

**SPRING LAKE BOARD OF EDUCATION  
MINUTES WORK SESSION MEETING**

October 10, 2017 6:30 P.M.

**I. Call to order:** This meeting was called to order at 6:30 P.M. in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were forwarded to newspapers, to Board members and were posted as required.

<b>Roll Call</b>	<b>Present</b>	<b>Arrived at</b>	<b>Absent</b>	<b>Time:</b>	<b>p.m.</b>
Mr. Daino	X				
Mr. Ferraro	X				
Mrs. Foy	X				
Dr. Sterling	X				
Mrs. Valori	X	X			

Also Present :Dr. Boccuti, CSA; Ms. Davis, Interim SBA/BS, Jaclyn Morgese Esq. Board Attorney

**II. Flag salute**

**III. Public Comments on Agenda Item Only-Opened 6:33 P.M. - 6:34 P.M.**

Mrs. Galvin- Thanks to the Board & Dr. Boccuti for listening to her concerns about Differentiated Curriculum-the process works and she believes that will draw new students to our Blue Ribbon School.”

**IV. Discussion by Topic**

**A. General**

1. Building & Grounds Update - Dr. Boccuti - advised the new Bell System punch list is being addressed

**B. Business Office Update - Ms. Davis reported:**

1. 2018-19 Annual Application for State School Aid (ASSA) Snapshot date 10/13/17
2. District Report of Transported Resident Students (DRTRS) due to NJDOE 11/16/17

**V. Approval of Minutes - September 25, 2017 - Will be provided by October 23, 2017**

**VI. Interim School Business Administrator’s Report**

A. Secretary and Treasurer Reports - July 2017- To be provided by 10/23/17

**RESOLVED:** That the Interim School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of October 23, 2017, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further

**RESOLVED:** That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the month of July 2017; and therefore be it

**RESOLVED:** That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly financial Reports

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and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expanded and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. Approval of Expenditures -

1. Approval of Bills List dated October 23, 2017 To be provided 10/23/17 Amount TBD
2. Approval of the Gross Payroll Expense for:
  - a. September 29, 2017 in the amount of \$150,479.07
  - b. October 13, 2017 Amount TBD

C. QSAC SOA - Annual Facilities Checklist, Comprehensive Maintenance Plan(CMP) and M-1 form for the 2017-2018 School Year

**RESOLVED:** That the Spring Lake Borough Board of Education approve and submit:

- A. Facilities Checklist for the H.W. Mountz School - To be provided by 10/23/17
- B. 3 Year Comprehensive Maintenance Plan (CMP) - To be provided by 10/23/17
- C. M-1 Form - To be provided by 10/23/17

**VII. Superintendent's Report**

ADMINISTRATION

A. Report on Enrollment

<b>HW Mountz</b>	<b>196 Students (24 Non-Residents)</b>
<b>Manasquan High School</b>	<b>47 Students</b>
<b>Other:</b> Special Education Out of District Monmouth County Vocational School Red Bank Regional	<b>31 students</b> 11 students 15 students 5 students
<b>Non-Public Transportation</b>	<b>87 Students</b>

B. Class Trips-None

C. Use of Facilities-None

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CURRICULUM/INSTRUCTION

- A. Curriculum Update - Dr. Boccuti- PARCC Presentation will be on 10/23/17
  - 1. QSAC requirements by 10/23/17
- B. i-Ready Discussion - Dr. Boccuti, Ms. Domogala, Teacher Leaders, Middle School Team- see attached Power Point Presentation

PERSONNEL

- A. Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Dr. Boccuti	October 13, 2017	New Jersey Council on Education - Monroe, NJ	\$0	.31 per mile	
John Livingood	October 18, 2017	Reimagining Learning Environments with Technology - Eatontown, NJ	\$0	.31 per mile	
Krystyna Domogala	October 19-20, 2017	FEA/NJPSA/NJASCD Fall Conference	\$310	.31 per mile	
Aimee Kinsella	October 20, 2017	ADHD-The Best Strategies to Know and Use - Eatontown, NJ	\$0	.31 per mile	
Krystyna Domogala	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Shawna Sogluizzo	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Bonnie Brendle	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Margaret Ping	October 24, 2017	Supporting Students Through Organization Skill Development - Eatontown, NJ	\$0	.31 per mile	
Amy Lyons	October 26, 2017	High Functioning Autism and Anxiety	\$0	.31 per mile	

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Ellen Cosentino	October 30, 2017	A Collaborative Approach Using Applied Behavioral Analysis (ABA)	\$0	.31 per mile	
Brigid Maniace	October 30, 2017	A Collaborative Approach Using Applied Behavioral Analysis (ABA)	\$0	.31 per mile	
Ellen Cosentino	November 11, 2017	Strauss Esmay Associates, LLP, Harassment, Intimidation, and Bullying Prevention Training Program-Toms River, NJ	\$95	.31 per mile	
Krystyna Domogala	November 11, 2017	Strauss Esmay Associates, LLP, Harassment, Intimidation, and Bullying Prevention Training Program-Toms River, NJ	\$95	.31 per mile	
Amy Lyons	November 16, 2017	Interventions for Students with Dyslexia and Other reading Differences - Eatontown, NJ	\$0	.31 per mile	
Nicole Orr	November 16, 2017	Interventions for Students with Dyslexia and Other reading Differences - Eatontown, NJ	\$0	.31 per mile	
Shawna Sogluizzo	November 16, 2017	Interventions for Students with Dyslexia and Other reading Differences - Eatontown, NJ	\$0	.31 per mile	
Nicole Orr	November 20, 2017	Instructional Strategies for Teaching Reading - Eatontown, NJ	\$0	.31 per mile	
Jenna Grannick	November 20, 2017	Instructional Strategies for Teaching Reading - Eatontown, NJ	\$0	.31 per mile	
Michelle Iacouzzi	November 30, 2017	Applying Principles of Co-Teaching - Eatontown, NJ	\$0	.31 per mile	
Cheryl Salway	November 30, 2017	Applying Principles of Co-Teaching - Eatontown, NJ	\$0	.31 per mile	
Ann Marie Henry	November 30, 2017	Applying Principles of Co-Teaching - Eatontown, NJ	\$0	.31 per mile	

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John Livingood	November 30, 2017	Applying Principles of Co - Teaching-Eatontown, NJ	\$0	.31 per mile	
Dr. Boccuti	February 14-18, 2018	AASA National Conference on Education - Nashville, TN	\$690	\$1,810	At a total cost not to exceed \$2,500 as per the regulations of the state.

- B. Anthony DeStefano-moving on SLEA Guide to MA, Step 4: \$62,145 + \$500 MA stipend
- C. Additions to Approved Substitute List for 2017-2018 -Elyse Ciliberto and Laura McMenamin
- D. Payment to Anthony DeStefano, Karen Dettlinger, Michelle Iacouzzi, John Livingood, Mary Pearce, and Cheryl Salway at a rate of \$34.36 per hour as per SLEA collective bargaining unit agreement for the October 5, 2017 Parent Meeting
- E. Payment to Michele Lee for unused .5 personal day 2016-2017

STUDENT SERVICES

- A. Nursing Services Plan 2017-2018
- B. October HIB Report (0) Incidents
- C. Addition of the Student Registration Form, Physical Examination Form and Transfer of Student Records Form to the Non-Resident Student Application

POLICY

- A. Strauss Esmay Policies - First reading, Section #1000 - Administration, Policies #1100-1631- Dr. Boccuti reviewed the proposed 2017-18 Schedule for Policy 1st Readings & 2nd with Adoption as proposed by Strauss Esmay- Per Mr. Daino - will only conduct reviews, 1st Reading during a Workshop Meeting, with 2nd Reading at the Regular Meeting-no Policy review on Combined Meeting dates. A comparison to the old NJSBA Policies was requested by Ms. Valori and Mr. Daino.

Going forward Committee Reports will be placed on the Regular Meeting Agenda -

- B. Ad Hoc Committee Report
- C. Report from Liaison to NJSBA
- D. Report from Liaison to Manasquan BOE- Mr. Ferraro reported that the Dean of Students at Manasquan High School, Sean McCarthy, is retiring. 10/16-10/31 is Violence Awareness observation-949 students reported as enrolled at the HS; the building renovation continues and the Board is in process of reviewing Board Policies
- E. Report from Liaison to HWM PTA

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- F. Report from Liaison to Spring Lake Educational Foundation
- G. Report from Liaison to Booster Club

PERSONNEL: Action

A. **RESOLVED:** To approve, upon recommendation of the Superintendent, the resignation of Lori Scotto Cohen effective September 25, 2017.

B. **RESOLVED:** To approve, upon recommendation of the Superintendent, the resignation of Michele Szary effective November 30, 2017.

On motion by:Mr. Daino, and seconded by:Mr. Ferraro, :

**RESOLVED:** To approve, upon recommendation of the Superintendent, Personnel items A. through B.

Roll Call:

Yes Mr. Ferraro	Yes Mrs. Foy	Yes Dr. Sterling	Yes Mrs. Valori	Yes Mr. Daino
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**VIII. Old Business-** Dr. Boccuti advised the Board of the meeting conducted with Settembrino Architect and Eden Engineering regarding HVAC Upgrades. Dr. Boccuti recommends that the Board consider updating the District Long Range Facility Plan and to that end has requested a Quote for Services, to be presented for review and approval by 10/23/17.

**IX. New Business -** Dr. Boccuti reported that he met with and conducted a tour of Mountz with a graduate from 1963, Mrs. Jennifer Hoffman. He read her "Thank You" note to all, including Recollections of the Class of "55".

**X. Public Comment/Visitors**

Mrs. Dubac had concern regarding supervision on the playground.

Recess: Mr. Daino called for a brief Recess 8:10 P.M. - 8:25 P.M.

**XI. Executive Session** –Items discussed in Executive Session may result in Board action when the Board reconvenes in open session to conduct the Regular Business meeting.

Mr. Daino read:

**WHEREAS,** the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Spring Lake Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS,** it is recommended by the Business Administrator that the Spring Lake Board of

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Education go into Executive Session on May 22, 2017 at: 7:50 pm. to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- Matters rendered confidential by state or federal law
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters which would constitute an unwarranted invasion of privacy
- Matters involving collective negotiations and/or the negotiations of terms and conditions
- Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED** that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

On Motion by: Mr. Ferraro and seconded by: Mrs. Foy- Executive Session commenced 8:25 P.M.

Vote: All Present: ayes \_\_\_\_\_nays \_\_\_\_\_absent \_\_\_\_\_abstain

Dr. Boccuti and Ms. Davis were excused at 8:50 P.M.

Mr. Ferraro departed at 9:25 P.M.

Motion to Adjourn Executive Session At 9:28 P.M.

On Motion Mr. Daino Seconded by Mrs. Valori  
Ayes All Present

**XII. Adjourn - Motion to Adjourn Meeting by Mr. Daino, second Mrs. Foy  
Meeting Adjourned at 9:29 P.M.**

Respectfully Submitted,



Louise B. Davis