

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

- I. **Call to order:** This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino	X				
Mr. Ferraro	X				
Dr. Sterling	X				
Mrs. Valori	X				

Also Present: Dr. Raymond J. Boccuti, CSA; Louise B. Davis, Interim SBA/BS

II. Flag salute

- III. **President's Statement-** Mr. Daino advised all present that there are two (2) candidates for the Board of Education vacancy (Mrs. Foy) and that they will be invited to attend the March 5, 2018 Workshop Meeting for informal interviews.

- IV. **Student and Staff Staff Recognition** - The student winners will be acknowledged at the March 26, 2018 Meeting-they both had previous commitments.
Ife Alao - Geography Bee Winner
Brendan Galvin - Spelling Bee Winner

Deborah Hallowell - Teacher of the Year- received Certificate and bouquet from the PTA
Victoria Hanlon - Educational Services Professional of the Year - received Certificate and bouquet from PTA

V. Public Comments on Agenda Items Only- None

VI. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti and Ms. Davis- Ms. Davis reported on the cleaning projects accomplished by the custodial staff over the Winter break-attention to cleaning and disinfecting.
2. Long Range Facilities Plan - Follow up and ongoing discussion- Dr. Boccuti advised all that the 2018-19 Budget process was just beginning and more discussions to set priorities would be forthcoming. Also the business office has obtained a copy of the Local Government Energy Audit Report" conducted in 2015.

VII. Approval of Minutes

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the January 22, 2018 Combined Board Meeting.

On Motion by Mr. Daino, seconded by Mr. Ferraro - AYES all present

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

VIII. Interim School Business Administrator's Report

A. Secretary and Treasurer Reports - December 2017 Reports attached

RESOLVED: That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of December 31, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: The Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of December 31, 2017; and therefore be it

RESOLVED: The Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures:

- 1. Approval of Bills List dated February 20, 2018 in the amount- \$ 300,729.94
- 2. Approval of Gross Payroll Expense for:
 - January 30, 2018 - \$150,317.58
 - February 9, 2018 - \$159,787.22

C. Approval of Transfers February 2018, Report to be provided

D. **RESOLVED:** The Spring Lake Borough Board of Education approves services with Artome for the development and execution of an Art Show to be held at HW Mountz School on Thursday, March 22, 2018. Services to include framing pieces of art that the students have created, displaying artwork, and returning any unsold artwork.

E. **RESOLVED:** The Spring Lake Borough Board of Education approve/ratify the 2017-2018 IDEA Basic Amendment to include the 2016-17 carryover in the amount of \$36,139. And IDEA Pre K in the amount of \$4,601.

F. "Tiger Den" Pilot After School Program Update - To Be Provided

RESOLVED: To approve, upon recommendation of the Superintendent, Interim Business Administrator Report items A - F:

On motion by Mr. Ferraro, and seconded by Dr. Sterling:

Roll Call:

Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mrs. Valori	Yes	Mr. Daino
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SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

IX. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	196 Students (21 Non-Residents)
Manasquan High School	47 Students
Other: Special Education Out of District Monmouth County Vocational School Red Bank Regional	31 Students 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
Grade 4 & 5 SEA	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center-Middletown, NJ STEAM Academy-Pt. Pleasant, NJ
Grade 6	Mrs. Salway, Ms. Foligno, Parent	Metropolitan Museum of Art-NY
Grade 6	Mr. DeStefano Mrs. Lyons	Medieval Times-Lyndhurst, NJ

C. Use of Facilities

Spring Lake Recreation
 Make-up Basketball Session for Snow day
 March 3, 2018
 Gymnasium
 9AM-11 AM
 Requested by: Kathy Heine

Spring Lake Drug Prevention Alliance
 Cops vs. Kids
 March 14, 2018

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

Gymnasium

6:00 PM-9:00 PM

Requested by: Fran Florentine and Patrolman Michael Palmer

Tri-Shore Little League (Pending receipt of application)

March 10, 2018

RESOLVED: To approve, upon recommendation of the Superintendent, Report items A - C:

On motion by Dr. Sterling and seconded by Mr. Ferraro:

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti provided an overview of the Mountz website updates for Curriculum

B. 2018-2019 School Calendar adoption- See attached

RESOLVED: To approve, upon recommendation of the Superintendent Curriculum Report Items B:

On motion by Mr. Daino, and seconded by Mrs. Valori:

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Christopher Soto	January 25-26, 2018	Techspo-Atlantic City, NJ	\$425	\$40	\$465
Matthew Tonzola	March 13-14, 2018	NJSLA Committee Meeting-New Brunswick, NJ	\$0	\$.31 per mile	
Brigid Maniace	April 18, 2018	SLPs: Enhance Therapy Effectiveness for Auditory Processing Disorder, Memory	\$249	\$.31 per mile	

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

		Deficits. Attention Deficit Disorder and Language Processing			
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B. Addition to 2017-2018 Substitute List - Lisa Esposito - \$80 per diem.

C. Extra daily hours daily for Custodial Staff: James Daniscsak, Thomas Zarra, and Christopher Manning, TBD and approved by the Superintendent for daily coverage at their individual rates of pay due to a medical leave of absence.

D. 9.5 hours of compensation for Aimee Kinsella at the Spring Lake Educational (SLEA) Collective Bargaining Agreement (CBA) hourly rate of \$34.36 for a total compensation amount of \$326.42 for assistance directed beyond the SLEA CBA contractual day to train, certify, and prepare for a new and required English Language Learner (ELL) program.

RESOLVED: To approve, upon recommendation of the Personnel Report Items A - D:

On motion by Mr. Daino, and seconded by Mr. Ferraro

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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STUDENT SERVICES

- A. HIB Report February 2018 - Dr. Boccuti- None
- B. Dr. Boccuti advised of an upcoming OOD need for additional services.

RESOLVED: To approve, upon recommendation of the Superintendent Student Services Report item A:

On motion by Mrs. Valori , and seconded by Mr. Ferraro:

Roll Call:

Yes Mr. Ferraro	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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POLICY

A. Strauss Esmay Policies and Regulations- **Second Reading and Adoption** of Policy 2415 Series - Program; 3,000 Series - Teaching Staff Members, and 4000 Series - Support Staff Members. "... and R - ..." refers to accompanying regulation to the policy:

- 2415 - No Child Left Behind
- 2415.02 - Title I, Fiscal Responsibilities

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

- 2415.03 - Highly Qualified Teachers
- 2415.04 - Title I, Parental Involvement
- 2415.05 - Student Surveys, Analysis, and Evaluations
- 2415.06 - Unsafe School Choice Option
- 2415.20 - NCLB Complaints
- 2415.30 - Title I, Foster Care
- 3433 - Vacations
- 33111 - Creating Positions
- 3112 - Abolishing Programs
- 3124 - Employment Contract
- 3125 - Employment of Teaching Staff Members
- 3125.2- Employment of Substitute Teachers
- 3126 and R - District Mentoring Program
- 3134 - Assignment of Additional Duties
- 3141 - Resignation
- 3142 and R - Nonrenewal of Non Tenured Teaching Staff Member
- 3143 - Dismissal
- 3144 and R - Certification of Tenure Charges
- 3144.12 - Certification of Tenure Charges - Inefficiency
- 3144.3 - Suspension Upon Certification of Tenure Charge
- 3146 and R - Conduct of Reduction in Force
- 3150 - Discipline
- 3152 - Withholding an Increment
- 3159 - Teaching Staff Member/School District Reporting Responsibilities
- 3160 and R - Physical Examination
- 3161 - Examination for Cause
- 3211 - Code of Ethics
- 3211.3 and R - Consulting Outside the District
- 3212 and R - Attendance
- 3214 - Conflict of Interest
- 3216 - Dress and Grooming
- 3217 - Use of Corporal Punishment
- 3218 and R - Substance Abuse
- 3221 and R - Evaluation of Teachers
- 3222 and R - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- 3223 and R - Evaluation of Administrator, Excluding Principals, Vice Principals, and Assistant Principals
- 3224 and R - Evaluation of Principals, Vice Principals, and Assistant Principals
- 3230 and R - Outside Activities
- 3231 - Outside Employment as Athletic Coach
- 3232 and R - Tutoring Services
- 3233 and R - Political Activities
- 3240 and R - Professional Development for Teachers and School Leaders
- 3245 - Research Projects by Staff Members

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

- 3270 and R - Professional Responsibilities
- 3280 and R - Liability for Student Welfare
- 3281 and R - Inappropriate Staff Conduct
- 3282 - Use of Social Networking Sites
- 3283 - Electronic Communication Between Teaching Staff Members and Students
- 3310 - Academic Freedom
- 3321 and R - Acceptable Use of Computer Networks(s)/Computers and Resources by Teaching Staff Members
- 3324 - Right of Privacy
- 3340 - Grievance
- 3351 - Healthy Workplace Environment
- 3362 and R - Sexual Harassment
- 3370 - Teaching Staff Member Tenure
- 3372 - Teaching Staff Member Tenure Acquisition
- 3373 - Tenure Upon Transfer or Promotion
- 3381 - Protection Against Retaliation
- 3410 - Compensation
- 3420 - Benefits
- 3425 - Work Related Disability Pay
- 3425.1 and R - Modified Duty Early Return To Work Program
- 3431.1 - Family Leave
- 3431.3 - New Jersey Family Leave Insurance Program
- 3432 - Sick Leave
- 455 - Anticipated Disability
- 3436 - Personal Leave
- 3437 - Military Leave
- 3439 - Jury Duty
- 4111 - Creating Positions
- 4124 - Employment Contract
- 4125 - Employment of Support Staff Members
- 4140 - Termination
- 4145 - Layoffs
- 4146 and R - Nonrenewal of Nontenured Support Staff Member
- 4150 - Discipline
- 4152 - Withholding an Increment
- 4159 - Support Staff Member/School district Reporting Responsibilities
- 4160 and R - Physical Examination
- 4161 - Examination for Cause
- 4211.3 and R - Consulting Outside the District
- 4212 and R - Attendance
- 4214 - Conflict of Interest
- 4215 - Code of Ethics
- 4216 - Dress and Grooming
- 4218 and R - Substance Abuse

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

- 4219 - Commercial Driver Controlled Substance and Alcohol Use Testing
- 4220 and R - Employee Evaluation
- 4230 and R - Outside Activities
- 4233 and R - Political Activities
- 4240 - Employee Training
- 4281 and R - Inappropriate Staff Conduct
- 4282 - Use of Social Networking Sites
- 4283 - Electronic Communications Between Support Staff Members and Students
- 4321 and R - Acceptable Use of Computer network(s)/Computers and Resources by Support Staff Members
- 4324 - Right of Privacy
- 4340 - Grievance
- 4351 - Healthy Workplace Environment
- 4352 and R - Sexual Harassment
- 4360 - Support Staff Member Tenure
- 4381 - Protection Against Retaliation
- 4410 - Compensation
- 4413 - Overtime Compensation
- 4415 - Substitute Wages
- 4420 - Benefits
- 4425 - Work Related Disability Pay
- 4425.1 and R - Modified Duty Early Return to Work Program - Support Staff Members
- 4431.1 - Family Leave
- 4431.3 - New Jersey Family Leave Insurance Program
- 4432 - Sick Leave
- 4433 - Vacations
- 4434 - Holidays
- 4435 - Anticipated Disability
- 4436 - Personal Leave
- 4437 - Military Leave
- 4438 - Jury Duty

B. Ad Hoc Committee Reports

1. Beautification Committee Mrs. Valori
Reported that there no recent meetings have occurred-will meet before end of school year
2. Finance Committee Mr. Daino
Minutes from 2/5/18 Meeting were distributed
3. Report from Liaison to NJSBA Mr. Daino
None
4. Report from Liaison to Manasquan BOE Mrs. Valori

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

Mrs. Valori attended the March Worksession and found it informative; BCC coordinated info session will be held before end of March; adding Honor Society, 79% grads applied to colleges, Coalition Platform for College Applications, Freshman "Shadow" Program, Safety issues discussed and Performing Arts Academy may be added.

5. Report from Liaison to HWM PTA Dr. Sterling appointed
Dr. Kaison will speak to our PTA

6. Report from Liaison to Spring Lake Educational Foundation Mr. Ferraro
The next SLED meeting scheduled for 2/27/18- all renewal paperwork filed with authorities; a fundraising event will be announced soon.

RESOLVED: To approve, upon recommendation of the Superintendent, the Policy and Committee Report items A - B:

On motion by Mr. Ferraro, and seconded by Mrs Valori:

Roll Call:

Yes	Mr. Ferraro	Yes	Dr. Sterling	Yes	Mrs. Valori	Yes	Mr. Daino
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STRATEGIC PLAN

A. Update - Dr. Boccuti reported that after the Pinelands FL tragedy, safety and security, 1st responder training and our mandated drills are priorities; police presence daily has been added. The "Visitor Management" Program will be implemented before the end of the school year.

X. Old Business

A. Proposed School District/PTA Media Center collaboration project- Meeting planned for 3/5/18

XI. New Business

A. 2018-2019 school year considerations - Dr. Boccuti
Dr. Boccuti advised that he wishes to post for the "Shared SBA/BS" position-
Motion by Mr. Daino, seconded Mrs. Valori, AYES all present
"Austin the Unstoppable" was presented to the school 2/20/18-all enjoyed-thanks to be sent
MOU will be presented for action 3/5/18 for live streaming video between SLBBOE & SLBOD

XII. Public Comment/Visitors - 8:00 PM - 8:19 PM

Mr. Roccesano advised that the Little League application will be submitted tomorrow; inquired how the school will handle the anticipated "walk out" - to support the National organized movement in support

SPRING LAKE BOROUGH BOARD OF EDUCATION

REGULAR MEETING

February 20, 2018 6:30 P.M.

of Parkland students-see it as a unique opportunity.He also inquired as to status of Tiger Den After School Program?

Dr. Boccuti will follow up with staff and Leaders to develop a plan of action for all to support the movement.

Tiger Den on average has 10-12 students participating and at this point shows financial loss of approximately \$ 7,000.

Mr. Clark inquired if surrounding schools also have After school Programs?

Dr. Boccuti responded yes, run thru the YMCA - also must guarantee number of students

Councilman Sagui inquired if we looked into Shared Service with Sea Girt?

Dr. Boccuti advised that Monmouth Beach was the only Superintendent who expressed interest.

Mrs. Panzini reminded all of the scheduled PTA Blood Bank drive on Saturday. Also do we know the size of the incoming class of K students?

Dr. Boccuti will conduct an Open House and 10 Packets have been sent to interested families.

XIII. Adjourn @ 8:20 PM

On motion by Mr. Ferraro, and seconded by Dr. Sterling- AYES

Respectfully submitted,
Louise B. Davis