

**SPRING LAKE BOARD OF EDUCATION
REGULAR MEETING MINUTES**

November 27, 2017 6:30 P.M.

I. Call to order: This meeting was called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required. The Meeting was conducted in the Auditorium.

Roll Call	Present	Arrived at	Absent	Time:	p.m.
Mr. Daino	X				
Mr. Ferraro	X				
Mrs. Foy	X				
Dr. Sterling	X				
Mrs. Valori	X				

Also Present: Dr. Boccuti, CSA; Ms. Davis, Interim SBA/BS,

II. Flag salute

III. Student and Staff Recognition - PARCC and NJASK Science

Mr. DeStefano and Mrs. Dettlinger-2017 NJDOE Exemplary Educator Awards.

Dr. Boccuti introduced Mr. DeStefano and Mrs. Dettlinger as honorees for the NJ Exemplary Secondary Educators- they then they introduced the students being recognized for their achievements-see attached list.

Brief intermission while students and families were congratulated and then most left to get home.

IV. Public Comments on Agenda Item Only-None

V. Discussion by Topic

A. General

1. Building & Grounds Update - Dr. Boccuti and Ms. Davis-Dr. Boccuti advised that the Districts LRFP update has been set in motion-the architect will survey the existing systems and building within the next week.

B. Business Office Update - Ms. Davis

1. June 30, 2017 Audit Presentation, Paul Cuva, CPA scheduled for Board of Education Regular Meeting December 18, 2017

VI. Approval of Minutes

RESOLVED: To approve, upon recommendation of the Superintendent, the Minutes of the October 10, 2017 Work Session and the October 23, 2017 Regular Meeting of the Spring Lake Borough Board of Education.

On motion by Mrs. Valori, and seconded by Mrs. Foy:

Roll Call:

Yes 10/10/17 Abst. 10/23/17	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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Mr. Ferraro				
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VII. Interim School Business Administrator’s Report

A. Secretary and Treasurer Reports - August 2017 Attached

RESOLVED: That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of November 27, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of August 31, 2017; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures

1. Approval of Bills List dated November 27, 2017 in the amount of \$330,227.37
2. Approval of Hand Checks -

NJSHBP- 7/17/17	\$ 57,136.53
NJSHBP - 8/29/17	\$ 59,058.84
NJSHBP - 9/13/7	\$ 58,268.30
NJSHBP - 10/30/17	\$129,371.91
Check # 7190 10/10/17 Borgata	\$ 610.00
Correction 10/23/17 Bills List-add	\$ 516.75 Payee Design Inc. Ck #7207
3. Approval of Gross Payroll Expense for:

October 30, 2017 in the amount of	\$154,273.27
November 15, 2017 in the amount of	\$161,122.13

C. Bank Account Corrections - Prior Years- Recommended in 6/30/16 and 6/30/17 Audits

RESOLVED: That the Spring Lake Borough Board of Education authorize the Interim BA to void the transactions, which will adjust the District Bank Accounts and Accounting Records as of 11/1/17, as listed below:

Warrant Account:

Adjustments	
3/28/12 Refund shortage	\$.24
9/24/12 Ck # 3624 bk error	\$ 10.00
10/31/13 Transfer to P/R	\$.01

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10/31/13	Transfer to Agency	\$.01	
10/28/13	Ck # 4354 bk error	\$.20	
3/14/14	Transfer P/R & Agency	\$	(930.13)	
6/23/14	Ck # 4773 Bk error	\$	1.00	
11/30/15	Ck # 5854 Bk Error	\$	<u>5.00</u>	
	Net Total	\$	(913.67)	To be added to Warrant

Account

Stale dated Outstanding Checks

12/15/11	Ck # 3067 Payee NA	\$	4.45	
6/25/12	Ck # 3470 Payee NA	\$	65.99	
9/24/12	Ck # 3618 Payee NA	\$	67.18	
11/26/12	Ck # 3752 Payee NA	\$	11.11	
1/28/13	Ck # 3855 Payee NA	\$	50.00	
10/28/13	Ck # 4359 Karen O'Sullivan	\$	14.57	
10/28/13	Ck # 4369 Nancy Ritchey	\$	4.81	
6/23/14	Ck # 4777 Barnes & Noble	\$	76.64	
10/23/14	Ck # 5080 Cheryl Salway	\$	5.30	
11/20/14	Ck # 5110 Anthony DeStefano	\$	12.09	
6/30/15	Ck # 5485 Nicole Fancera	\$	<u>50.00</u>	
	Net Total	\$	(362.14)	To be added to Warrant Account

D: Approval of Transfers July 2017 - November 27, 2017 Report to be Provided

On motion by Mr. Daino and seconded by Mr. Ferraro to approve Interim Business Administrator Report Items A-D :

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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RESOLVED: That the Spring Lake Borough Board of Education accepts the Year to Date, 7/1/17-11/27/17 Transfer Report - Attached.

E: Disposal of Records/Surplus Property

F. That the Spring Lake Borough Board of Education, approve and declare records and property as surplus property to be disposed of by the Board of Education in accordance with Title 18A :

- File Bank - See attached List of Records dated 7/27/17
- 2 old Soccer goals
- 2 metal shelves from gym

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- 1 broken library chair
- 1 broken student chair, 1 broken library table
- 1 broken (not repairable) power washer

On motion by Mr. Daino and seconded by Mr. Ferraro to approve the Interim Business Administrator's Report E-F:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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VIII. Superintendent's Report

ADMINISTRATION

A. Report on Enrollment

HW Mountz	196 Students (24 Non-Residents)
Manasquan High School	47 Students
<u>Other:</u> Special Education Out of District Monmouth County Vocational School Red Bank Regional	31 Students 11 Students 15 Students 5 Students
Non-Public Transportation	87 Students

B. Class Trips

Class	Teacher(s)	Destination
NJHS Students	Mrs. Dettlinger	FulFill-Monmouth and Ocean County Food Bank-Neptune, NJ
Grade 7, 8 Peer Mediators	Mrs. Dettlinger	First Presbyterian Church-Manasquan, NJ Peer Leader Workshop
Grade 3	Mrs. Abbot, Mrs. Callahan, Miss Ping	NJ State House and Planetarium-Trenton, NJ
Grade 3	Mrs. Abbot, Mrs. Callahan, Miss Ping	Walking Trip to Arbors-Spring Lake, NJ
Grade 2	Mrs. Hallowell, Mr.	Sandy Hook National Park-Sandy Hook, NJ

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	Tonzola	
Grade 1	Mrs. McGowan, Mrs. Krebs, Mrs. Kapoor	Longstreet Farm-Holmdel, NJ and Monmouth Museum-Lincroft, NJ
Grade 8 SEA Students	Mrs. Krebs	Poetry Convocation-New York, NY

C. Use of Facilities

Drama Club-Additional Dates Requested: Saturdays

December 9th 2017

December 16th 2017

January 6th 2018

January 13th 2018

January 20th 2018

January 27th 2018

February 3rd 2018

February 24th 2018

Requested by: Karen Burlington

Spring Lake Recreation:

Use of Bleachers for Spring Lake Tree Lighting

November 22-November 27, 2017

Requested by: Kathy Heine

On a motion by Mr. Ferraro and seconded by Mrs. Foy:

Roll Call:

Yes Mr. Ferraro Yes Mrs. Foy Yes Dr. Sterling Yes Mrs. Valori Yes Mr. Daino

CURRICULUM/INSTRUCTION

PERSONNEL

A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Christine Foligno	TBA	Art Ed Pro-Yearly subscription that includes webinars	\$299	\$0	\$299
Matthew Tonzola	November 14, 2017	NJSLA Science Meeting-New	\$0	\$23.24	\$23.25

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		Brunswick, NJ			
Lauren Marcus Feld	November 15-19, 2017	National Social Studies Conference-San Francisco, CA <i>Sponsored by SLED</i>	\$300	\$1,721	\$2,021
Ellen Cosentino	November 17, 2017	Developing Social and Emotional Skills in Our Skills-Princeton, NJ	\$0	\$.31 per mile	
Amy Lyons	November 17, 2017	Developing Social and Emotional Skills in Our Skills-Princeton, NJ	\$0	\$.31 per mile	
Louise B. Davis	December 1, 2017	MOCSSIF Meeting-Pt. Pleasant, NJ	\$0	\$3.66	\$3.66
Karen Dettlinger	December 14, 2017	Train the Trainer-Mathematics, STEM and Technology-East Windsor, NJ	\$199	\$10	\$209
Mary Pearce	December 14, 2017	Train the Trainer-Mathematics, STEM and Technology-East Windsor, NJ	\$199	\$10	\$209
Nicholas Alvarez	February 26-27, 2018	NJ Health and Physical Education Convention-Long Branch, NJ	\$250	\$17	\$267
Anthony DeStefano	March 15-18, 2018	National Science Convention-Atlanta, GA	TBA	TBA	TBA
Mary Pearce	March 15-18, 2018	National Science Convention-Atlanta, GA	TBA	TBA	TBA

B. Neena Kapoor-Unpaid Leave-November 2 (half-day), November 3, November 6, November 7, November 8 and November 13.

C. Mark Donofrio Substitute Custodian \$12 per hour effective November 27, 2017-TBD.

D. Superintendent's 2017-2018 merit goals jointly developed with the Board of Education to be submitted to the Executive County Superintendent for review and approval.

RESOLVED: To approve, upon recommendation of the Superintendent, to Personnel Report items

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A-D:

On motion by Mr. Daino, and seconded by Dr. Sterling:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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STUDENT SERVICES

- A. Speech Therapy Services for student (SID #7657362012).
- B. Out of school district (OOD) placement and contract for student (SID #4893883869), to Hawkswood School including related services in the amount of \$44,800.56 effective TBA through June 13, 2018.
- C. Transportation and contract for student (SID# 4893883869) at the daily rate of \$157.29 by MOESC effective TBA through June 13, 2018.
- D. Pediatric neurodevelopmental evaluation for student (SID# 9900806919) completed by Dr. Aloisio at the Child Evaluation Center at a cost of \$460.00.
- E. Invo HealthCare Associate to outsource Child Study Team Services, as needed, from December 1, 2017 through February 28, 2018, for a cost of \$77.00 per hour for every hour of contracted LDTC services. Re-Posted for vacancy
- F. HIB Report November 2017- 1 allegation with no findings.

RESOLVED: To approve, upon recommendation of the Superintendent, the Student Services Report items A-F:

On motion by Mr. Ferraro, and seconded by Mrs. Valori:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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POLICY

- A. Strauss Esmay Policies - First reading of Policy 2000 Series continued - Program, Policies 2417-2700, and accompanying regulations for Policy 2000 Series- Program
- B. Second reading and Adoption : Series 2132-2412

Policy 2132-School District Goals and Objectives

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Policy 2200-Curriculum Content
Policy 2210-Curriculum Development
Policy 2220 - Adoption of Courses
Policy 2230-Curriculum Guides
Policy 2240-Controversial Issues
Policy 2260 - Affirmative Action Program for School & Classroom Practices
Policy 2270-Religion in School
Policy 2310-Student Grouping
Policy 2312-Class Size
Policy 2330-Homework
Policy 2340-Field Trips
Policy 2360-Use of Technology
Policy 2361-Acceptable Use of Technology
Policy 2363-with addition-"On class trips students' personal technology devices may be used under the direction of the administrator and teacher."
Policy 2411 - Guidance Counseling
Policy 2412 - Home Instruction Due to Health Condition

First Reading Policies Series 2417 - 2700

Policy 2417 - Student Intervention & Referral Services
Policy 2418 - Section 504 of the Rehabilitation Act of 1973 - Student
Policy 2422 - Health and Physical Education
Policy 2423 - Bilingual and ESL Education
Policy 2428.1 - Standards-Based Instructional Priorities
Policy 2430 - Extra-Curricular Activities
Policy 2431 - Athletic Competition
Policy 2431.4 - Prevention and Treatment of Sports Related Concussions and Head Injuries
Policy 2432 - School Sponsored Publications
Policy 2440 - Summer Session
Policy 2460 - Special Education
Policy 2464 - Gifted and Talented
Policy 2466 - Needless Public Labeling of Students with Disabilities
Policy 2467 - Surrogate Parents and Foster Parents
Policy 2468 - Independent Educational Evaluations
Policy 2481 - Home or Out of School Instruction for General Education Student Reasons Other Than a Temporary or Chronic Health Condition
Policy 2510 - Adoption of Textbooks
Policy 2520 - Instructional Supplies
Policy 2530 - Resource Materials
Policy 2531 - Use of Copyrighted Materials
Policy 2551 - Musical Instruments
Policy 2560 - Live Animals in School

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- Policy 2610 - Educational Program Evaluation
- Policy 2622 - Student Assessment
- Policy 2624 - Grading System
- Policy 2631 - NJ Quality Single Accountability Continuum (QSAC)
- Policy 2700 - Services to Nonpublic School Students
- All Regulations to be included

C. Policy 2415 Series sent back to Strauss Esmay for review and revision in reference to NCLB and ESSA clarifications.

RESOLVED: To approve, upon recommendation of the Superintendent, the Policy item B: 2132-2412

On motion by Mr. Daino, and seconded by Dr. Sterling:

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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STRATEGIC PLAN

A. Update Report-Dr. Boccuti- introduced an update Report-to be discussed December 18th

IX. Old Business - None

X. New Business - None

XI. Public Comment/Visitors : 7:30 PM - 7:44 PM

Mrs. Winn inquired about process for using outsource company for the CST? Very concerned about consistency for students and parents.

Mrs. Domagalo assured all present that the company hired this evening was for testing purposes only; the current staff will cover, as well as Case Managers.

Mrs Lynch inquired as to the last day for Mrs. Szary?

Dr.Boccuti advised 11/30/17

XII. Adjourn - 7:45 PM

Motion to Adjourn by Mr. Ferraro, seconded by Mrs. Foy
"AYES"

Respectfully submitted,



Louise B.Davis
Interim Board Secretary