

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 28, 2019 6:30 PM**

I. Call to order: This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in the Asbury Park Press and on the district website.

Board Member	Arrival Time
Mr. James Worth, President	
Mrs. Noelle Giblin, Vice President	
Mr. Ed Hale	
Mrs. Karen Matuch	
Mr. Michael Moran	

Administration: Stephen LaValva, EdD, Principal/Acting Superintendent,
Denise McCarthy, SBA/BS; Paul Griggs, Esq., Board Attorney

II. Flag salute

III. Approval of Minutes

Motion to approve, the Minutes of the September 23, 2019 Regular Meeting.

On motion by _____, and seconded by _____:

Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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IV. Correspondence

V. President's Statement

VI. Public Comments on Agenda Items Only

VII. Presentations

- A. Testing Presentation - Dr. LaValva, Ms. Domogala, Mrs. Dettlinger
- B. Facilities Update Presentation - Mr. Griffin

VIII. Committee Reports

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A. Committee Reports

1. Finance, Negotiations, Personnel - Mr. Worth, Mrs. Giblin
2. Buildings and Grounds, and Security - Mr. Worth, Mrs. McCarthy
3. Curriculum, Instruction, Student Needs - Mrs. Matuch, Mrs. Giblin
4. Policy and Legislation - Mr. Worth
5. Communications -
 - a. Manasquan BOE Liaison-Mr. Moran
 - b. HWM PTA Liaison-Mrs. Matuch
 - c. Spring Lake Education Foundation-Mr. Moran
 - d. Booster Club Liaison-Mrs. Giblin
 - e. Ad hoc Future of Mountz Committee-Mr. Worth
 - f. Superintendent Survey Results - Mrs. Giblin

IX. Administrative Report/ Presentations

- A. Thank you from Acting Superintendent
 - Firemen for Fire Safety Assembly
 - PTA-Kitchen Tour Success
 - PTA/DiFeo family for generous donation of plants for bollard
 - Spring Lake Police Department for Bicycle Safety Assembly
- B. Monthly and Annual HIB Reports
- C. Report on Enrollment
- D. Survey on School Bus Usage
- E. Annual Domicile Letter

X. Action Items

A. Curriculum and Instruction

- A1. Motion to approve changing the December BOE meeting from December 23, 2019 to December 16, 2019.
- A2. Motion to approve the following class trips:

Class	Teacher(s)	Destination
Band/Chorus	Mrs. Penrod, 3 staff members tba	New York, NY
Grade 6	Mrs. Krebs, Mr. Tonzola	Middletown Arts Center-Middletown, NJ Liberty Science Center-Jersey City, NJ
Grade 7	Mrs. Krebs, Mr. Tonzola	Lincoln Center-New York, NY Asbury Park, NY

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Grade 8	Ms. Koch	Gettysburg, PA (additional chaperone)
Grade 2	Mrs. Hallowell, Mr. Tonzola, Ms. Koch	Sandy Hook, NJ
Grade 4	Mrs. Callahan, Miss Clark	Walking Trip to Spring Lake Historical Society-Spring Lake, NJ
Prek	Mrs. Ritchey, Mrs. Neral	Atlantic Farms-Manasquan, NJ

A3. Motion to approve the following facility use requests:

Spring Lake Recreation-Basketball - Requested by: Kathy Heine
Gymnasium

December 2, 2019-February 29, 2020

Mondays: 6 pm to 9 pm

Wednesdays: 6 pm to 8 pm

Thursdays: 6 pm to 8 pm

Saturdays:

December 14: 9 am to 3 pm

January 4, 11, 18, 25: 9 am to 3 pm

February 1, 22, 29 9 am to 3pm

PTA - Meet the BOE Candidates Night - Requested by: Denise Monello
Library

Tuesday, October 29, 2019 - 6:30 pm-8:30 pm

Spring Lake Educational Foundation-Requested by: Maggie McElynn
Library

Thursday, November 21, 2019-6 pm to 8 pm

Booster Club-JV Boys and Girls Basketball Tournament-Requested by: Criag Lynch
Gymnasium

November 20, 21, 22, 2019 4:30 pm to 9 pm

November 23, 24, 25 All day

On motion by _____, and seconded by _____:

Roll Call:

___Mrs. Giblin	___Mr. Hale	___Mrs. Matuch	___Mr. Moran	___ Mr. Worth
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B. Personnel

B1. Motion to Approve the following Professional Development Workshop and Travel Log:

Staff Member:	Date(s):	Description:	Registration Fee:	Travel Fees:	Est. Total:
Kelly Clark	October 15, 2019	Sending District Math Workshop-Belmar, NJ	\$0	\$0	\$0
John Livingood	October 14-15, 2019	Sending District Math Workshop-Belmar, NJ	\$0	\$0	\$0
Julie Reid	October 18, 2019	Literacy Symposium-Monmouth University-West Long Branch, NJ	\$90	\$0	\$90
Linda Krebs and Matthew Tonzola	October 25, 2019 December 13, 2019 February 7, 2020 June 12, 2020	Shore Consortium for the Gifted and Talented Meetings- Keyport-NJ Spring Lake-NJ Keyport, NJ Oceanport-NJ	\$0	\$0	\$15 \$0 \$14 \$11
Brigid Maniace	October 22, 2019	Autism Across the Spectrum-Eatontown, NJ	\$0	\$	\$2
Deborah Hallowell	October 22, 2019	Sending District Articulation Meeting-Belmar, NJ	\$0	\$0	\$0
Matthew Tonzola	October 28, 2019 and March 2, 2020	Developing Impactful Arts Integration-Monroe, NJ	\$450	\$40	\$490
Ellen Cosentino, Nicole Orr, Shawna Sogluizzo	November 19, 2019, January 15, 2019, March 19, 2019	Special Education Coordinated PD-Belmar, NJ	\$0	\$0	\$0
Andrea Brierley	November 25, 2019	Multi-Tiered Systems of Support for Mathematics-for Grades Prek to 5-Eatontown, NJ	\$0	\$7	\$7
Ann Marie Callahan, Kelly Clark, Jenna	December 4, 2019 February 6, 2020	Coordinated Professional Development-Belmar, NJ	\$0	\$0	\$0

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Grannick, Julie Reid					
Karen O'Sullivan, Laura Roberts	December 18, 2019, February 27, 2020	Coordinated Professional Development-Manasquan, NJ and TBD	\$0	\$0	\$0
Bridget Koch	2019-2020 School Year	PD Day Education-NASN and NJ School Nurses Membership	\$148.50	\$0	\$148.50
Bridget Koch	February 17, 2020	School Emergency Triage Online	\$90	\$0	\$90

- B2. Motion to approve Kathleen Chlan as a substitute teacher for the 2019-2020 school year.
- B3. Motion to approve Jessica Ruchalski as a substitute teacher for the 2019-2020 school year.
- B4. Motion to approve request for extension of leave of absence for Michele Lee to June 30, 2020. (no salary or benefits during leave of absence)
- B5. Motion to approve request for a leave of absence for Jenna Grannick on or about February 17, 2020 - May 11, 2020. This includes a combination of paid sick leave and NJ FMLA.
- B6. Motion to approve extension of leave of absence for Michelle Iacouzzi to December 31, 2019.
- B7. Motion to approve, with regret, the resignation of Nicholas Alvarez effective January 2, 2020.
- B8. Motion to approve payment to John Livingood, Lauren Marcus-Feld, Cheryl Salway, Bridget Koch at the SLEA CBA rate of \$170 per diem for the October 17-18, 2019 Grade 8 trip to Gettysburg, PA.
- B9. Motion to approve Anthony DeStefano, Laura Roberts and Cheryl Salway as Acting Principal on a rotating basis as needed for the 2019-2020 school year.
- B10. Motion to approve Aimee Kinsella from BA + 20 step 7 to MA 7-on the SLEA/BOE teachers collective bargaining agreement.
- B11. Motion to approve Margaret Ping as long term substitute for Michelle Iacouzzi, effective October 28, 2019-December 31, 2019.
- B12. Motion to approve tuition reimbursement as follows:

Anthony DeStefano-Rutgers University-Introduction to Special Education (3 credits) at the SLEA/BOE collective bargaining agreement Rutgers University approved rate.

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Jenna Grannick-Georgian Court University-Understanding Learning Disabilities (3 credits) at the SLEA/ BOE collective bargaining agreement Rutgers University approved rate.

- B13. Motion to approve Mrs. Koch (School Nurse) and Mrs. Gina Melillo, to serve as a substitute nurse and provide nursing services for OOD student (1667616081) for the 2019-2020 school year as needed.

On motion by _____, and seconded by _____:
Roll Call:

____Mrs. Giblin	____Mr. Hale	____Mrs. Matuch	____Mr. Moran	____Mr. Worth
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C. Student Services

- C1. Motion to approve Wally’s Transportation Services for the 2019-2020 School Year
- C2. Motion to approve the NJDOE School Self-Assessment for Determining Grades for the Anti-Bullying Bill of Rights Act
- C3. Motion to approve Referee Fees for Athletics as attached: (Appendix A)
- C4. Motion to approve Nursing Services Plan and Standing Orders for First Aid for 2019-2020 (Addendum C)
- C5. Motion to approve contracts:
- a. A special education tuition contract with the Wall Township School District to provide educational and related services for OOD student (851315105) for the 2019-2020 school year (addendum T).
 - b. A special education tuition contract with the Wall Township School District to provide educational and related services for OOD student (1667616081) for the 2019-2020 school year (addendum T).
 - c. Nursing contract with Brentwood Healthcare to provide nursing services for OOD student (1667616081) for the 2019-2020 school year (addendum T).
 - d. Nursing contract with Epic Health Services to provide nursing services for OOD student (1667616081) for the 2019-2020 school year (addendum T).
 - e. Nursing contract with Horizon Healthcare to provide nursing services for OOD student (1667616081) for the 2019-2020 school year (addendum T).
 - f. Special education tuition contract with the Alpha School to provide educational and related services for OOD student (8636445771) for the 2019-2020 school year (addendum T).
 - g. Special education tuition contract with the Alpha School to provide educational and related services for OOD student (4893883869) for the 2019-2020 school year (addendum T).
 - h. Special education tuition contract with the Bayshore Jointure (The Shore Center) to provide

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- educational and related services for OOD student (2046398061) for the 2019-2020 school year.
- i. Special education tuition contract with The Lewis School to provide educational services to OOD student (6837612235) for the 2019-2020 school year.
- j. Special education tuition contract with The Harbor School, LLC to provide educational services to student (5961626825) for the 2019-2020 school year.
- k. Special education tuition contract with Collier High School to provide educational services to student (3489014370) for the 2019-2020 school year.
- l. Special education tuition contract with the SEARCH Day Program to provide educational services to student (9964574192) for the 2019-2020 school year.
- m. Special education tuition contract with the SEARCH Day Program to provide educational services to OOD student (8768907753) for the 2019-2020 school year.

On motion by _____, and seconded by _____:
Roll Call:

___Mrs. Giblin	___Mr. Hale	___Mrs. Matuch	___Mr. Moran	___Mr. Worth
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D. Finance

D1. Motion to approve the Board Secretary and Treasurer Reports - September 2019

RESOLVED: That the School Business Administrator/Board Secretary for the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3) as of September 30, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and be it further RESOLVED: That the Spring Lake Borough Board of Education accepts the Financial Reports of the Secretary and Treasurer for the months of; and therefore be it

RESOLVED: That the Spring Lake Borough Board of Education certifies that, pursuant to N.J.A.C.6A:23A-16(c)(4), after review of the Board Secretary and Treasurer monthly Financial Reports and upon consultation with the appropriate District official that to the best of knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

D2. Motion to approve Bills List in the amount of \$

D3. Motion to approve Gross Payroll Expenses:

September 15, 2019 in the amount of \$ 158,274.70
September 30, 2019 in the amount of \$157,672.62

D4. Motion to approve transfers in the amount of \$ 6,626.93 for the month of September 2019.

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- D5. RESOLVED: That the Spring Lake Borough Board of Education wishes to appropriate \$ 208,529 in 2018-19 Extraordinary Aid in the 2019-2020 budget.
- D6. Motion to approve the following annual QSAC Compliance reports, and for the SBA to submit to the County office:
1. 2019-2020 Facilities Checklist for the H.W. Mountz School
 2. School Safety and Security SOA
 3. 3 Year Comprehensive Maintenance Plan (CMP)
 4. M-1 Form
- D7. Motion to approve PlanConnect to update the 403 (b) Plan Document and to act as a Third Party Administrator for the 403 (b) Plan of the Spring Lake Board of Education at no cost to the District.
- D8.. *Resolution for excavation bid award*

On motion by _____, and seconded by _____:

Roll Call:

___Mrs. Giblin	___Mr. Hale	___Mrs. Matuch	___Mr. Moran	___Mr. Worth
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E. Policy

- E1. Motion to approve revisions to SLBOE Regulations 5331- Management of Life-Threatening Allergies in School revisions to regulations.
- E2. Motion to amend the Policy 4521 Tiered Pay for Substitute Teachers to increase long-term substitute teacher pay (more than 60 consecutive days in same position) from existing daily rate to Step 1 on the SLEA/BOE collective bargaining agreement

On motion by _____, and seconded by _____:

Roll Call:

___Mrs. Giblin	___Mr. Hale	___Mrs. Matuch	___Mr. Moran	___Mr. Worth
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XI. Old Business

XII. New Business

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XIII. Public Comment on Non-Agenda Items

XIV. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on October 28, 2019 at: ___ pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- ___ Matters rendered confidential by state or federal law
- ___ Matters which would constitute an unwarranted invasion of privacy
- ___ Matters involving collective negotiations and/or the negotiations of terms and conditions
- ___ Matters involving the purchase, lease or acquisitions of real property or investment of public funds
- ___ Matters concerning the protection of the safety or property of the public
- ___ Pending or anticipated litigation and matters covered by the attorney-client privilege
- ___ Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action **MAY** be taken on one or more items stated above.

Motion to enter Executive Session by _____, and seconded by _____ Time _____ PM:
Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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Motion to exit Executive Session by _____, and seconded by _____ Time _____ PM:
Roll Call:

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___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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XV. Action items pursuant to Executive Session:

Motion to approve item (s) _____ by _____, and seconded by _____:

Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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XVI. Adjournment

Motion to Adjourn by _____, and seconded by _____, Time: _____ PM:

Roll Call:

___ Mrs. Giblin	___ Mr. Hale	___ Mrs. Matuch	___ Mr. Moran	___ Mr. Worth
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