

**SPRING LAKE BOARD OF EDUCATION
COMBINED MEETING
December 18, 2017 6:30 P.M.**

I. Call to order: This meeting was called to order by Mrs. Valori in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino			X		
Mr. Ferraro			X		
Mrs. Foy	X				
Dr. Sterling	X				
Mrs. Valori	X				

Also Present: Dr. Boccuti, CSA; Ms. Davis, Interim SBA/BS, Paul Griggs, Esq. Board Attorney

II. Flag salute

III. Public Comments on Agenda Item Only:

Mrs. Dubac inquired about when the signs for the new fence would be rehung?
Dr. Boccuti replied new signs ordered - any day now.

IV. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti : advised all those present that the Settembrino Architect firm is in the process of updating the District LRFP
2. Presentation June 30, 2017 Audit - Paul Cuva, CPA - Opened 6:34 pm - Closed 6:39 pm
Mr. Cuva thanked the District staff for cooperation during this challenging audit. He provided an overview of the consistent Excess Surplus which will support the 2018-19 Budget as tax-payor relief.

V. Approval of Minutes

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the November 13 , 2017 Work Session and the November 27, 2017 Regular Meeting of the Spring Lake Borough Board of Education.

On motion by Mrs.Foy, and seconded by Dr. Sterling:

Roll Call:

___ Mr. Ferraro	Yes	Mrs. Foy	Yes	Dr. Sterling	Yes	Mrs. Valori	___	Mr. Daino
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VI. Interim School Business Administrator's Report

A. Secretary and Treasurer Reports -September 2017 Attached

RESOLVED: That the Interim School Business Administrator/Board Secretary for the Spring Lake

**SPRING LAKE BOARD OF EDUCATION
COMBINED MEETING
December 18, 2017 6:30 P.M.**

Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of December 18, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of September 30, 2017; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures

1. Approval of Bills List dated December 18, 2017 in the amount of \$ 297,793.01
2. Approval of Gross Payroll Expense for:

November 30, 2017	\$154,285.59
December 15, 2017	\$154,279.52

C. Acceptance of June 30, 2017 Comprehensive Annual Financial Report (CAFR) and Corrective Action Plan (CAP).

RESOLVED: That the Spring Lake Borough Board of Education approves/ratifies the June 30, 2017 Comprehensive Annual Financial Report (CAFR) as presented publicly this evening and submitted to the New Jersey Dept. of Education on December 4, 2017; and further that the Corrective Action Plan (CAP) be accepted and implemented on or before June 30, 2018.

D. Acceptance of New Jersey Schools Insurance Group - 2017 Safety Award Grant - \$2,108.00

RESOLVED: That the Spring Lake Borough Board of Education accepts the NJSIG Safety Grant Award in the amount of \$2,108.00 to be used to offset the purchase of security upgrades.

On motion by Mrs. Foy, and seconded by Dr. Sterling to approve Interim Business Administrator Report Items A-D :

Roll Call:

___ Mr. Ferraro	Yes	Mrs. Foy	Yes	Dr. Sterling	Yes	Mrs. Valori		___ Mr. Daino
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**SPRING LAKE BOARD OF EDUCATION
COMBINED MEETING
December 18, 2017 6:30 P.M.**

VI. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	197 Students (22 Non-Residents)
Manasquan High School	47 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<u>31 Students</u> 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
Kindergarten	Mrs. Roberts, Miss Clark	Duggan First Aid Building-Spring Lake, NJ
Grade 1	Mrs. McGowan, Mrs. Kapoor	Duggan First Aid Building-Spring Lake, NJ
Grade 6	Mrs. Dettlinger, Mr. Livingood	Duggan First Aid Building-Spring Lake, NJ
Grade 7	Mrs. Krebs, Mrs. Dettlinger	Sea Girt Lanes-Sea Girt, NJ

C. Use of Facilities - *No requests*

RESOLVED: To approve, upon recommendation of the Superintendent Report items A & B:(no C)

On motion by Mrs. Valori, and seconded by Dr. Sterling:

Roll Call:

___ Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	___ Mr. Daino
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**SPRING LAKE BOARD OF EDUCATION
COMBINED MEETING
December 18, 2017 6:30 P.M.**

CURRICULUM/INSTRUCTION

A. Update - Dr. Boccuti- Website is being revised -Model Lesson Plans will soon be available

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Matthew Tonzola	January 16-18, 2018	NJ Science Testing Committee-New Brunswick, NJ	\$0	\$0	\$0
Krystyna Domogala	January 17, 2018	NJDOE-Implementing Chapter 192-193 Requirements and Federal Grant Programs-Hamilton, NJ	\$0	\$25.98	\$25.98
Matthew Tonzola	February 6-8, 2018	NJ Science Testing Committee-New Brunswick, NJ	\$0	\$0	\$0
Krystyna Domogala	March 6, 2018	PARCC Training-Monroe, NJ	\$0	.31 per mile	.31 per mile
Christopher Soto	March 6, 2018	PARCC Training-Monroe, NJ	\$0	.31 per mile	.31 per mile
Deborah Hallowell	March 8, 2018	Strategies and Structures for Teaching Reading and Writing-Livingston, NJ	\$249	\$40	\$289
Marcia McGowan	March 8, 2018	Strategies and Structures for Teaching Reading and Writing-Livingston, NJ	\$249	\$20	\$269

B. Nicholas Alvarez - .5 unpaid leave day December 4, 2017.

SPRING LAKE BOARD OF EDUCATION

COMBINED MEETING

December 18, 2017 6:30 P.M.

C. Increase Ellen Cosentino to 5 days per week effective January 2, 2018 to date TBD upon appointment and start date of new Learning Disabilities Teaching Consultant (LDTC) at the daily rate of \$369.85.

D. Ellen Cosentino and Cheryl Salway as additional chaperones for the Grade 8 Trip to New York City.

E. Hiring Kenneth Dioguardi as technology assistant at the hourly rate of \$15 per hour pending criminal history clearance. Ken is a retiree and has much experience.

RESOLVED: To approve, upon recommendation of the Superintendent Curriculum Report and Personnel Report items A-E:

On motion by Mrs. Valori, and seconded by Mrs. Foy

Roll Call:

___ Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	___ Mr. Daino
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STUDENT SERVICES

- A. HIB Report December 2017.- No incidents reported.
- B. Reimbursement to Kerri Patterson for \$77.00 for Cross Country expenses.
- C. Non-Resident Student Application for Grade 8 for 2018-2019 school year. Dr. Boccuti will provide grade class size for all future out of District tuition student placements.
- D. Upon administrative review of anticipated out of school district (OOD) placement and contract for student (SID #4893883869) to Alpha School, including related services, in the amount of TBD effective TBD through TBD.
- E. Upon administrative review of anticipated transportation and contract for student (SID #4893883869) by MOESC effective TBD through TBD.

RESOLVED: To approve, upon recommendation of the Superintendent Student Services Report items A-E:

On motion by Dr. Sterling, and seconded by Mrs. Foy:

Roll Call:

___ Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	___ Mr. Daino
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POLICY

- A. Strauss Esmay Policies -First reading of Policy 2000 Series - Program, Policies 2417-2700,

SPRING LAKE BOARD OF EDUCATION

COMBINED MEETING

December 18, 2017 6:30 P.M.

and accompanying regulations for Policy 2000 Series- Program

B. Second reading and Adoption :

- Policy 2416 - Program for Pregnant Students
- Policy 2417 - Student Intervention and Referral Services
- Policy 2418 - Section 504
- Policy 2428.1 - Standards-Based Instruction Priorities
- Policy 2430 - Extra Curricular Activities
- Policy 2431 - Athletic Competition
- Policy 2431.4 - Concussion and Head Injuries
- Policy 2432 - School Sponsored Publications
- Policy 2440 - Summer Session
- Policy 2460 - Special Education
- Policy 2464 - Gifted and Talented
- Policy 2466 - Needless Public Labeling of Students with Disabilities
- Policy 2467 - Surrogate Parents and Foster Parents
- Policy 2468 - Independent Educational Evaluations
- Policy 2481 - Home or Out of School Instruction for a Regular Education Student for Reasons Other Than Health
- Policy 2510 - Adoption of Textbooks
- Policy 2520 - Instructional Supplies
- Policy 2530 - Resource Materials
- Policy 2531 - Use of Copyrighted Materials
- Policy 2552 - Musical Instruments
- Policy 2560 - Live Animals In School
- Policy 2610 - Educational Program Evaluation
- Policy 2624 - Grading System - 3 Marking Periods
- Policy 2631 - New Jersey QSAC Provision
- Policy 2700 - Service to Non-Public School Students
- Regulation 2624 - Page 2 of 5-C.1: change "four marking periods" to "three marking period trimesters"

C. Second reading and approval pending further review: Policy 2415 Series sent back to Strauss Esmay for review and revision in reference to NCLB and ESSA clarifications.

RESOLVED: To approve, upon recommendation of the Superintendent, the Policy items B only:-

On motion by Mrs. Valori and seconded by Mrs. Foy:

Roll Call:

___ Mr. Ferraro	Yes	Mrs. Foy	Yes	Dr. Sterling	Yes	Mrs. Valori	___ Mr. Daino
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**SPRING LAKE BOARD OF EDUCATION
COMBINED MEETING
December 18, 2017 6:30 P.M.**

STRATEGIC PLAN

A. Board of Education Discussion - Dr. Boccuti distributed attached Update - After only 1 year 66% of the Plan are either completed or in Progress. Mrs. Valori commented that once the Finance/Budget Committee is activated, they should also fine tune the Plan. Dr. Boccuti advised that the PTA is also thinking about some "plans" for improvements, such as refurbishing of the Media Center as a partner with the District.

VIII. Old Business- None

IX. New Business

A. Parent-Student Handbook Attendance and Tardiness - Dr. Boccuti- recommended to revise as we no longer utilize a "demerit" system, but rather a "positive support" approach for student behaviors. Discussion ensued - Policy will be reviewed.

B. Dr. Boccuti shared a letter from Dr. Richens, Executive County Superintendent to Mr. Daino regarding Board representation at Red Bank Regional High School. Mr. Griggs will review and advise.

X. Public Comment/Visitors:

Mr. Roche inquired about the new fence signage-question asked and answered earlier before he had arrived-he requested that a copy of the PO be emailed to him. He also wants to know if the soccer nets leaning against his fence can be moved and he wanted more salary data on replacement of the LDTC person.

When the staff member is hired, salary will be disclosed on the Agenda at that time.

XI. Adjourn-

Motion to adjourn by Mrs. Valori, seconded Mrs. Foy- ayes all present at 7:25 PM

Respectfully submitted,



Louise B. Davis
Interim SBA/BS