

**SPRING LAKE BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES
MEETING WAS HELD REMOTELY DUE TO PUBLIC HEALTH RELATED CLOSURE
April 27, 2020 6:30 PM**

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I. Call to order: *President Worth called this meeting to order at 6:30 p.m. and announced, "This meeting is called in accordance with the provisions of the "Open Public Meetings Act," C.231, PL. 1975, and notices were published in Coast Star and on the district website.*

II. Attendance: *All arrived at/or prior to 6:30 p.m.*

Board of Education: Mr. James Worth, President
Mrs. Noelle Giblin, Vice-President
Mr. John Clark
Mrs. Karen Matuch
Mr. Michael Moran

Administration: Dr. Stephen LaValva, Superintendent/Principal
Ms. Joannette Femia, Interim Business Administrator
Mr. Paul Griggs, Esq., Board Attorney

III. Flag salute - *President Worth led the recitation of the Pledge of Allegiance*

IV. President's Statement - *President Worth stated that at this time we do not know when we will be permitted to re-open. There is a lot of work going on in the building which the Superintendent will report on. We will present a revised Long Range Facility Plan at the May meeting.*

V. Presentations

Superintendent LaValva and the Interim Business Administrator Joannette Femia presented the Budget for 2020-2021

VI. Public Comment on Proposed Budget and Agenda Items Only - *At 6:53 p.m. President Worth opened for public comment on the Budget Presentation.*

Matt Palmer asked for the student number of 195 to be broken down. Mrs. Femia responded that of the 195, 56 are High School Students.

Dylan Talucci asked if we will continue to have advanced classes. Dr. LaValva answered that we will continue to have advanced classes.

Matt Palmer stated that he would send an email request for additional information.

Board member John Clark inquired about the reduction in expense on the tuition line and what we will do in the case of the State withholding aid. Mrs. Femia responded that the reduction in the tuition line is due to a credit we will receive from Manasquan HS and in the case of the State withholding aid is to freeze non-educational accounts and we will most likely be told to use our surplus accounts.

VII. Budget Approval

Motion to approve the Adoption of the 2020-2021 School Year Budget and Tax Levy

WHEREAS, the Spring lake Borough Board of Education adopted a tentative 2020-2021 Budget on March 16, 2020 to be submitted to the Executive County Superintendent of Schools for review and approval, and

WHEREAS, the tentative 2020-2021 Budget was reviewed and approved by the Executive County Superintendent of Schools on April 3, 2020 and

WHEREAS, the tentative Budget was advertised in the legal section of the Coast Star on April 23, 2020;

GENERAL FUND	SPECIAL REVENUES		DEBT SERVICE	TOTAL
2020-2021 Total Expenditures	\$7,576,930	\$283,238	\$0	\$7,860,168
Less: Anticipated Revenues	\$897,245	\$283,238	\$0	\$1,180,483
*Taxes to be Raised	\$6,679,685	\$0	\$0	\$6,679,685

Advertised the Executive County Superintendent approved 2020-2021 Budget in the Coast Star in accordance with the format required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a Regular Board Meeting will be held through virtual means due to COVID-19. The link to access this meeting will be posted to the Spring Lake Borough Board of Education website: hwmountz.k12.nj.us prior to the meeting on Monday April 27, 2020 for the purpose of conducting a public hearing on the Budget for the 2020-2021 School Year.

Travel and Related Expense Reimbursement 2020-2021

WHEREAS, the Spring Lake Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school District; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular District business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration

fee does not exceed \$150.00 per employee or Board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$15,000 for all staff and Board members for the 2020-2021 school year.

Tax Levy Certification – A4F – Form A

RESOLVED, that the amount required for School Tax purposes for Spring Lake Borough Schools, Monmouth County, NJ for the 2020-2021 SY is a total of \$6,679,685. (includes General Fund and Debt Service)

Adoption of Tax Levy Payment Schedule

General Fund	\$6,679,685
Debt Service	0
Total Tax Levy	\$6,679,685

Due Date	General Fund Amount	Debt Service
July 2020	\$556,641	
August 2020	\$556,641	
September 2020	\$556,641	
October 2020	\$556,641	
November 2020	\$556,641	
December 2020	\$556,640	
January 2021	\$556,640	
February 2021	\$556,640	
March 2021	\$556,640	
April 2021	\$556,640	
May 2021	\$556,640	
June 2021	\$556,640	
Total	\$6,679,685	

Motion to approve the 2020-2021 School Year Budget and Tax Levy as submitted:

On motion by Mrs. Giblin, and seconded by Mr. Moran:

Roll Call:

Mr. Clark-Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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VIII. Committee Reports

A. Committee Reports

1. Finance, Negotiations, Personnel, Mr. Worth

Mrs. Giblin reported that the Finance committee has had many meetings in regard to the formulation of the budget. Mr. Worth noted that the process started in September.

2. Buildings & Grounds, and Security, Mr. Worth

Mr. Worth reported that they will present the Board with a revised Long Range Facility Plan. Dr. LaValva reviewed the work being done in the building, and reviewed how we are keeping it clean and safe and have a procedure for visiting the building. The custodial staff has been cleaning areas that have been visited as well as painting hallways. Mr. Worth added that the gym lights have been installed are about 50% brighter.

3. Curriculum, Instruction, Student Needs, Mrs. Matuch

Mrs. Giblin reported that she and Mrs. Matuch have been working closely with Dr. Lavalva for the online learning process and have begun discussing what next year looks like.

4. Policy and Legislation, Mr. Moran

Mr. Moran reported that there is a first reading on the agenda, and noted that things have slowed down due to Covid-19.

5. Communications, Mrs. Matuch

Mrs. Giblin reported and thanked Mrs. Talluci for the Easter Egg Hunt, an online live Talent Show is in the works. The PTA approved and donated towards the purchase of 30 new CromeBooks for the Staff to assist the teachers in the implementation of remote teaching. Project Sunshine is underway asking students to make cards to be sent to the senior living facility of Brandywine.

B. Liaison Reports

1. Manasquan BOE, Mr. Clark

Mr. Clark reported that the Manasquan Board has their budget hearing tomorrow and he plans to attend remotely and he will report what he learns at the next meeting. Mr. Moran also reported that he is working with Mrs. Femia and Dr. LaValva to review the Manasquan tuition.

2. H.W. Mountz P.T.A., Mrs. Matuch - No report

3. Spring Lake Education Foundation, Mr. Moran - No report

4. Booster Club, Mrs. Giblin - No report

Mr. Worth noted that with the new lights in the gym it looks like we may need some painting done.

IX. Administrative Reports

A. Acknowledgement from District Administration

- Mrs. Lin, the PTA, Mrs. Pearce
(and Mr. Pearce and students from Wall HS)

B. Monthly HIB Report - No report

C. Report on Enrollment (Attachment A) - there is no change to enrollment

D. NJSLA - Science - Dr. LaValva reviewed the testing results as the district compares to the State averages. Dr. LaValva noted that tests will not be taken this year due to COVID-19.

E. Remote School Day - Teaching and Learning Expectations - *Dr. LaValva*
Will be sharing with the community information on the remote learning guidelines for teachers and students. This is the next step to improve the process. We should note that we have had to rely on our parents more than ever before. There will be a meeting with 8th grade parents tomorrow night. The positive in all that we are going through as a society is that we see families spending more time together.

X. Approval of Minutes

Motion to approve the Minutes of the Regular Meeting of March 16, 2020 and the Special Meeting of April 6, 2020 of the Spring Lake Board of Education.

On motion by Mrs. Giblin, and seconded by Mr. Moran:

Roll Call:

Mr. Clark-Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran -Yes	Mr. Worth - Yes
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XI. Action Items

A. Curriculum and Instruction

A1. Motion to approve the following class trips:

Class	Teacher(s)	Destination
Students tba	Mrs. Cosentino, Mr. Janelli, Mr. Livingood, Mrs. Maniace	Spring Lake Heights Elementary School-Unified Sports Day-Spring Lake Heights, NJ

On motion by Mr. Worth, and seconded by Mr. Clark:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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B. Personnel

B1. Motion to approve the 2020-2021 Annual Benefits for non-SLEA Members:

On motion by Mr. Clark, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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C. Student Services

- C1. Motion to approve Non-Resident Tuition Students new to the District for the 2020-2021 School Year, pending screening process and associated tuition payment and as per Policy 5111.3.
- C2. Motion to approve 2019-2020 Non-Resident Tuition Students to remain enrolled for the 2020-2021 School Year, pending parental confirmation, associated deposit and tuition payment, and in accordance with Policy 5111.3 (Non-Resident Tuition Students).
- C3. Motion to approve an independent educational evaluation for SID 2611210841.
- C4. Motion to approve an independent psychological re-evaluation for SID 7362824305.
- C5. Motion to approve services to be provided by Education Services Commission of New Jersey, for Nonpublic Title 1 Services for the 2020-2021 School Year at a cost of \$72.00 per hour.

On motion by Mrs. Giblin, and seconded by Mr. Clark:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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D. Policy

- D1. Motion to approve the following Policies (P) and Regulations(R) for first reading :

P #1613 and R #1613 Disclosure and Review of Applicants' Employment History.

On motion by Mrs. Gibin, and seconded by Mr. Moran:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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E. Finance

- E1. Motion to approve Bills List in the amount of \$359,471.93
- E2. Motion to approve the submission of a grant application for the 2020 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF sub fund in the amount of

\$3,025.01.

E3. Motion to approve Gross Payroll Expenses:

March 13, 2020 \$160,125.86

March 30, 2020 \$154,348.46

On motion by Mr. Moran, and seconded by Mrs. Giblin:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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XII. Old Business - None

XIII. New Business - None

XIV. Public Comment on Non-Agenda Items - No comments

XV. Executive Session –Items discussed in executive session may result in Board action when the Board reconvenes in open session to conduct the regular business meeting.

WHEREAS, the Sen. Byron M. Baer Open Public meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Spring Lake Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Spring Lake Board of Education go into Executive Session on April 27 at: 7:39 pm. to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Spring Lake Board of Education that the Board shall go into Executive Session to discuss the following items: (To be determined and announced as needed)

- _____ Matters rendered confidential by state or federal law
- _____ Matters which would constitute an unwarranted invasion of privacy
- _____ Matters involving collective negotiations and/or the negotiations of terms and conditions
- _____ Matters involving the purchase, lease or acquisitions of real property or investment of

- public funds
- Matters concerning the protection of the safety or property of the public
- Pending or anticipated litigation and matters covered by the attorney-client privilege
- Matters involving employees and terms of their employment and contract

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exists. Action MAY be taken on one or more items stated above.

Motion to enter Executive Session by Mr. Moran, and seconded by Mrs. Giblin at 7:39 PM:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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The Board of Education Members returned from the Executive Session and entered back into Public Session at 8:04 PM.

No formal action was taken after Executive Session

XVI. Adjournment

Motion to Adjourn by Mr. Moran, and seconded by Mr. Worth, Time:8:05 PM:

Roll Call:

Mr. Clark- Yes	Mrs. Giblin - Yes	Mrs. Matuch - Yes	Mr. Moran - Yes	Mr. Worth - Yes
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