

**SPRING LAKE BOROUGH BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
MEETING WAS HELD REMOTELY DUE TO PUBLIC HEALTH RELATED CLOSURE  
MAY 18, 2020 6:30 PM**

Meeting ID  
[meet.google.com/dkm-bxqk-pww](https://meet.google.com/dkm-bxqk-pww)

Phone Number  
(US)+1 732-739-7433 PIN: 913 984 454#

**I. Call to order:** *President Worth called this meeting to order at 6:30 p.m. and announced, "This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in newspapers and on the district website."*

**II. Attendance:** *All arrived at/or prior to 6:30 p.m.*

Board of Education: Mr. James Worth, President  
Mrs. Noelle Giblin, Vice-President  
Mr. John Clark  
Mrs. Karen Matuch  
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal  
Ms. Joannette Femia, Interim Business Administrator  
Mr. Paul Griggs, Esq., Board Attorney

**III. Flag salute -** *President Worth led the recitation of the Pledge of Allegiance*

**IV. President's Statement -** *President Worth made a statement in regard to OPRA requests and noted that they can be costly to the district. President Worth stated that the Board has been very conservative with the Budget and open to the public about it. He noted that we are fortunate to have support from the community, PTA, SLED.*

**V. Presentations**

A. Long Range Facilities Plan - *President Worth presented the Long Range Facility Plan. Mr. Worth noted that they have reviewed and made cuts when possible resulting in substantial reductions in cost. The objective is to have a 5 year schedule for Capital Projects that can be done within the general budget in order to avoid a referendum. The plan presented by Mr. Worth will be posted on the district website. Mrs. Giblin stated that she appreciates all the effort that has gone into the plan.*

**VI. Public Comment on Long Range Facility Plan presentation -** *None*

**Public Comment on Agenda items -** *None*

## VII. Committee Reports

### A. Committee Reports

#### 1. Finance, Negotiations, Personnel, Mr. Worth

*Mr. Worth reported that they continue to meet and continue to dig into the expenses and try to reduce them. They are currently looking at transportation and tuition costs. Mrs. Giblin noted the same.*

#### 2. Buildings & Grounds, and Security, Mr. Worth

*Mr. Worth noted that Ed Hale has been a big help to the district.*

#### 3. Curriculum, Instruction, Student Needs, Mrs. Matuch

*Mrs. Matuch reported that there is not a lot to report, issues with remote learning have been resolved and things are going smoothly.*

#### 4. Policy and Legislation, Mr. Moran

*Mr. Moran reported that there are 2 policies on the agenda for approval, one is a second reading and the other is a 1st reading.*

#### 5. Communications, Mrs. Matuch

*Mrs. Matuch reported that a brochure has been started for communications. We have heard that some of our seasonal residents are considering staying and we are considering running more ads.*

### B. Liaison Reports

#### 1. Manasquan BOE, Mr. Clark

*Mr. Clark reported that he has reviewed minutes from Manasquan and they have hired an architect for a Field House, their LRFPI includes renovations for the gymnasium. Mr. Worth asked if there is a plan for a referendum. Mr. Clark responded not that he know of but it appears to be fast tracked. Mr. Worth noted that the sending districts pay 67% of the Manasquan HS budget.*

#### 2. H.W. Mountz P.T.A., Mrs. Matuch

*Mrs. Matuch reported that the Kitchen tour is cancelled for this year. They are considering a Coffee Table Book fundraiser instead. They had a surprise cookie delivery to every student. Mrs. Matuch noted that the PTA is a great supportive group.*

#### 3. Spring Lake Education Foundation, Mr. Moran

*Mr. Moran noted that their meeting was cancelled, however there is a generous donation from SLED on this agenda.*

#### 4. Booster Club, Mrs. Giblin - no update

## VIII. Administrative Reports

A. Acknowledgement from District Administration - *Dr. LaValva acknowledged the tremendous job with the 8th graders by the PTA, Mrs. Talucci and Mrs. Salway*

B. Monthly HIB Report - *No HIB's to report*

C. Report on Enrollment (Attachment A) - *Enrollment remains flat*

D. Graduation - Monday, June 15, 2020 - *Graduation will be virtual*

E. Advertised Enrollments for 2020/2021 - *Dr. LaValva reviewed the corrected estimated enrollment for 2020-2021*

**IX. Approval of Minutes**

Motion to approve the Minutes of the Regular Meeting of April 27, 2020 of the Spring Lake Board of Education.

On motion by Mr. Worth, and seconded by Mrs. Giblin

Roll Call:

|                |                   |                   |                 |                 |
|----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark- Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|----------------|-------------------|-------------------|-----------------|-----------------|

**X. Action Items**

**A. Curriculum and Instruction**

- A1. Motion to approve the amended Spring Lake BOE Public Health Emergency School Closure Plan in compliance with state guidelines. This plan is available for review on the Remote School Day section of our school website.

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

**B. Personnel**

- B1. Reappointment of 10 month employees (Attachment B) for the 2020-2021 SY
- B2. Motion to extend contract (July 1 - December, 31, 2020) of Joannette Femia as Interim Business Administrator/Board Secretary at the daily rate rate of \$525 at .6 Full-Time Equivalency. This contract extension has been approved by the Executive County Superintendent.
- B3. Motion to authorize advertising for Extended School Year Personnel needed to meet the identified needs of the H.W. Mountz classified students.

On motion by Mr. Worth, and seconded by Mr. Moran:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

**C. Student Services**

- C1. Motion to approve the May, 2020 Confidential List of Classification of Students and Student Assignments (Inclusive of enrollment in the Extended School Year) for Spring Lake resident students. This list will be placed in the Confidential Minutes file.
- C2. Motion to approve the Spring Lake Extended School Year Programming to operate from 9:00 –12:00 pm (Monday through Thursday) to run virtually in accordance with the following schedules:

**First Day for Students:** Monday July 6, 2020  
**Last Day for Students and Teachers:** Thursday July 30, 2020  
**Dates (16 total):** July 6, 7, 8, 9, 13, 14, 15, 16, 20, 21, 22, 23, 27, 28, 29, 30

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

**D. Policy**

- D1. Motion to approve the following Policies (P) and Regulations(R) for first reading: P 5561 and R 5561 - Use of Physical Restraint for Students with Disabilities:

On motion by Mr. Worth, and seconded by Mr. Clark:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

- D2. Motion to approve the following Policies (P) and Regulations(R) for second reading and adoption:

P 1613 and R 1613 Disclosure and Review of Applicants’ Employment History.

On motion by Mr. Moran, and seconded by Mrs.Giblin:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

**E. Finance**

E1. Motion to approve expenditures:

- A. Bills List in the amount of \$251,153.77
- B. Gross Payroll Expense:
  - a. April 15, 2020 \$148,753.84
  - b. April 30, 2020 \$149,795.40

E2. Motion to accept the very generous donation of \$15, 636 from the Spring Lake Educational Foundation towards the costs associated with installing two mini-split air-conditioning and secondary heat units in Rooms 301 and 302.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

**XI. Old Business - None**

**XII. New Business** *Mr. Clark asked if we have a comparison of attendance as compared to last year. Dr. LaValve will prepare a response. Mr. Worth noted that Dr. LaValva has received several calls in regard to potential enrollments at HW Mountz.*

**XIII. Public Comment on Non-Agenda Items - None**

**XIV. Executive Session** –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

**WHEREAS**, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on April 27 at: 7:30 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by Mr. Moran, and seconded by Mr. Worth Time 7:31 PM:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

Motion to exit Executive Session by Mr. Moran, and seconded by Mr. Worth Time 8:19 PM:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

**F1 - ( After Executive Session)**

**Motion to approve F1-a through F1-d**

- a. Motion to accept the resignation of Ms. Krystyna Domogala, Assistant Principal and Director of Student Services (Effective June 30, 2020).
- b. Motion to compensate Ms. Domogala for the Vacation Days that remain unused after June 30, 2020 at the contractual, per-diem rate.
- c. Motion to authorize for the advertisement of Assistant Principal & Director of Student Services (or Curriculum & Instruction) for the 2020/2021 School Year.
- d. Motion to authorize for the advertisement of Learning Disabilities Teaching Consultant (LDTC) at .4 for the 2020/2021 School Year.

On motion by Mr. Worth, and seconded by Mrs. Giblin:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

**XV. Adjournment**

Motion to Adjourn by Mrs. Matuch, and seconded by Mr. Moran, Time: 8:24 PM:

Roll Call:

|                 |                   |                   |                 |                 |
|-----------------|-------------------|-------------------|-----------------|-----------------|
| Mr. Clark - Yes | Mrs. Giblin - Yes | Mrs. Matuch - Yes | Mr. Moran - Yes | Mr. Worth - Yes |
|-----------------|-------------------|-------------------|-----------------|-----------------|

Respectfully Submitted:

Joanette Femia  
Interim School Business Administrator/Board Secretary