

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 25, 2019 6:30 PM**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in the Asbury Park Press and on the district website.

Board Member	Arrival Time
Mr. James Worth, President	
Mrs. Noelle Giblin, Vice President	
Mr. Ed Hale	
Mrs. Karen Matuch	
Mr. Michael Moran	

Administration: Stephen LaValva, EdD, Principal/Acting Superintendent,
Denise McCarthy, SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. Approval of Minutes

Motion to approve, the Minutes of the October 28 , 2019 Regular Meeting and the November 2, 2019 Special Meeting.

On motion by _____, and seconded by _____:

Roll Call:

____Mrs. Giblin	____Mr. Hale	____Mrs. Matuch	____Mr. Moran	____Mr. Worth
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IV. Correspondence

V. President's Statement

VI. Public Comments on Agenda Items Only

VII. Presentations

VIII. Committee Reports

A. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
2. Buildings and Grounds, and Security - Mr. Worth, Mrs. McCarthy

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 25, 2019 6:30 PM**

3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
4. Policy and Legislation - Mr. Worth, Mr. Moran
5. Communications -
 - a. Manasquan BOE Liaison-Mr. Moran
 - b. HWM PTA Liaison-Mrs. Matuch
 - c. Spring Lake Education Foundation-Mr. Moran
 - d. Booster Club Liaison-Mrs. Giblin

IX. Administrative Report/ Presentations

- A. Thank you from Acting Superintendent
 1. NJHS Students and Mrs. Dettlinger-Students Change Hunger Food Drive
 2. Generous anonymous donation for dyslexia and reading programs
 3. Community for voting on our 19/20 school and BOE logos
- B. Monthly HIB Report
- C. Report on Enrollment
- D. Tiger Den
- E. PE Position Update

X. Action Items

A. Curriculum and Instruction

A1. Motion to approve the following class trips: Linda Krebs/Mary Pearce submitted trips to be added if approved

Class	Teacher(s)	Destination
Kindergarten	Mrs. Roberts, 6 Parents, (1) staff member tba	Storybookland-Egg Harbor Township, NJ
Kindergarten & Grade 1	Mrs. Krebs, Ms. O'Sullivan, Mrs. Pearce, Mrs. Roberts, Miss Ruchalski	Walking Trip-Spring Lake Police, Library-Spring Lake, NJ (Climate Committee)
Grade 8 SEA	Mrs. Krebs, Mr. Tonzola	Model United Nations-Manasquan High School-Manasquan, NJ
Grade 7 SEA	Mrs. Krebs, Mr. Tonzola, Mrs. Pearce	Music and Movies Convocation-Middletown, NJ
Grade 6	Mrs. Krebs, Mrs. Pearce	Walking Trip-Spring Lake Police-Spring Lake, NJ (Climate Committee)
Grade 5 SEA	Mrs. Krebs, Mr. Tonzola	Newark Museum-Newark, NJ
Grade 4 and 5 SEA	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center-Middletown NJ and Belmar Creativity Lab-Belmar, NJ

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 25, 2019 6:30 PM**

Grades 3 & 4	Mrs. Abbot, Mrs. Callahan, Miss Clark	The Arbors-Spring Lake, NJ
NJHS Students	Mrs. Dettlinger	Fulfill-Food Bank-Neptune, NJ
Peer Mediators	Mrs. Dettlinger	First Presbyterian Church-Manasquan, NJ

A2. Motion to approve the following facility use requests:

PTA Holiday Gift Fair
December 6, 2019
APR
Requested by: Eileen Lin

Camp Invention-Summer STEM Camp for K-6 Grade STudents
Week of August 17-22, 2020
40-50 students-Classrooms
Requested by: Bonnie Brendle

On motion by _____, and seconded by _____:

Roll Call:

___Mrs. Giblin	___Mr. Hale	___Mrs. Matuch	___Mr. Moran	___Mr. Worth
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B. Personnel

B1. Motion to Approve the following Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Brigid Maniace		Dyslexia, Dyscalculia and Dysgraphia-Eatontown, Nj	\$220	\$0	\$220

B2. Motion to approve Barry Kinsberg as a substitute teacher for the 2019-2020 school year, pending criminal history clearance.

B3. Motion to approve unpaid leave for Joan O’Connell from November 5-December 1, 2019.

B4. Motion to approve unpaid leave for Bonnie Brendle from December 2-December 13, 2019.

B4. Motion to approve, with best wishes, the retirement of Michelle Iacouzzi, effective January 1, 2020.

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 25, 2019 6:30 PM**

- B. Motion to abolish the instructional assistant contract for Margaret Ping for the 2019-2020 school year.
- B5. Motion to extend the Long-Term substitute teacher assignment of Margaret Ping from January 1, 2020-June 30, 2020.
- B6. Motion to approve the appointment of Sandra Smagula as Instructional Assistant for November 26, 2019-June 30, 2020.

On motion by _____, and seconded by _____:

Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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C. Student Services

- C1. Motion to approve a contract for JM Therapy, Jessica Mack, MS ED. to provide consultation Services by a Board Certified Behavior Analyst (BCBA) for SID 7362824305. This service is based upon an anticipated time of 15 hours at an hourly rate of \$125, not to exceed \$1,875.

On motion by _____, and seconded by _____:

Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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D. Finance

- D1. Motion to approve the Board Secretary and Treasurer Reports for the month of October 2019:

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of October 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of October 2019; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 25, 2019 6:30 PM**

- D2. Motion to approve Bills List in the amount of \$ 311,821.86.
- D3. Motion to approve Gross Payroll Expenses:
 October 15, 2019 in the amount of \$ 156,733.24
 October 30, 2019 in the amount of \$ 163,359.43
- D4. Motion to approve transfers in the amount of \$ 5,043.37.
- D5. Motion to approve acceptance of the very generous and anonymous donation of \$3,000 to be allocated to early diagnosis and implementation of learning strategies to overcome dyslexia.
- D6. Motion to approve a request to the Commissioner of Education to use up to \$ 188,398 of Emergency Reserve funds leftover from the Security Plan previously approved on March 26, 2018 for the following unbudgeted and unanticipated expenditures in the 2019-2020 fiscal year:
- Special education settlement in the amount of \$ 81,120
 - Mold remediation costs to date in the amount of \$ 64,686

The mold remediation costs to date do not include the cost to repair the inside of the building as this cost will not be known until the repair to the exterior of the building is completed.

On motion by _____, and seconded by _____:

Roll Call:

____Mrs. Giblin	____Mr. Hale	____Mrs. Matuch	____Mr. Moran	____Mr. Worth
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XI. Old Business

XII. New Business

XIII. Public Comment on Non-Agenda Items

XIV. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on October 28, 2019 at: ____ pm. to discuss matters that are permissible for discussion in Executive Session; and

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 25, 2019 6:30 PM**

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by _____, and seconded by _____ Time _____ PM:
Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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Motion to exit Executive Session by _____, and seconded by _____ Time _____ PM:

Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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XV. Action items pursuant to Executive Session (Only if Needed):

Motion to approve item(s) _____ by _____, and seconded by _____:
Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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XVI. Adjournment

Motion to Adjourn by _____, and seconded by _____, Time: _____ PM:
Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 25, 2019 6:30 PM**