Adjourned at 9:01 PM

Respectfully submitted,



Louise B. Davis